

**UPPER ALLEN TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
March 28, 2022
7:00 P.M.**

PC MEMBERS

R. Wayne Willey, Chairperson
Robert Siodlowski, Vice-Chairperson
Barry Natwick, Secretary (absent)
Amanda Parrish
Scott Steffan
Barbara Roddin
Tim Kortze

TOWNSHIP OFFICIALS - PRESENT

Jennifer Boyer, Comm. Dev. Director
Scott Finkenbiner, Planning Technician

BOARD OF COMMISSIONERS

Ginnie M. Anderson, Commissioner

CALL TO ORDER

Chair Willey called the Planning Commission Meeting to order at 7:01 p.m. and the Pledge of Allegiance was recited by all. Roll Call was taken by Mr. Finkenbiner. Secretary Natwick was absent.

APPROVAL OF FEBRUARY 28, 2022, MINUTES

Chair Willey called for the approval of the Minutes of the February 28, 2022, Planning Commission Meeting. Barbra Roddin made a **MOTION** to approve the Minutes of the February 28, 2022, meeting. The **MOTION** was **SECONDED** by Scott Steffan. The motion carried unanimously (6-0).

REVIEW OF BOARD OF COMMISSIONERS MINUTES

Chair Willey noted the copies of the Board of Commissioners Minutes from the February 2, 2022, and February 16, 2022, meetings. Chair Willey accepted these minutes.

NEW BUSINESS

A. Edward Woolford Jr., Lot Add-on Plan File# 22-02-22

Eric Diffenbaugh from Diffenbaugh Wadel Inc. represented the plan as the engineer. Mr. Diffenbaugh stated that Mr. Woolford owns both lots on the plan; lot 13 is an improved lot on which Mr. Woolford resides, lot 8 is an unimproved vacant lot. Mr. Woolford plans to take 1/4th of an acre from lot 8 and add it to lot 13 because his drain field sits within that ¼ acre, he then plans to sell lot 8.

Scott Steffan made a **MOTION** to recommend approval of the plan. The **MOTION** was **SECONDED** by Vice-Chair Robert Siodlowski. The motion carried unanimously (6-0).

BUILDING INSPECTOR'S REPORTS

Chair Willey noted the Building Inspector's Report for February 2022.

Public Comment

A member of the public, Cameron Alleman, asked about the status of the Modwash Plan, as he had read about it in the January 2022 Planning Commission meeting minutes. Ms. Boyer and Commissioner Anderson explained that the plan was approved by the Planning Commission in January and that the Board of Commissioners approved the plan in March.

ADJOURNMENT

There being no further business Vice-Chair Robert Siodlowski made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Scott Steffan. Chair Willey adjourned the meeting at 7:13 PM.