

MINUTES
SEWER ADVISORY BOARD (SAB) MEETING
APRIL 28, 2022

The regular meeting of the Upper Allen Township Sewer Advisory Board was held on April 28, 2022, in the Upper Allen Township Municipal Building, 100 Gettysburg Pike, Mechanicsburg, Cumberland County, Pennsylvania.

MEMBERS

Dan Hower, Chairman
Bob Haines, Vice Chairman (absent)
Dave Gabel, Secretary
Mike Gillespie
Karen Overly Smith

TOWNSHIP OFFICIALS

Commissioner, Rick Castranio
Commissioner, Jeff Walter
Barry A. Cupp, Sewer Dept. Manager
Kodi Hockenberry, Asst. Sewer Dept. Manager

GHD ENGINEERING SERVICES

Joel Kostelac, P.E.

Chairman Hower called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited by all. Roll Call was taken by Sewer Department Secretary, Kathy Ferrari.

APPROVAL OF MINUTES
FEBRUARY 24, 2022

Chairman Hower called for approval of the minutes of February 24, 2022, meeting. Mr. Gabel made a **MOTION** to approve the minutes of February 24, 2021. **SECONDED** by Mrs. Smith. **ROLL CALL:** carried unanimously.

CHAIRMAN'S ANNOUNCEMENTS

There were no announcements

CHAIRMAN'S RECOGNITION OF VISITORS

There were no visitors.

OLD BUSINESS

**GRANTHAM WWTP SLUDGE DEWATERING SYSTEM
UPGRADE AND OTHER MISCELLANEOUS IMPROVEMENTS**

Mr. Kostelac reported that in the past month GHD has been working with the previously discussed two parallel tracks of this project. Regarding the dewatering aspects of the project, they are working with COSTARS vendor Kappe Associates and BDP to procure the equipment, as well as some of the ancillary equipment associated with the dewatering operation. GHD is also working on the other portion of the project which is the conventional design, bid, build portion or the rest of the ancillary upgrades which include a new roof, building improvements and other process upgrades. Mr. Kostelac said that they have made a few site visits to the plant and are getting both portions of the project underway. He stated that most importantly from a timeline standpoint, they have been working with Kappe Associates to finalize their scope. He said they have received variety of scope of work documents from them as well as some preliminary drawings. GHD has been collaborating closely with staff to finalize the scope and expect to have a final number very soon. He noted that the original scope of work cost from Kappe was \$931,000 which included the screw press, some sludge feed pumps, and a few other pieces associated with the dewatering operation (COSTARS pricing-just the equipment). Mr. Kostelac said that this price will change because there are things in this original cost that are not going to be included in the vendor's scope of work but in the general contractor's scope of work. He added that things have been shifted around in the project because only certain things can be associated with the COSTARS purchase. He explained this step is being finalized so that GHD gets a firm price on the equipment. The price will then be presented to the Board of Commissioners for approval. Upon approval the Township will have to issue a purchase order to Kappe for the equipment along with a down payment for them to produce the submittals which enable GHD to push the design forward. Mr. Kostelac stated that this step also starts the procurement timeline. Mr. Kostelac noted that installation is not included in this price. He explained that the entire process is working in steps. On the COSTARS side, we need to get a firm pricing on the equipment, nail down that scope and start to put the equipment in the room and lay it out. At this point when we have design at 60 percent, we can then hand that back to the vendor to go out and solicit pricing for the installation as part of the COSTARS contract. Discussion ensued regarding pricing comparison, determination, savings and acceptance of the COSTARS installation or, the option to walk away and proceed with normal bidding/installation approach without slowing down the project. The other portion of the project is more conventional and includes preparing drawings, reviewing design and equipment selection. Mr. Kostelac stated that what they are working toward is from a sequence and scheduling standpoint to do the ancillary improvements, particularly the building envelope improvements, and to get them done or time them in such a way that they are being complete as the equipment is arriving on site. This will lessen the project downtime, enabling the equipment vendor and installer to remove old equipment and install the new equipment.

WITNEY RIDGE LOW PRESSURE SEWER SYSTEM

Mr. Cupp reported that next Tuesday, May 3rd, some of staff, Commissioner Cochran, Commissioner Walter and the Witney Ridge HOA are going to meet here at the Township to discuss ownership and responsibility for the low-pressure system and to discuss as-builts for the remainder of the system in Witney Ridge which is a gravity system and has not been dedicated to the Township. Mr. Cupp stated that the meeting is scheduled for 10:00 a.m. and members of the Sewer Advisory Board are welcome to attend. He noted that he will keep this Board updated on the outcome of this meeting.

NEW BUSINESS

SCHEDULE DATE AND TIME FOR SAB MEMBERS TO TOUR THE GRANTHAM WWTP

Mr. Cupp reported that at an earlier meeting this Board discussed setting up a date and time for the members to tour the Grantham WWTP. Discussion ensued. Consensus of the Board is to schedule the tour for June 23, 2022. The Board will meet for a brief meeting at the regular scheduled time, adjourn and proceed to the plant for the tour.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

With no further business to discuss, Chairman Hower adjourned the 6:50 p.m.

NEXT MEETING IS SCHEDULED FOR MAY 26, 2022, AT 6:30 P.M.