

MINUTES
UPPER ALLEN TOWNSHIP STORMWATER AUTHORITY
REGULAR MEETING – 6:00 P.M.
DECEMBER 21, 2022

STORMWATER AUTHORITY BOARD

James G. Cochran, Chairman
Richard A. Castranio, Jr., Vice Chairman
Jeffrey M. Walter, Treasurer
Kenneth M. Martin, Secretary
Ginnie M. Anderson, Asst. Secretary

TOWNSHIP OFFICIALS

Scott W. Fraser, Township Manager
Kelly Palmer, Assistant Township Manager
Jason Reichard, P.E., Township Engineer
Jennifer Boyer, Comm. Development Dir.
J. Stephen Feinour, Solicitor

CALL TO ORDER

Chairman Cochran called the meeting to order at 6:06 p.m. The Pledge of Allegiance was recited by all. Roll call was taken by Mr. Fraser.

CHAIRMAN’S ANNOUNCEMENTS

No comments.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Assistant Secretary Anderson made a **MOTION** to approve the Consent Agenda as follows, **SECONDED** by Treasurer Walter. The motion passed unanimously.

Approval of Minutes of November 16, 2022, Stormwater Authority Meeting
Consideration/Approval of Bills in the Amount of \$89,855.71
Consideration/Approval of Staff Reports

NEW BUSINESS

**CONSIDERATION/ACTION OF AN ORDINANCE TO AMEND THE ILLEGAL
DISCHARGE ORDINANCE, ORDINANCE #721**

Mr. Vandebrake presented this amendment as a standard ordinance update due to DEP new model ordinance for storm water management.

Vice Chairman Castranio made a **MOTION** to recommend approval of the ordinance amending the Illegal Discharge Ordinance and that the Board of Commissioners consider adopting the ordinance, **SECONDED** by Assistant Secretary Anderson. The motion carried unanimously.

**CONSIDERATION/ACTION OF AN ORDINANCE TO AMEND CHAPTER 214,
STORMWATER MANAGEMENT ORDINANCE**

Mr. Vandebroke shared that the MS4 municipalities must adopt a Stormwater Management ordinance consistent with the DEP’s current 2022 Model Ordinance. C.S. Davidson has developed a new Template Ordinance incorporating DEP’s minimum standards for the process and administration with CSD’s best practices for analysis and design.

There are opportunities to customize the ordinance to fit the Township’s needs while mirroring the DEP Model Ordinance and Maintain CSD’s recommended minimum requirements and best management practices.

Assistant Secretary Anderson made a **MOTION** to recommend the approval of the Ordinance amending Chapter 214 Stormwater Management Ordinance with the following recommendations.

1. Retain the exemption criteria listed above in Section 214-13.A. of the ordinance as is. We believe the DEP’s model ordinance requirement of 43,560 square feet is excessively high, and would not allow us to properly manage stormwater runoff from a wide range of projects that create new impervious surfaces. The new square footage amounts are in line with nearby municipalities and will retain our ability to manage stormwater runoff while providing some relief to homeowners completing smaller projects.
2. Remove the fencing requirements listed above in Section 214-18.J.g of the ordinance and replace it with the following: “Fencing may be required around any above-ground stormwater management detention/retention facility that is designed to store at least two (2’) foot depth of runoff at the discretion of the Board of Commissioners.”

and that the Board of Commissioners Consider adopting the ordinance, **SECONDED** by Secretary Martin. The motion carried unanimously.

**CONSIDERATION/APPROVAL OF RESOLUTION 17 ADOPTING THE BUDGET
FOR THE 2023 CALENDAR YEAR AND AUTHORIZING EXPENDITURES**

Mr. Fraser said this allows for the authority to spend and receive funding.

Secretary Martin made a **MOTION** to adopt the 2023 Budget as presented, **SECONDED** by Assistant Secretary Anderson. The motion carried unanimously.

**CONSIDERATION/APPROVAL OF RESOLUTION 18 APPROPRIATING SPECIFIC
SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE
STORMWATER AUTHORITY HEREINAFTER SET FORTH DURING THE
CALENDAR YEAR 2023**

Assistant Secretary Anderson made a **MOTION** to adopt Resolution #18 a resolution of the Stormwater Authority of the Township of Upper Allen Cumberland County, Pennsylvania

appropriating specific sums estimated to be required for the specific purposes of the Stormwater Authority hereinafter set forth during the Calendar Year 2023, **SECONDED** by Treasurer Walter. The motion carried unanimously.

**CONSIDERATION/APPROVAL OF RESOLUTION SETTING DATES FOR
MEETINGS OF THE STORMWATER AUTHORITY FOR THE
CALENDAR YEAR 2023**

Secretary Martin made a **MOTION** to adopt Resolution #19, a resolution of the Stormwater Authority of the Township of Upper Allen Cumberland County, setting the dates for meetings of the Stormwater Authority for the calendar year 2023, **SECONDED** by Treasurer Walter. The motion carried unanimously.

ELECTION OF STORMWATER AUTHORITY OFFICERS FOR 2023

Chairman	James Cochran
Vice Chairman	Richard Castranio
Treasurer	Jeffrey Walter
Secretary	Kenneth Martin
Assistant Secretary	Ginnie Anderson

Assistant Secretary Anderson made a **MOTION** that we keep the same stormwater authority officers as previous year of 2022, **SECONDED** by Secretary Martin. The motion carried unanimously.

OLD BUSINESS

There were not items for discussion.

AUTHORITY MEMBERS

There were no items for discussion.

MISCELLANEOUS

Secretary Martin made a **MOTION** to adjourn, **SECONDED** by Treasurer Walter. The motion carried unanimously.