

**VAN BUREN CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY**

“Regular Meeting”

Tuesday, January 23, 2024 at 3:00 p.m.

DDA Conference Room

Agenda

1. Call to Order, Introduction of new Board Director Jessica Thomas and Roll Call

ROLL CALL:

Chairperson Atchinson	_____	Director Laginess	_____
Vice Chair Bird	_____	Director Rochowiak	_____
Secretary Brown	_____	Director Thomas	_____
Director Baskin	_____	Director Willis	_____
Director Chappell	_____	Supervisor McNamara	_____
Director Delibera	_____	DDA Executive Director Coburn	_____

2. Approval of Agenda
3. Swearing in of Board Director of Jessica Thomas
4. Approval of the Minutes of the meeting held on **Tuesday, November 28, 2023.**
5. Directors Report
6. Unfinished Business: None
7. New Business:
 - A. Wade Trim will provide an update on grant initiatives and the design concept status for the Belleville Road Widening Project
 - B. Consider approval of the professional services agreement from Jerome Pesick, Attorney at WWRP to assist with the acquisition/condemnation of the remaining eleven rights-of-way along Belleville Road between Ecorse and Tyler Roads under the terms and conditions of their January 17, 2024 proposal and invoice the project under the rates detailed in their billing rate included in the proposal to be expensed from DDA line item #248-000-801-002 Legal Fees and authorize the DDA Executive Director to execute appropriate documentation as well as approve the budget amendment in the amount of \$50,000.00 from the fund balance to cover the costs associated with the proposal
 - C. Consider approval of the budget amendment to move \$740,740.00 from the fund balance to allocate the funds to DDA line item 248-000-977-002 Belleville Road Right of Way to cover costs associated with the easement takes
 - D. Consider approval to advertise the VBT DDA with the Belleville Area Council for the Arts – advertising at Music Lakeside as well as advertise the VBT DDA with the Belleville Central Business Community 2024 events to be paid from line item 248-000-822-000 Public Relations
8. Communications:
9. Closed Session: None
10. Non-Agenda Items (including audience):
11. Adjournment