



October 23, 2023

Dear Van Buren Township DDA Business Owner:

As you know, the Van Buren Downtown Development Authority is dedicated to continuing to make our community a great place to live, work, shop and conduct business. The VBT DDA is happy to roll out the Business Banner Program, attached is the application with additional information. These banners will be displayed on the light poles along Belleville Road between Tyler and Quirk Roads.

If you would like to participate in this program, please send your artwork to mcoburn-dda@vanburen-mi.org. A mock-up will be sent to you for review to approve prior to printing. Please note no banners will be printed until a signed application and payment has been received.

The deadline for the 2023 installation is November 13, 2023.

If you have any questions, please don't hesitate to contact me at 734-699-8941 Monday through Thursday between the hours of 7:00 am – 5:00 pm.

Sincerely,

A handwritten signature in blue ink that reads "Merrie Coburn".

Merrie Coburn, Executive Director
Van Buren Charter Township
Downtown Development Authority

10151 Belleville Road
Van Buren Township, MI 48111
734.699.8941
734.699.8958
VanBurenDDA.com



**Van Buren Charter Township DDA
Business Banner Program**

Personal Info

Name of person submitting application _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Email _____

Business Info

Business Name _____ Address _____

Photo Release Form

I hereby grant the Van Buren Charter Township Downtown Development Authority permission to use the attached logo in the DDA Business Banner Program without payment or other consideration.

Print Name _____ Signature _____

Application Must Include

- 1) Application form
- 2) Business Logo- at least 5x7 & 300 resolution (pdf/png format preferred) email to mcoburn-dda@vanburen-mi.org
- 3) Payment, each banner is \$125.00 + a \$25.00 installation fee paid by cash, check, or credit card (*fees will apply) Checks payable to: **Van Buren Charter Township DDA**
10151 Belleville Road, Van Buren Township, MI 48111

Card Info

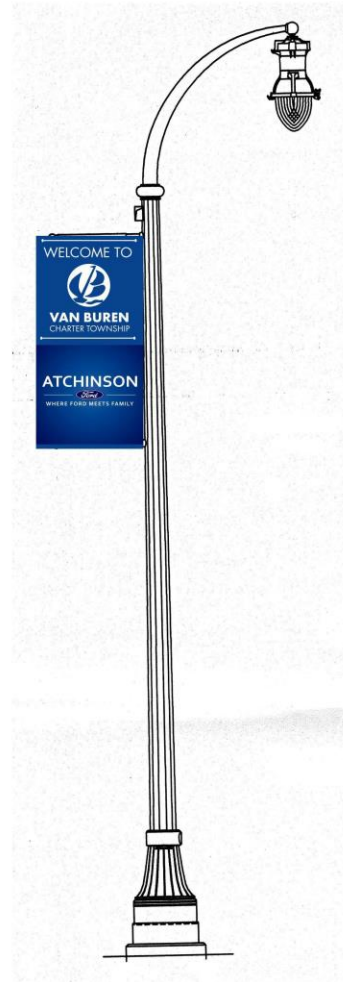
VISA/MC/AMEX number _____ Exp. _____

Security Code _____ Signature _____

I would like order total number of banners _____

Total to be charged on card \$ _____

Banners are 76x28.5” in size, digitally printed semi-gloss double-sided heavy-duty fabric vinyl for high wind for longer outdoor use



Example

Questions regarding the VBT DDA Business Banner Program, please contact Executive Director, Merrie Coburn at 734-699-8941 or mcoburn-dda@vanburen-mi.org