

**Van Buren Charter Township
Downtown Development Authority**

Tuesday, June 25, 2013

Chairperson Dolph called the meeting to order at 5:30 p.m.

ROLL CALL

Members Present: Chairperson Dolph, Vice Chair Atchinson, Secretary Zoller, Director Bechtel, Director Bird, Director Laginess, Director Miller, and Supervisor Combs.

Members Absent: Director Baskin, Director Blank (excused) and Director Richter (excused).

Others in Attendance: DDA Executive Director Ireland, Recording Secretary LaMothe, and an audience of two.

APPROVAL OF AGENDA

Motion Zoller, support Miller to approve the agenda as presented. Motion Carried.

APPROVAL OF MINUTES

Motion Bechtel, support Miller to approve the DDA Minutes of Tuesday, May 28, 2013 as presented. Motion Carried.

REPORTS

1. Director's Report:

DDA Executive Director Ireland provided an update on the status of outstanding projects including: Belleville Road sidewalk along the east side of Belleville Road from Tyler Road north to 8701 Belleville Road; Banners-Old Glory has placed the test banner arms on 8 light poles and swapped out banners for the season; Communication Associates marketing information: billboard, DDA brochure, website, social media traffic; Wayne County Zoo Millage: The Court has determined that the TIF Authorities did NOT wrongfully capture monies from Zoo and DIA millages, and Wayne County Treasurer is prohibited from instituting chargebacks or other punitive damage against communities for capturing millages; Bills await Governor Snyder's signature exempting Zoo and DIA from future millage captures; Belleville Road Curbs (included in Belleville Corridor project); Belleville/Ecorse Road Landscape; Belleville Road Fence between Harmony Lane and Sunrise; Van Buren Township Hall Roof; Aerotropolis: Executive Board interviewed and approved offering position to one of the applicants to begin employment negotiations; and Public Safety Day: August 10 from 10am-2pm.

2. Wade Trim:

- a. Belleville Ecorse Road Intersection: Bulk of construction should be completed in July. Will be open to traffic in August. Service Drives from west to east will then commence, which should be complete in September.
- b. Traffic Signalization Project: Design of the road portion of the project and soil borings for the traffic mast arms are complete, and the application is now with the State of Michigan. It is on track to begin in late fall or early winter, but because of the cold season, construction may be moved to the 2014 season.

NEW BUSINESS

1. Motion Combs, Support Laginess to accept the Plante Moran Fiscal Year Audit report year ending December 31, 2012. Motion Carried.

2. Motion Bechtel, Support Bird to approve the 2013 Amended Budget. Motion Carried.

NON-AGENDA ITEMS

None

ADJOURNMENT

Motion Bechtel, Support Atchinson to adjourn the meeting at 6:30 p.m. Motion carried.

Respectfully Submitted,

Karin E. LaMothe
Recording Secretary