

**VAN BUREN CHARTER TOWNSHIP  
DOWNTOWN DEVELOPMENT AUTHORITY  
Tuesday, March 27, 2018 – 5:30 pm**

Chairman Atchinson called the meeting to order at 5:30 p.m.

**Roll Call:** Members Present: Chairman Atchinson, Vice Chair Bird, Secretary Brown, Director Baskin, Director Chappell, Director DeLibera, Director Foster, Director Laginess, Director Rochowiak (5:36 p.m. arrival) and Supervisor McNamara. Members absent and excused: Director Blank. Others in Attendance: DDA Executive Director Ireland and DDA Assistant Executive Director Lothringer.

**Approval of Agenda:** Foster moved, Baskin seconded to approve the DDA agenda as presented. Carried.

**Minutes:** Laginess moved, Bird seconded to approve the DDA Minutes of Tuesday, February 27, 2018 as presented. Carried.

**Reports:** DDA Executive Director Ireland shared that Detroit News published an article on the push by the Detroit Regional Aerotropolis to bring new investment into the area. She thanked Director Foster for attending the Township Board Work Study meeting on March 19<sup>th</sup> to address questions and convey the importance of the DDA's Pedestrian Bridge project with MDOT. Assistant Director Lothringer reported on the recent email pieces, provided an update on the website, shared the most recent publicity pieces/advertisements and informed the board of the current work in progress. Additionally, she shared photographs of the sculptures selected for the 2018-19 display year and thanked Director Foster for taking part in the selection process again this year. Lastly, she shared with the board how well the Facebook post containing the link to apply for jobs at the soon to open Menards store has been received. In just five (5) days' time, the post has reached 24,192 people and been shared 352 times.

**New Business:** Foster moved, Laginess seconded to re=elect by acclamation the current executive board consisting of Craig Atchinson – Chair, Carol Bird – Vice Chair and Chris Brown – Secretary. Carried.

Foster moved, Laginess seconded to approve Resolution DDA 2018-001, for Belleville Road Improvements and Pedestrian Bridge, which references the DDA participation of the Project Cost, the required deposit for Part B and establish a perpetual maintenance fund. Carried.

**Communications:** None

**Non-Agenda Items:** Director Laginess and Director DeLibera thanked the board and the community for their support of the Robotics Competition. They stated that event was well attended, received positive feedback and they hope it will become an annual event.

**Adjournment:** Laginess moved, DeLibera seconded to adjourn at 5:55 p.m.

Respectfully submitted,

Lisa M. Lothringer  
Recording Secretary