

**MINUTES OF THE
PARKS & RECREATION COMMISSION COMMITTEE MEETING**

28-March-2018

Village of Butler

Minutes not formally approved until the next Park & Recreation Commission Meeting.

The meeting was called to order at **5:35 p.m.**

ROLL CALL Present: Kevin Endries, Dani Ernst, Tony Uravich, Charlene Benjamin, Jerry Orvis

Guests: None

PERSONS DESIRING TO BE HEARD

- None

CONSIDERATION OF MINUTES

Motion by -- , seconded by -- , to approve the Park & Recreation Commission minutes of [date]. Motion carried unanimously.

OLD BUSINESS

- a) Update on Softball Leagues
 - i) Manager's meeting held March 27th. No women's league this year. Dani is continuing to recruit to build interest for 2019.
 - ii) Men's league –Mondays starting April 30th; Co-ed league – Thursdays starting May 3rd
 - iii) **ACTION ITEM: Dani meet with Kayla and Carolyn about umpires, current fee forms, age limits for scorekeepers, and updates to hotline.**
- b) Update on Horseshoe Leagues
 - i) Leagues start May 2nd (Wednesday) and May 3rd (Thursday). Bob Gundrum managing Thursday; Kevin managing Wednesday. **ACTION ITEMS: [1] Charlene to ask Bill Benjamin about managing Wednesdays. [2] Kevin to ask Kayla about payment and permission forms.**
 - ii) Awards: per feedback, individual awards not needed. Discussed creating a plaque for high-scorers each year to be placed at the park. Future agenda item.
- c) Update on Community Garden
 - i) Tabled
- d) Update on Playground Rebuild
 - i) **ACTION ITEM: Tony to clarify number of volunteers to recruit, duties we are asking for, and if the Commission or the Village is going to manage tee-shirts, food donations, etc.**
- e) Action items for July 4th, Celebration
 - i) 4th of July Parade:
 - (1) Invitations are out to groups needing advance notice: scout troops, bands, etc.
 - (2) Permit and fee-waiver letter are ready to be submitted to Village Hall.
 - ii) 4th of July Celebration:
 - (1) 2016 and 2017 afternoon event will not be repeated unless a volunteer steps forward.
 - (2) **ACTION ITEM: Kevin to ask about having a band play before the fireworks, if we can find a sponsor.**
- f) Banners – Discuss price for advertisers
 - i) Printing: Students at Milwaukee Lutheran (High School) Printing Services

- ii) Cost: \$3 per square foot plus \$.20 per grommet and \$2.50 per banner for reinforcing tape. \$10 set up fee per printing.
- iii) Timing: Banners must be ready to print by mid-May. (Students do the printing.)
- iv) Pricing: Parks and Recreation will sell 38" x 72" banners for \$200. This price will more than cover costs.
- v) Middleman: Tony Uravich work with customers and the printers. **ACTION ITEM: Tony to ask Kayla for guidelines on banners. Parks & Rec to ensure banners meet those guidelines.**
- vi) Sales: Two banners are ordered: Jimmy Matthews (Ace Auto Body) and Mark Holdman (church).
- g) Any other park improvements
 - i) None

NEW BUSINESS

- a) April Action Items;
 - i) Update and possible action on Softball League
 - ii) Update and possible action on Horseshoe League
 - iii) Update and possible action on Community Garden
 - iv) Update and possible action on Playground Rebuild
 - v) Update and possible action on Fourth of July Parade / Celebration
 - vi) Update and possible action on Fenceline Banner Sales

ADJOURNMENT

Motion by Jerry Orvis, seconded by Charlene Benjamin; adjourned at **6:55 p.m.**

Next meeting is scheduled for **April 25, 2018** in the Conference Room at Village Hall.

Submitted by: Charlene M Benjamin, Secretary, Park & Recreation Commission