

Minutes of Library Board Special Sub-Committee Meeting: School  
Communications Outreach Project  
Thursday, December 3, 2020 3:30 p.m.  
12808 W. Hampton Avenue

Minutes not formally approved until next Library Board Sub-Committee Meeting

Meeting was called to order by Georgeane Sczcygielski at 3:33 p.m.

**Present:** Georgeane Sczcygielski, Charlene Benjamin, Amy Haynes-Coe, Jodi Kessel Szpizar; Library Director, Melissa Paap-Young, Youth Librarian

**1. Persons Desiring to be Heard – None**

**2. Consideration of minutes – Approved minutes for October 8, 2020, with correction for the spelling of Immanuel School.**

**3. Old Business: Update on communications: (Strategic Goal #5)**

a. Hamilton School District:

- Amy connected with Brian Balfany, Virtual School Principal. Very interested in collaboration. Shared information about the Graphic Novel challenge to the district.
  - **Request** – a “child-focused” video (2-3 minutes) showcasing how children can use the library. Jodi and Melissa will do some brainstorming. Target date – early 2021.
- Melissa continues to send information to the District contact. She has a new information sheet ready to go.
  - **Request:** send copies to this committee’s members.  
(Done)Also, she currently has 21 participants from various schools who are taking part in the Graphic Novel Challenge.

b. Immanuel Lutheran School: Jodi had a request from a 3<sup>rd</sup> grade teacher, who requested a monthly book talk, perhaps reading a story, or showing students how to pick a book. She subsequently put her request “on the back burner.” Jodi will contact again after Christmas.

- c. St. Agnes: Georgeane continues to be in contact. Not much is happening due to personnel changeovers, and frequent student quarantines.
  - d. Current & Future Contacts: The committee decided to add the Menomonee Falls District to our list of contacts. Melissa will begin with two of her personal contacts in the district.
  - e. Contact plan: Melissa, with Charlene's help, will brainstorm how to provide additional information about new items for the schools. For example, the video (when it is ready), etc. This could be shared with parents and school personnel.
4. **Schedule Next Meeting** – next meeting will be Thursday, January 21, 2021 @3:30 p.m.
5. **Adjourned at 4:02 p.m.**

Submitted by Charlene M Benjamin