

## PUBLIC NOTICE

Meeting: Library Board of Trustees  
Tuesday, August 10, 2021 at 6:00 PM  
Butler Public Library, 12808 W. Hampton Avenue

**THIS MEETING IS SCHEDULED TO TAKE PLACE IN PERSON AND VIRTUALLY.**

Join Zoom Meeting

<https://us02web.zoom.us/j/87538636040?pwd=TWdsL2ZuQm9JY1Npenk0cU1vS2xPUT09>

Meeting ID: 875 3863 6040 Passcode: iVmY6B9J Dial in: +1-312-626-6799

**PLEASE TAKE NOTICE** that the Library Board will meet on the 10<sup>th</sup> day of August, 2021 at 6:00 PM, at which time and place the following items of business will be considered and possibly acted upon:

1. Roll call
2. Persons Desiring to be Heard (3-minute limit per person)
3. Communications – please refer to the Directors Report for additional items
4. Trustee Education
  - 4.1. Reminder: August Train-the-Trainer week – Wisconsin Library Association
5. Consent Agenda

*Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member and placed on the agenda under New Business.*

  - 5.1. Consideration of minutes: July 13, 2021
  - 5.2. Current Financial Report
  - 5.3. Report of the Director
  - 5.4. Circulation and Use Report
6. New Business
7. Old Business
  - 7.1. Review and possible action on the 2022 Budget
8. Schedule next meeting: September 14, 2021
9. Adjournment

Dated: August 4, 2021

Jodi Kessel Szpiszar  
Director

Charlene M Benjamin  
President

### **2021-2023 Strategic Goals: <Source><Staff><Alignment><Planning>**

Notice: It is possible that members of, and possible a quorum of other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice. Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

### **List of August 10, 2021 Meeting Documents in Packet**

- 5.1. Minutes from July 13, 2021 meeting (2 pgs.)
- 5.2. Current Financial Report – July 2021 (~~3~~<sup>4</sup> pgs.)
- 5.3. Report of the Director (3 pgs.)
- 5.4. Circulation and Use Report (4 pgs.)

## Minutes of Butler Public Library Board Meeting

July 13, 2021

### 1. Attendance:

Members Present: Jodi Kessel Szpizar, Karl Debelak, Mike Bates, Tom Sardina, Charlene Benjamin, Roger Benjamin, Laura Meyer

Absent:

Guests: Pat Tiarks, Amy Haynes Coe, Andy Kristensen

### 2. Persons Desiring to be Heard: None

### 3. Communications:

3.1 E-sign update: Documents forwarded in packets, steps to take to approve and purchase, including fundraising. No motion required at this point. Jodi heard from Muskego – shared sign including various messages. Waterloo – similar to our proposed, spent 25,000. Paid for software updates, etc., not shared, similar location with village to us. They received positive responses to their sign.

3.2 Building Maintenance Plan: Email from Kayla in packet, plan not needed.

3.3 Other: No participation in July 4 parade.

### 4. Trustee Education

4.1 August Trainer of the Week: Set aside time for Ecosystems and Ethics programs – of particular interest to board per Charlene.

5. Consent Agenda: Sardina motion, R Benjamin seconds motion to approve consent agenda.

### 6. New Business

6.1 Election of secretary: Assuming Village Board approval for board membership, Andy stepped up for Secretary.

6.2 Book Sales to Donations Appreciated: The need to pay sales tax on book sales create need to donate instead. Sardina motion, Bates second to approve motion to move to donations.

7. Closed Session: Adjourned to closed session to consider Staff Performance Evaluations and Wages. Bates motion, Meyer second. Please note all wage discussions and information is confidential. Motion to adjourn from closed Sardina, R Benjamin second.

### 8. Open Session

8.1 Position Structure for Wages: Bates motion to approve as presented, Meyer second.

### 9. Old Business:

9.1 Budget is a draft and can be refined through August meeting, at which point it goes to the Village's budget. Jodi went through revenue line items including non-resident, intergovernmental is a 3-

year lag. No questions on revenue details. Expense discussion: Salaries calculated by Kayla, travel up for in-person visits, utilities averaged for weather, contracted services experiencing vendor price increases, library/Bridges services, collections, and \$1,000 contingency. Computer technology: Discussed Taylor maintenance budget, Faronics and Bridges PC Reservations, history of capacity vs. usage, 2 PC replacements per year. Charlene noted Jodi's work on the budget and the potential to have it approved. Nicely done! Karl impressed with quality of work, Amy impressed with ability to make it happen on limited budget. No other comments. Jodi noted the goal is status quo.

9.2 Bates motion to accept current draft, R Benjamin second.

10: Schedule next meeting: August 10, 2021

11. Jodi mentioned National Night Out and Beer Garden. Looking for volunteers.

11. Adjournment: Sardina motion, R Benjamin second at 7:22pm.



| July 2021<br>Fund Account #        | 2021 Library Budget 800 Fund           | 2021 Budget                  | 2021 YTD<br>Money Spent                      | Current<br>Month (July<br>2021)  | 2021<br>Remaining<br>Balance                  | % Spent  |
|------------------------------------|----------------------------------------|------------------------------|----------------------------------------------|----------------------------------|-----------------------------------------------|----------|
| 800-55100-50110                    | Library Salaries & Benefits            | \$63,782.00                  | \$32,081.14                                  | \$4,492.20                       | \$31,700.86                                   | 50.30%   |
| 800-55100-50120                    | FICA/Medicare                          | \$4,879.00                   | \$2,523.20                                   | \$353.70                         | \$2,355.80                                    | 51.72%   |
| 800-55100-50123                    | Retirement Contribution                | \$1,709.00                   | \$901.57                                     | \$131.17                         | \$807.43                                      | 52.75%   |
| 800-55100-50124                    | Group Life Insurance Premium           | \$61.00                      | \$58.33                                      | \$9.75                           | \$2.67                                        | 95.62%   |
| <b>800-55100</b>                   | <b>Library Salaries &amp; Benefits</b> | <b>\$70,431.00</b>           | <b>\$35,564.24</b>                           | <b>\$4,986.82</b>                | <b>\$34,866.76</b>                            | 50.50%   |
| 800-55200-50126                    | Travel/Training/Meetings               | \$300.00                     | \$62.32                                      | \$12.32                          | \$237.68                                      | 20.77%   |
| 800-55200-50127                    | Membership Dues                        | \$103.00                     | \$72.00                                      | \$72.00                          | \$31.00                                       | 69.90%   |
| 800-55200-50134                    | Utilities                              | \$7,300.00                   | \$3,186.51                                   | \$400.66                         | \$4,113.49                                    | 43.65%   |
| 800-55200-50135                    | Telephone/Internet                     | \$1,500.00                   | \$692.04                                     | \$612.22                         | \$807.96                                      | 46.14%   |
| 800-55200-50136                    | Office Supplies                        | \$979.00                     | \$1,527.30                                   | \$525.23                         | -\$548.30                                     | 156.01%  |
| 800-55200-50137                    | Postage                                | \$50.00                      | \$26.20                                      | \$4.20                           | \$23.80                                       | 52.40%   |
| <b>800-55200</b>                   | <b>Library Administration</b>          | <b>\$10,232.00</b>           | <b>\$5,566.37</b>                            | <b>\$1,626.63</b>                | <b>\$4,665.63</b>                             | 54.40%   |
| 800-55300-50162                    | Contracted Services                    | \$7,700.00                   | \$4,966.94                                   | \$1,114.66                       | \$2,733.06                                    | 64.51%   |
| 800-55300-50163                    | Technology Maintenance                 | \$3,050.00                   | \$876.00                                     | \$250.00                         | \$2,174.00                                    | 28.72%   |
| 800-55300-50164                    | Computer Equipment/Maintenance         | \$100.00                     | \$1,783.93                                   | \$0.00                           | -\$1,683.93                                   | 1783.93% |
| 800-55300-50165                    | Copier Maintenance                     | \$650.00                     | \$342.50                                     | \$50.00                          | \$307.50                                      | 52.69%   |
| 800-55300-50166                    | Material Processing/Repair             | \$900.00                     | \$566.37                                     | \$0.00                           | \$333.63                                      | 62.93%   |
| 800-55300-50167                    | Housekeeping Supplies                  | \$100.00                     | \$43.33                                      | \$3.98                           | \$56.67                                       | 43.33%   |
| <b>800-55300</b>                   | <b>Library Equipment/Maintenance</b>   | <b>\$12,500.00</b>           | <b>\$8,579.07</b>                            | <b>\$1,418.64</b>                | <b>\$3,920.93</b>                             | 68.63%   |
| 800-55400-50168                    | E-Book Contribution                    | \$653.00                     | \$653.00                                     | \$0.00                           | \$0.00                                        | 100.00%  |
| 800-55400-50169                    | Shared Databases/Licenses              | \$702.00                     | \$518.00                                     | \$0.00                           | \$184.00                                      | 73.79%   |
| 800-55400-50170                    | Special Event Programming              | \$0.00                       | \$0.00                                       | \$0.00                           | \$0.00                                        | 0.00%    |
| 800-55400-50172                    | Patron Programs                        | \$250.00                     | \$182.58                                     | \$15.95                          | \$67.42                                       | 73.03%   |
| 800-55400-50179                    | CAFÉ Member Charge                     | \$3,986.00                   | \$3,986.00                                   | \$0.00                           | \$0.00                                        | 100.00%  |
| <b>800-55400</b>                   | <b>Library Programs &amp; Services</b> | <b>\$5,591.00</b>            | <b>\$5,339.58</b>                            | <b>\$15.95</b>                   | <b>\$251.42</b>                               | 95.50%   |
| 800-55500-50171                    | Library Magazines/Newspapers           | \$1,100.00                   | \$594.65                                     | \$12.57                          | \$505.35                                      | 54.06%   |
| 800-55500-50173                    | Adult Collection                       | \$4,600.00                   | \$2,688.26                                   | \$504.61                         | \$1,911.74                                    | 58.44%   |
| 800-55500-50174                    | Youth Collection                       | \$4,500.00                   | \$2,823.54                                   | \$373.08                         | \$1,676.46                                    | 62.75%   |
| <b>800-55500</b>                   | <b>Library Collection</b>              | <b>\$10,200.00</b>           | <b>\$6,106.45</b>                            | <b>\$890.26</b>                  | <b>\$4,093.55</b>                             | 59.87%   |
|                                    | Contingency                            | <b>\$1,000.00</b>            |                                              |                                  | <b>\$1,000.00</b>                             | 0.00%    |
| <b>Fund 800 Library<br/>Totals</b> |                                        | <b>\$109,954.00</b>          | <b>\$61,155.71</b>                           | <b>\$8,938.30</b>                | <b>\$48,798.29</b>                            | 55.62%   |
| <b>Library Income</b>              |                                        | <b>Budget</b><br>\$15,389.00 | <b>YTD Deposited</b><br>\$8,310.78<br>54.00% | <b>Mo. Deposited</b><br>\$312.19 | <b>Balance Needed</b><br>\$7,078.22<br>46.00% |          |
|                                    |                                        |                              | Without \$981.99 UW Wisconsin Grant          |                                  | \$8,060.21<br>52.38%                          |          |

Balances as of 07/31/2021

## Fund 800 - LIBRARY FUND

| Account                                                  | Description                       | 2021<br>Amended Budget | YEAR-TO-DATE<br>THRU 07/31/21 | ACTIVITY FOR<br>MONTH ENDED<br>07/31/2021 | Available<br>Balance | %<br>Used |
|----------------------------------------------------------|-----------------------------------|------------------------|-------------------------------|-------------------------------------------|----------------------|-----------|
| <b>Revenues</b>                                          |                                   |                        |                               |                                           |                      |           |
| <b>Department 00000:</b>                                 |                                   |                        |                               |                                           |                      |           |
| 40320                                                    | MISC REVENUE                      |                        |                               |                                           |                      |           |
| 07/09/2021                                               | CR OTHER/KEEP THE CHANGE/DONATION |                        | 28931                         | 4.05 Receipt #: 47139                     |                      |           |
| 07/16/2021                                               | CR OTHER/KEEP THE CHANGE/DONATION |                        | 29023                         | 5.40 Receipt #: 47216                     |                      |           |
| 07/21/2021                                               | CR OTHER/KEEP THE CHANGE/DONATION |                        | 29084                         | 5.75 Receipt #: 47267                     |                      |           |
| 07/28/2021                                               | CR OTHER/KEEP THE CHANGE/DONATION |                        | 29174                         | 1.85 Receipt #: 47324                     |                      |           |
| 40320                                                    | MISC REVENUE                      | 625.00                 | 1,140.05                      | 17.05                                     | (515.05)             | 182.41    |
| 41100                                                    | PROPERTY TAXES                    | 94,565.00              | 0.00                          | 0.00                                      | 94,565.00            | 0.00      |
| 48910                                                    | LIBRARY FEES                      |                        |                               |                                           |                      |           |
| 07/05/2021                                               | AP SALES TAX FOR APR - JUN 2021   |                        | 28975                         | (26.86) Inv #: '06302021' Vendor '188'    |                      |           |
| 07/09/2021                                               | CR PRINTING/COPIES                |                        | 28931                         | 39.00 Receipt #: 47139                    |                      |           |
| 07/09/2021                                               | CR BOOK SALES                     |                        | 28931                         | 2.00 Receipt #: 47139                     |                      |           |
| 07/09/2021                                               | CR REPLACEMENT LIBRARY CARDS      |                        | 28931                         | 1.00 Receipt #: 47139                     |                      |           |
| 07/16/2021                                               | CR PRINTING/COPIES                |                        | 29023                         | 24.00 Receipt #: 47216                    |                      |           |
| 07/21/2021                                               | CR PRINTING/COPIES                |                        | 29083                         | 3.25 Receipt #: 47266                     |                      |           |
| 07/21/2021                                               | CR PRINTING/COPIES                |                        | 29084                         | 16.75 Receipt #: 47267                    |                      |           |
| 07/28/2021                                               | CR PRINTING/COPIES                |                        | 29174                         | 27.25 Receipt #: 47324                    |                      |           |
| 48910                                                    | LIBRARY FEES                      | 3,265.00               | 1,234.74                      | 86.39                                     | 2,030.26             | 37.82     |
| 48911                                                    | NON LAPSING REVENUE               | 0.00                   | 0.00                          | 0.00                                      | 0.00                 | 100.00    |
| 48920                                                    | LIBRARY FINES                     |                        |                               |                                           |                      |           |
| 07/09/2021                                               | CR FINES/REPLACEMENT COSTS        |                        | 28931                         | 9.70 Receipt #: 47139                     |                      |           |
| 07/14/2021                                               | CR FINES/REPLACEMENT COSTS        |                        | 29022                         | 30.00 Receipt #: 47196                    |                      |           |
| 07/16/2021                                               | CR FINES/REPLACEMENT COSTS        |                        | 29023                         | 26.50 Receipt #: 47216                    |                      |           |
| 07/21/2021                                               | CR FINES/REPLACEMENT COSTS        |                        | 29084                         | 8.90 Receipt #: 47267                     |                      |           |
| 07/28/2021                                               | CR FINES/REPLACEMENT COSTS        |                        | 29173                         | 125.00 Receipt #: 47322                   |                      |           |
| 07/28/2021                                               | CR FINES/REPLACEMENT COSTS        |                        | 29174                         | 8.65 Receipt #: 47324                     |                      |           |
| 48920                                                    | LIBRARY FINES                     | 2,200.00               | 839.80                        | 208.75                                    | 1,360.20             | 38.17     |
| 49000                                                    | INTERGOVERNMENTAL REVENUE         | 9,299.00               | 5,096.19                      | 0.00                                      | 4,202.81             | 54.80     |
| 49101                                                    | TRANS FROM OTHER FUNDS            | 0.00                   | 0.00                          | 0.00                                      | 0.00                 | 100.00    |
| <hr/>                                                    |                                   |                        |                               |                                           |                      |           |
| Total - Dept 00000                                       |                                   | 109,954.00             | 8,310.78                      | 312.19                                    | 101,643.22           | 7.56      |
| Total Revenues                                           |                                   | 109,954.00             | 8,310.78                      | 312.19                                    | 101,643.22           | 7.56      |
| <b>Expenditures</b>                                      |                                   |                        |                               |                                           |                      |           |
| <b>Department 55100: LIBRARY SALARIES &amp; BENEFITS</b> |                                   |                        |                               |                                           |                      |           |
| 50110                                                    | SALARIES                          |                        |                               |                                           |                      |           |
| 07/09/2021                                               | PR SUMMARY PR 07/09/2021          |                        | 28887                         | 2,234.33                                  | 89                   |           |



## Fund 800 - LIBRARY FUND

| Account                                       | Description                              | 2021<br>Amended Budget | YEAR-TO-DATE<br>THRU 07/31/21 | ACTIVITY FOR<br>MONTH ENDED<br>07/31/2021   | Available<br>Balance | %<br>Used |
|-----------------------------------------------|------------------------------------------|------------------------|-------------------------------|---------------------------------------------|----------------------|-----------|
| <b>Expenditures</b>                           |                                          |                        |                               |                                             |                      |           |
| Department 55100: LIBRARY SALARIES & BENEFITS |                                          |                        |                               |                                             |                      |           |
| 07/23/2021                                    | PR SUMMARY PR 07/23/2021                 |                        |                               |                                             |                      |           |
| 50110                                         | SALARIES                                 | 63,782.00              | 29064<br>32,081.14✓           | 2,257.87 90<br>4,492.20✓                    | 31,700.86            | 50.30     |
| 50120                                         | FICA/MEDICARE                            |                        |                               |                                             |                      |           |
| 07/09/2021                                    | PR SUMMARY PR 07/09/2021                 |                        | 28887                         | 175.55 89                                   |                      |           |
| 07/23/2021                                    | PR SUMMARY PR 07/23/2021                 |                        | 29064                         | 178.15 90                                   |                      |           |
| 50120                                         | FICA/MEDICARE                            | 4,879.00               | 2,523.20✓                     | 353.70✓                                     | 2,355.80✓            | 51.72     |
| 50123                                         | RETIREMENT CONTRIBUTION                  |                        |                               |                                             |                      |           |
| 07/09/2021                                    | PR SUMMARY PR 07/09/2021                 |                        | 28887                         | 60.49 89                                    |                      |           |
| 07/23/2021                                    | PR SUMMARY PR 07/23/2021                 |                        | 29064                         | 70.68 90                                    |                      |           |
| 50123                                         | RETIREMENT CONTRIBUTION                  | 1,709.00               | 901.57✓                       | 131.17✓                                     | 807.43✓              | 52.75     |
| 50124                                         | GROUP LIFE INS PREMIUM                   |                        |                               |                                             |                      |           |
| 07/09/2021                                    | PR SUMMARY PR 07/09/2021                 |                        | 28887                         | 9.75 89                                     |                      |           |
| 50124                                         | GROUP LIFE INS PREMIUM                   | 61.00                  | 58.33✓                        | 9.75✓                                       | 2.67✓                | 95.62     |
| Total - Dept 55100                            |                                          | 70,431.00              | 35,564.24✓                    | 4,986.82✓                                   | 34,866.76✓           | 50.50     |
| Department 55200: LIBRARY ADMINISTRATION      |                                          |                        |                               |                                             |                      |           |
| 50126                                         | TRAVEL/TRAINING/ MEETINGS                |                        |                               |                                             |                      |           |
| 07/02/2021                                    | AP LIBRARY EXPENSES FOR J. KESSEL SZPZAR |                        | 28845                         | 12.32 Inv #: '06222021' Vendor '1912'       |                      |           |
| 50126                                         | TRAVEL/TRAINING/ MEETINGS                | 300.00                 | 62.32                         | 12.32                                       | 237.68               | 20.77     |
| 50127                                         | MEMBERSHIP/PROFESSIONAL DUES             |                        |                               |                                             |                      |           |
| 07/09/2021                                    | AP MEMBERSHIP RENEWAL THRU 06/21/22      |                        | 28992                         | 72.00 Inv #: '12189' Vendor '2227'          | 31.00✓               | 69.90     |
| 50127                                         | MEMBERSHIP/PROFESSIONAL DUE              | 103.00                 | 72.00✓                        | 72.00✓                                      |                      |           |
| 50134                                         | UTILITIES                                |                        |                               |                                             |                      |           |
| 07/09/2021                                    | AP UTILITY FOR JUNE 2021                 |                        | 28978                         | 400.66 Inv #: '3757121309' Vendor '189'     | 4,113.49✓            | 43.65     |
| 50134                                         | UTILITIES                                | 7,300.00               | 3,186.51✓                     | 400.66✓                                     |                      |           |
| 50135                                         | TELEPHONE/INTERNET                       |                        |                               |                                             |                      |           |
| 07/09/2021                                    | AP PHONE FOR JUNE 2021                   |                        | 28976                         | 12.22 Inv #: '26278325062021' Vendor '1648' |                      |           |
| 07/09/2021                                    | AP TEACH SERVICES                        |                        | 29016                         | 600.00 Inv #: '505-0000059825' Vendor '453' |                      |           |
| 50135                                         | TELEPHONE/INTERNET                       | 1,500.00               | 692.04✓                       | 612.22✓                                     | 807.96✓              | 46.14     |
| 50136                                         | OFFICE SUPPLIES                          |                        |                               |                                             |                      |           |
| 07/02/2021                                    | AP LIBRARY EXPENSES FOR J. KESSEL SZPZAR |                        | 28845                         | 4.58 Inv #: '06222021' Vendor '1912'        |                      |           |
| 07/09/2021                                    | AP LIBRARY EXPENSES FOR JUNE 2021        |                        | 29015                         | 520.65 Inv #: '7490-06232021' Vendor '1668' |                      |           |

Balances as of 07/31/2021

## Fund 800 - LIBRARY FUND

| Account                                         | Description                                 | 2021<br>Amended Budget | YEAR-TO-DATE<br>THRU 07/31/21 | ACTIVITY FOR<br>MONTH ENDED<br>07/31/2021 | Available<br>Balance | %<br>Used |
|-------------------------------------------------|---------------------------------------------|------------------------|-------------------------------|-------------------------------------------|----------------------|-----------|
| <b>Expenditures</b>                             |                                             |                        |                               |                                           |                      |           |
| Department 55200: LIBRARY ADMINISTRATION        |                                             |                        |                               |                                           |                      |           |
| 50136                                           | OFFICE SUPPLIES                             | 979.00                 | 1,527.30 ✓                    | 525.23 ✓                                  | (548.30) ✓           | 156.01    |
| 50137                                           | POSTAGE                                     |                        |                               |                                           |                      |           |
| 07/02/2021                                      | AP LIBRARY EXPENSES FOR J. KESSEL SZPZAR    |                        | 28845 ✓                       | 4.20 ✓                                    | 23.80 ✓              | 52.40     |
| 50137                                           | POSTAGE                                     | 50.00                  | 26.20 ✓                       |                                           |                      |           |
| 50161                                           | LIBRARY WCFLS FEES                          | 0.00                   | 0.00                          | 0.00                                      | 0.00                 | 100.00    |
| Total - Dept 55200                              |                                             | 10,232.00              | 5,566.37 ✓                    | 1,626.63 ✓                                | 4,665.63 ✓           | 54.40     |
| Department 55300: LIBRARY EQUIPMENT/MAINTENANCE |                                             |                        |                               |                                           |                      |           |
| 50162                                           | LIBRARY CONTRACTED SERVICES                 |                        |                               |                                           |                      |           |
| 07/09/2021                                      | AP JANITORIAL SERVICE FOR JULY 2021         |                        | 29018 ✓                       | 305.00 ✓                                  | 2,733.06 ✓           | 64.51     |
| 07/09/2021                                      | GJ RECLASSIFY V#36 PACKERLAND INV. 2802398  |                        | 29235 ✓                       | 36.84 ✓                                   |                      |           |
| 07/23/2021                                      | AP INSECT AND RODENT SERVICE FOR LIBRARY    |                        | 29131 ✓                       | 50.00 ✓                                   |                      |           |
| 07/30/2021                                      | AP JANITORIAL SERVICE FOR AUG 2021          |                        | 29217 ✓                       | 305.00 ✓                                  |                      |           |
| 07/30/2021                                      | AP WINDOW WASHING FOR THE LIBRARY           |                        | 29215 ✓                       | 88.00 ✓                                   |                      |           |
| 07/30/2021                                      | AP VILLAGE HALL AND LIBRARY ALARM SERVICE A |                        | 29219 ✓                       | 329.82 ✓                                  |                      |           |
| 50162                                           | LIBRARY CONTRACTED SERVICES                 | 7,700.00               | 4,966.94 ✓                    | 1,114.66 ✓                                |                      |           |
| 50163                                           | LIBRARY TECHNOLOGY SUPPLIES                 |                        |                               |                                           |                      |           |
| 07/23/2021                                      | AP SERVICES AND EQUIPMENT FOR JULY 2021     |                        | 29129 ✓                       | 250.00 ✓                                  | 2,174.00 ✓           | 28.72     |
| 50163                                           | LIBRARY TECHNOLOGY SUPPLIES                 | 3,050.00               | 876.00 ✓                      | 250.00 ✓                                  | (1,683.93)           | 1,783.93  |
| 50164                                           | COMPUTER/EQUIP MAINT                        | 100.00                 | 1,783.93                      | 0.00                                      |                      |           |
| 50165                                           | LIBRARY COPIER MAINTENANCE                  |                        |                               |                                           |                      |           |
| 07/30/2021                                      | AP COPIER SERVICE JUNE 2021 FOR LIBRARY     |                        | 29216 ✓                       | 50.00 ✓                                   | 307.50 ✓             | 52.69     |
| 50165                                           | LIBRARY COPIER MAINTENANCE                  | 650.00                 | 342.50 ✓                      | 50.00                                     | 333.63               | 62.93     |
| 50166                                           | LIBRARY MATERIAL PROCESS/REPA               | 900.00                 | 566.37                        | 0.00                                      |                      |           |
| 50167                                           | LIBRARY HOUSEKEEPING SUPPLIES               |                        |                               |                                           |                      |           |
| 07/23/2021                                      | AP LIBRARY EXPENSES FOR E. GLASER           |                        | 29122 ✓                       | 3.98 ✓                                    | 56.67 ✓              | 43.33     |
| 50167                                           | LIBRARY HOUSEKEEPING SUPPLIE                | 100.00                 | 43.33 ✓                       | 3.98 ✓                                    |                      |           |
| Total - Dept 55300                              |                                             | 12,500.00              | 8,579.07 ✓                    | 1,418.64 ✓                                | 3,920.93 ✓           | 68.63     |
| Department 55400: LIBRARY PROGRAMS & SERVICES   |                                             |                        |                               |                                           |                      |           |
| 50168                                           | LIBRARY E-BOOK CONTRIBUTION                 | 653.00                 | 653.00                        | 0.00                                      | 0.00                 | 100.00    |
| 50169                                           | LIBRARY SHARED DATABASES                    | 702.00                 | 518.00                        | 0.00                                      | 184.00               | 73.79     |



Balances as of 07/31/2021

## Fund 800 - LIBRARY FUND

| Account                                       | Description                       | 2021<br>Amended Budget | YEAR-TO-DATE<br>THRU 07/31/21 | ACTIVITY FOR<br>MONTH ENDED<br>07/31/2021   | Available<br>Balance | %<br>Used |
|-----------------------------------------------|-----------------------------------|------------------------|-------------------------------|---------------------------------------------|----------------------|-----------|
| <b>Expenditures</b>                           |                                   |                        |                               |                                             |                      |           |
| Department 55400: LIBRARY PROGRAMS & SERVICES |                                   |                        |                               |                                             |                      |           |
| 50170                                         | LIBRARY DVD RENTALS-ADULT         | 0.00                   | 0.00                          | 0.00                                        | 0.00                 | 100.00    |
| 50172                                         | LIBRARY PATRON PROGRAMS           |                        |                               |                                             |                      |           |
| 07/09/2021                                    | AP LIBRARY EXPENSES FOR JUNE 2021 |                        | 29015                         | 12.96 Inv #: '7490-06232021' Vendor '1668'  |                      |           |
| 07/23/2021                                    | AP LIBRARY EXPENSES FOR E. GLASER |                        | 29122                         | 2.99 Inv #: '07192021' Vendor '2053'        |                      |           |
| 50172                                         | LIBRARY PATRON PROGRAMS           | 250.00                 | 182.58                        | 15.95                                       | 67.42                | 73.03     |
| 50179                                         | CAFE MEMBER CHARGES               | 3,986.00               | 3,986.00                      | 0.00                                        | 0.00                 | 100.00    |
| Total - Dept 55400                            |                                   | 5,591.00               | 5,339.58                      | 15.95                                       | 251.42               | 95.50     |
| Department 55500: LIBRARY COLLECTION          |                                   |                        |                               |                                             |                      |           |
| 50171                                         | LIBRARY MAGAZINES/NEWSPAPERS      |                        |                               |                                             |                      |           |
| 07/09/2021                                    | AP LIBRARY EXPENSES FOR JUNE 2021 |                        | 29015                         | 12.57 Inv #: '7490-06232021' Vendor '1668'  |                      |           |
| 50171                                         | LIBRARY MAGAZINES/NEWSPAPER       | 1,100.00               | 594.65                        | 12.57                                       | 505.35               | 54.06     |
| 50173                                         | LIBRARY ADULT BOOKS               |                        |                               |                                             |                      |           |
| 07/02/2021                                    | AP ADULT AND YOUTH BOOKS          |                        | 28846                         | 16.80 Inv #: '2036033416' Vendor '1384'     |                      |           |
| 07/02/2021                                    | AP ADULT AND YOUTH BOOKS          |                        | 28847                         | 136.18 Inv #: '2036049476' Vendor '1384'    |                      |           |
| 07/09/2021                                    | AP LIBRARY EXPENSES FOR JUNE 2021 |                        | 29015                         | 101.78 Inv #: '7490-06232021' Vendor '1668' |                      |           |
| 07/23/2021                                    | AP LIBRARY EXPENSES FOR E. GLASER |                        | 29122                         | 76.23 Inv #: '07192021' Vendor '2053'       |                      |           |
| 07/23/2021                                    | AP LIBRARY EXPENSES FOR E. GLASER |                        | 29122                         | 135.94 Inv #: '07192021' Vendor '2053'      |                      |           |
| 07/30/2021                                    | AP ADULT AND YOUTH BOOKS          |                        | 29192                         | 31.69 Inv #: '2036070210' Vendor '1384'     |                      |           |
| 07/30/2021                                    | AP ADULT BOOKS                    |                        | 29218                         | 5.99 Inv #: '2036090900' Vendor '1384'      |                      |           |
| 50173                                         | LIBRARY ADULT BOOKS               | 4,600.00               | 2,688.26                      | 504.61                                      | 1,911.74             | 58.44     |
| 50174                                         | LIBRARY JUVENILE BOOKS            |                        |                               |                                             |                      |           |
| 07/02/2021                                    | AP ADULT AND YOUTH BOOKS          |                        | 28846                         | 31.11 Inv #: '2036033416' Vendor '1384'     |                      |           |
| 07/02/2021                                    | AP ADULT AND YOUTH BOOKS          |                        | 28847                         | 22.16 Inv #: '2036049476' Vendor '1384'     |                      |           |
| 07/09/2021                                    | AP LIBRARY EXPENSES FOR JUNE 2021 |                        | 29015                         | 169.48 Inv #: '7490-06232021' Vendor '1668' |                      |           |
| 07/23/2021                                    | AP LIBRARY EXPENSES FOR E. GLASER |                        | 29122                         | 135.87 Inv #: '07192021' Vendor '2053'      |                      |           |
| 07/23/2021                                    | AP LIBRARY EXPENSES FOR E. GLASER |                        | 29122                         | 9.67 Inv #: '07192021' Vendor '2053'        |                      |           |
| 07/30/2021                                    | AP ADULT AND YOUTH BOOKS          |                        | 29192                         | 4.79 Inv #: '2036070210' Vendor '1384'      |                      |           |
| 50174                                         | LIBRARY JUVENILE BOOKS            | 4,500.00               | 2,823.54                      | 373.08                                      | 1,676.46             | 62.75     |
| 50175                                         | LIBRARY DVD RENTALS-CHILDREN      | 0.00                   | 0.00                          | 0.00                                        | 0.00                 | 100.00    |
| Total - Dept 55500                            |                                   | 10,200.00              | 6,106.45                      | 890.26                                      | 4,093.55             | 59.87     |
| Department 80100: CONTINGENCY FUND            |                                   |                        |                               |                                             |                      |           |
| 50830                                         | LIBRARY CONTINGENCY               | 1,000.00               | 0.00                          | 0.00                                        | 1,000.00             | 0.00      |
| 50831                                         | LIBRARY NON LAPSING EXPENSE       | 0.00                   | 0.00                          | 0.00                                        | 0.00                 | 100.00    |

Balances as of 07/31/2021

Fund 800 - LIBRARY FUND

| Account                                  | Description | 2021<br>Amended Budget | YEAR-TO-DATE<br>THRU 07/31/21 | ACTIVITY FOR<br>MONTH ENDED<br>07/31/2021 | Available<br>Balance | %<br>Used |
|------------------------------------------|-------------|------------------------|-------------------------------|-------------------------------------------|----------------------|-----------|
| Expenditures                             |             |                        |                               |                                           |                      |           |
| Department 80100: LIBRARY ADMINISTRATION |             |                        |                               |                                           |                      |           |
| Total - Dept 80100                       |             | 1,000.00 ✓             | 0.00                          | 0.00 ✓                                    | 1,000.00             | 0.00      |
| Total Expenditures                       |             | 109,954.00 ✓           | 61,155.71 ✓                   | 8,938.30 ✓                                | 48,798.29 ✓          | 55.62     |
| NET OF REVENUES AND EXPENDITURES         |             |                        |                               |                                           |                      |           |
|                                          |             | 0.00                   | (52,844.93)                   | (8,626.11)                                | 52,844.93            |           |

**August 10, 2021**

**Director's Report**

**National Night Out** – Thank you to Melissa Paap-Young, Karl Debelack, Carol Zuba, Danielle Paul, Hannah Zuba and Peyton Paul for all of their hard work at our tent! Despite the rain we had a good time and as predicted, the bubbles were a huge hit! We're putting you down for next year, Karl!

**Butler Beer Garden** – Friday, August 6, 2021 from 4-9pm. The Library will have popcorn, pretzel snacks, Library swag giveaways, and Jumbo 4 Square Lawn Game.

**Amazon Wish List** – We are currently at 10 purchases from our Wish List!

**APL Directors Meeting** – held Friday, July 9, 2021 at 9:00am in Delafield. In person and zoom. First reported in a Weekly Report.

Business discussed:

- **Fall Kids Programs** – there is a mix of in person and virtual programs being planned at libraries.
- **Financial Conversations with Library Board/Mayor/Council related to 2022** – discussion on how different libraries plan to present their 2022 budget.
- **'Take and Make' Craft Bag Trends** – discussed different ideas for the bags. Karol reminded everyone to be sure to include a book in each bag to be returned.
- **Library Friends Groups** – discussed how the Friends Groups are set up and run at different libraries
- **Library System 2022 Budget** – the state budget that was signed for 2022 includes a state aid increase for libraries. Karol Kennedy briefly reviewed the budget again. Directors voted in favor of recommending it to the Bridges Library Board for approval.
- **Next Meeting Friday August 13<sup>th</sup> at 9:00am, in person at Oconomowoc, zoom available.**

**Friends Meeting** – Friends met Monday July 12, 2021 via zoom

Business items discussed

They approved the following items:

- A renewal of Canva Pro for \$119.40/year
- \$300 for misc program expenses for our 2022 budget
- Staff to provide Carol Z. with a t-shirt and she will put Butler Public Library on it. Friends to reimburse staff for the shirts. We will make business cards for the Friends and ourselves using Canva, all for NNO.
- Purchase of popcorn, popcorn bags, and glow necklaces for the Beer Garden.
- Purchase a large 'connect four' yard game for \$170. This will be available for use at the Beer Garden then available for checkout at the Library.
- **Next Meeting August 12<sup>th</sup> at 6pm, in person and zoom available.**

## **Programming**

**Summer Reading Program (SRP)** – here are the final numbers for 2021 SRP. Winners were drawn and all but two were at National Night Out for pick up.

- **Preschool**
  - **2021 - 21**
  - Total Preschool 2020 – 14
- **Youth**
  - **2021 - 36**
  - Total Youth 2020 – 22
- **Teens**
  - **2021 - 6**
  - Total Teens 2020 – 5
- Little Miss Ann Program Attendance (6-25-2021) and Cartoonist Paul Merklein (7-23-21) each had 20 patrons in attendance.
- Thank you to our Friends of the Butler Library for once again sponsoring our SRP with prizes etc.

## **Adult Summer Reading**

Adult SRP “Ten to Try” continues through August 27<sup>th</sup>

- **Registered Adults**
  - **2021 – 23**
  - Total Adults 2020 – 20

**1:1 Ancestry.com Tutorials with Linda Ryfinski** – open slots for August 14<sup>th</sup> and 21<sup>st</sup> as well as September 11<sup>th</sup> and 25<sup>th</sup>

**Welcome to Medicare** – Monday August 23<sup>rd</sup> 1-2pm in Conference Room

**Lego Club** – planning to hold on the 4<sup>th</sup> Friday of every month from 3:30-4:30pm beginning August 27<sup>th</sup>.

**Coffee with a Cop** – Wednesday, September 8<sup>th</sup> 6pm

**Red Cross Blood Drive** – Monday September 13<sup>th</sup> 1-6 at Community Building

**Welcome to Medicare** – Monday November 15<sup>th</sup> 1-2pm in Conference Room

**Santa and Mrs. Claus** – Wednesday, December 8<sup>th</sup> 6pm



**Active Library Cards** Accounts expired for 3 years, not owing any money to other libraries for replacement costs of items, and not owing more than \$100 in fines, get deleted from the system. Roz is currently working on cleaning up our Expired Patron Report. The number of library cards we have at year end is reported to DPI for our Annual Report. It is extremely important we keep up on this report.

| <b>Library Cards</b>        | <b>2017</b> | <b>2018</b> | <b>2019</b> | <b>2020</b> | <b>2/2/2021</b> | <b>5/26/2021</b> |
|-----------------------------|-------------|-------------|-------------|-------------|-----------------|------------------|
| Adult                       |             |             |             |             | 761             | 755              |
| Business                    |             |             |             |             | 4               | 4                |
| Child                       |             |             |             |             | 180             | 176              |
| ILL                         |             |             |             |             | 117             | 123              |
| Internet Only               |             |             |             |             | 53              | 65               |
| Milwaukee County            |             |             |             |             | 43              | 43               |
| Staff                       |             |             |             |             | 5               | 6                |
| Student                     |             |             |             |             | 26              | 25               |
| Teacher                     |             |             |             |             | 7               | 7                |
|                             |             |             |             |             |                 |                  |
| <b>Annual Report Totals</b> | <b>1677</b> | <b>1365</b> | <b>1073</b> | <b>1177</b> | <b>1196</b>     | <b>1204</b>      |

|                                       | Jan  | Feb  | March | April<br>Regular<br>Hours Beg<br>4-12-2021 | May  | June | July | Aug  | Sept | Oct  | Nov  | Dec  | TOTALS |
|---------------------------------------|------|------|-------|--------------------------------------------|------|------|------|------|------|------|------|------|--------|
| <b>Patron/Visitors-2020</b>           | 2092 | 1960 | 1084  | 41                                         | 225  | 871  | 957  | 1016 | 1031 | 1015 | 861  | 814  | 11,967 |
| <b>2021</b>                           | 824  | 965  | 1100  | 1068                                       | 1038 | 1559 | 1457 |      |      |      |      |      | 8,011  |
| <b>Circulation</b>                    |      |      |       |                                            |      |      |      |      |      |      |      |      |        |
| <b>Adult - 2020</b>                   | 1740 | 1607 | 1113  | 114                                        | 698  | 1402 | 1584 | 1529 | 1351 | 1448 | 1302 | 1417 | 15,305 |
| <b>2021</b>                           | 1396 | 1302 | 1131  | 1154                                       | 1169 | 1410 | 1386 |      |      |      |      |      | 8,948  |
| <b>Children -2020</b>                 | 1004 | 1424 | 866   | 107                                        | 269  | 1106 | 1059 | 1123 | 1265 | 979  | 1073 | 1085 | 11,360 |
| <b>2021</b>                           | 1422 | 1540 | 971   | 940                                        | 984  | 1144 | 1210 |      |      |      |      |      | 8,211  |
| <b>Total Circulation -2020</b>        | 2744 | 3031 | 1979  | 221                                        | 967  | 2508 | 2643 | 2652 | 2616 | 2427 | 2375 | 2502 | 26,665 |
| <b>2021</b>                           | 2818 | 2842 | 2102  | 2094                                       | 2153 | 2554 | 2596 |      |      |      |      |      | 17,159 |
| <b>E-Books - 2020</b>                 | 110  | 94   | 116   | 117                                        | 105  | 112  | 121  | 119  | 107  | 91   | 90   | 96   | 1,278  |
| <b>2021</b>                           | 91   | 72   | 97    | 84                                         | 115  | 79   | 74   |      |      |      |      |      | 612    |
| <b>Total Circ with E-books - 2020</b> | 2854 | 3125 | 2095  | 338                                        | 1072 | 2620 | 2764 | 2771 | 2723 | 2518 | 2465 | 2598 | 27,943 |
| <b>2021</b>                           | 2909 | 2914 | 2199  | 2178                                       | 2268 | 2633 | 2670 |      |      |      |      |      | 17,771 |
| <b>New Library Cards-2020</b>         | 10   | 13   | 9     | 0                                          | 0    | 22   | 16   | 15   | 31   | 18   | 8    | 11   | 153    |
| <b>2021</b>                           | 5    | 14   | 13    | 7                                          | 7    | 23   | 12   |      |      |      |      |      | 81     |
| <b>Computer Use (Sessions) - 2020</b> | 313  | 278  | 144   | 0                                          | 0    | 173  | 155  | 183  | 199  | 194  | 129  | 109  | 1,877  |
| <b>2021</b>                           | 158  | 172  | 196   | 211                                        | 204  | 261  | 215  |      |      |      |      |      | 1417   |
| <b>Conference Room</b>                |      |      |       |                                            |      |      |      |      |      |      |      |      |        |
| <b>Scheduled/Occupied - 2020</b>      | 18   | 14   | 9     | 8                                          | 0    | 0    | 4    | 4    | 4    | 5    | 3    | 0    | 69     |
| <b>2021</b>                           | 0    | 0    | 3     | 6                                          | 8    | 10   | 9    |      |      |      |      |      | 36     |
| <b>Patrons - 2020</b>                 | 71   | 66   | 29    | 0                                          | 0    | 0    | 12   | 16   | 17   | 7    | 13   | 0    | 231    |
| <b>2021</b>                           | 0    | 0    | 21    | 32                                         | 28   | 39   | 46   |      |      |      |      |      | 166    |

| 2021                                        | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Totals |
|---------------------------------------------|-----|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|--------|
| <b>Children's (0-11) (all attendees)</b>    |     |     |       |       |     |      |      |     |      |     |     |     |        |
| Storytime - start again June 2nd outdoors   | 0   | 0   | 0     | 0     | 0   | 37   | 33   |     |      |     |     |     | 70     |
| Lego Club (4th Friday beg. Aug 2021)        | 0   | 0   | 0     | 0     | 0   | 0    | 0    |     |      |     |     |     | 0      |
| Little Miss Ann - SRP (6-25)                |     |     |       |       |     | 20   |      |     |      |     |     |     | 20     |
| Paul Merkelin - SRP (7-23)                  |     |     |       |       |     |      | 20   |     |      |     |     |     | 20     |
|                                             |     |     |       |       |     |      |      |     |      |     |     |     |        |
|                                             |     |     |       |       |     |      |      |     |      |     |     |     |        |
|                                             |     |     |       |       |     |      |      |     |      |     |     |     |        |
| <b>Children's Totals</b>                    | 0   | 0   | 0     | 0     | 0   | 57   | 53   | 0   | 0    | 0   | 0   | 0   | 110    |
| <b>Young Adult (12-18)</b>                  |     |     |       |       |     |      |      |     |      |     |     |     |        |
|                                             |     |     |       |       |     |      |      |     |      |     |     |     |        |
| <b>Young Adult Totals</b>                   | 0   |     |       |       |     |      |      |     |      |     |     |     | 0      |
| <b>Adult (All Ages)</b>                     |     |     |       |       |     |      |      |     |      |     |     |     |        |
| Dr. Damon Tweedy (virtual) (1-18)           | 21  |     |       |       |     |      |      |     |      |     |     |     | 21     |
| StoryWalk® The Mitten (January)             | 5   |     |       |       |     |      |      |     |      |     |     |     | 5      |
| "How Much Have You Saved?" (Jan-Feb)        |     | 22  |       |       |     |      |      |     |      |     |     |     | 22     |
| Valentine Craft Bags (p/u 2-1)              |     | 20  |       |       |     |      |      |     |      |     |     |     | 20     |
| Author Michael Perry (virtual) (3-10)       |     |     | 26    |       |     |      |      |     |      |     |     |     | 26     |
| Cartoonist Paul Merklein-Live Virtual (4-8) |     |     |       | 9     |     |      |      |     |      |     |     |     | 9      |
| Cartoonist Paul Merklein Recorded           |     |     |       | 57    |     |      |      |     |      |     |     |     | 57     |
| Ancestry Tutorials July, Aug, Sept          |     |     |       |       |     | 2    |      |     |      |     |     |     | 2      |
| Welcome to Medicare (8-23&11-15)            |     |     |       |       |     |      |      |     |      |     |     |     |        |
| Blood Drive (9-13)                          |     |     |       |       |     |      |      |     |      |     |     |     |        |
| Pumpkin Decorating Oct 12 Judging           |     |     |       |       |     |      |      |     |      |     |     |     |        |
| Santa & Mrs. Clause (Dec. 8th)              |     |     |       |       |     |      |      |     |      |     |     |     |        |
|                                             |     |     |       |       |     |      |      |     |      |     |     |     |        |
| <b>Adult (all ages) Totals</b>              | 26  | 42  | 26    | 66    | 0   | 0    | 2    |     |      |     |     |     | 162    |
|                                             |     |     |       |       |     |      |      |     |      |     |     |     |        |
| <b>Monthly Programming Totals</b>           | 26  | 42  | 26    | 66    | 0   | 57   | 55   |     |      |     |     |     | 272    |

2019 840  
2020 567

2019 568  
2020 237  
2019 1408  
2020 804



|                                             |         |  |  |                                             |         |         |
|---------------------------------------------|---------|--|--|---------------------------------------------|---------|---------|
| YTD July 2019-2020                          |         |  |  | YTD July 2020-2021                          |         |         |
| Jan-July 2019 Grand Total w/o inhouse & ILL | 19,836  |  |  | Jan-July 2020 Grand Total w/o inhouse & ILL | 14,025  | 14,025  |
| Jan-July 2020 Grand Total w/o inhouse & ILL | 14,025  |  |  | Jan-July 2021 Grand Total w/o inhouse & ILL | 17,097  | 17,097  |
| difference                                  | -5,811  |  |  | difference                                  | 3,072   | 3,072   |
| % difference                                | -29.30% |  |  | % difference                                | 21.90%  | 21.90%  |
|                                             |         |  |  |                                             |         |         |
|                                             |         |  |  | YTD July 2019 & July 2021 - Pre Pandemic    |         |         |
|                                             |         |  |  | Jan-July 2019 Grand Total w/o inhouse & ILL | 19,836  | 19,836  |
|                                             |         |  |  | Jan-July 2021 Grand Total w/o inhouse & ILL | 17,097  | 17,097  |
|                                             |         |  |  | difference                                  | 2,739   | 2,739   |
| 2019 Grand total w/o ILL & inhouse          | 34,314  |  |  | % difference                                | -13.81% | -13.81% |
| 2020 Grand total w/o ILL & inhouse          | 26,555  |  |  |                                             |         |         |
| difference                                  | -7,759  |  |  | 2021                                        | 17,097  | 17,097  |
| % difference                                | -22.61% |  |  | 2020                                        | 26,555  | 26,555  |
|                                             |         |  |  | 2019                                        | 34,314  | 34,314  |
|                                             |         |  |  | 2018                                        | 28,503  | 28,503  |
|                                             |         |  |  | 2017                                        | 29,160  | 29,160  |
|                                             |         |  |  | 2016                                        | 32,158  | 32,158  |
|                                             |         |  |  | 2015                                        | 30,195  | 30,195  |
|                                             |         |  |  | 2014                                        | 32,373  | 32,373  |
|                                             |         |  |  | 2013                                        | 32,531  | 32,531  |
|                                             |         |  |  | 2012                                        | 32,310  | 32,310  |
|                                             |         |  |  | 2011                                        | 31,280  | 31,280  |
|                                             |         |  |  | 2010                                        | 28,563  | 28,563  |
|                                             |         |  |  | 2009                                        | 25,595  | 25,595  |
|                                             |         |  |  | 2008                                        | 13,158  | 13,158  |
|                                             |         |  |  |                                             |         |         |
|                                             |         |  |  |                                             |         |         |

9th in the sysytem  
Only 4 libraries have a  
positive increase so far  
in 2021 over 2019



| Jul-21 |           |            |  |
|--------|-----------|------------|--|
| TNR    | Municiple | Total Circ |  |
| 46     | 2,341     | 2,387      |  |
| 13     | 21        | 34         |  |
| 0      | 0         | 0          |  |
| 0      | 0         | 0          |  |
| 0      | 159       | 159        |  |
| 59     | 2,521     | 2,580      |  |

| Jun-21 |           |            |  |
|--------|-----------|------------|--|
| TNR    | Municiple | Total Circ |  |
| 20     | 2,365     | 2,385      |  |
| 9      | 22        | 31         |  |
| 0      | 0         | 0          |  |
| 0      | 0         | 0          |  |
| 0      | 126       | 126        |  |
| 29     | 2,513     | 2,542      |  |

| May-21 |           |            |  |
|--------|-----------|------------|--|
| TNR    | Municiple | Total Circ |  |
| 26     | 1,950     | 1,976      |  |
| 9      | 24        | 33         |  |
| 0      | 5         | 5          |  |
| 0      | 0         | 0          |  |
| 0      | 133       | 133        |  |
| 35     | 2,112     | 2,147      |  |

Waukesha  
Washington  
Ozaukee  
Dodge  
Milwaukee

| Apr-21 |           |            |  |
|--------|-----------|------------|--|
| TNR    | Municiple | Total Circ |  |
| 9      | 2,006     | 2,015      |  |
| 2      | 0         | 2          |  |
| 0      | 0         | 0          |  |
| 0      | 0         | 0          |  |
| 0      | 66        | 66         |  |
| 11     | 2,072     | 2,083      |  |

| Mar-21 |           |            |  |
|--------|-----------|------------|--|
| TNR    | Municiple | Total Circ |  |
| 12     | 1,995     | 2,007      |  |
| 5      | 0         | 5          |  |
| 0      | 3         | 3          |  |
| 0      | 0         | 0          |  |
| 0      | 82        | 82         |  |
| 17     | 2,080     | 2,097      |  |

| Feb-21 |           |            |  |
|--------|-----------|------------|--|
| TNR    | Municiple | Total Circ |  |
| 5      | 2,723     | 2,728      |  |
| 14     | 22        | 36         |  |
| 0      | 7         | 7          |  |
| 0      | 0         | 0          |  |
| 0      | 67        | 67         |  |
| 19     | 2,819     | 2,838      |  |

| Jan-21 |           |            |  |
|--------|-----------|------------|--|
| TNR    | Municiple | Total Circ |  |
| 23     | 2,629     | 2,652      |  |
| 15     | 33        | 48         |  |
| 0      | 0         | 0          |  |
| 0      | 0         | 0          |  |
| 0      | 109       | 109        |  |
| 38     | 2,771     | 2,809      |  |

Waukesha  
Washington  
Ozaukee  
Dodge  
Milwaukee

| Another Fun Statistic - On this page because that is where it fit! |            |                            |                                 |
|--------------------------------------------------------------------|------------|----------------------------|---------------------------------|
| Year                                                               | Total Circ | Hours Open (Annual Report) | Avg Circ per Hour per Hour Open |
| 2021                                                               | 17,097     | 1120                       | 15                              |
| 2020                                                               | 26,555     | 1,564                      | 17                              |
| 2019                                                               | 34,314     | 2,444                      | 14                              |
| 2018                                                               | 28,503     | 2,392                      | 12                              |
| 2017                                                               | 29,160     | 2,392                      | 12                              |
| 2016                                                               | 32,158     | 2,562                      | 13                              |
| 2015                                                               | 30,195     | 2,562                      | 12                              |
| 2014                                                               | 32,373     | 2,562                      | 13                              |
| 2013                                                               | 32,531     | 2,562                      | 13                              |
| 2012                                                               | 32,310     | 2,763                      | 12                              |
| 2011                                                               | 31,280     | 2,763                      | 11                              |
| 2010                                                               | 28,563     | 2,433                      | 12                              |
| 2009                                                               | 25,595     | 2,255                      | 11                              |
| 2008                                                               | 13,158     |                            |                                 |

| Reimbursable                     | 2021  | 2020  | 2019  | 2018  | 2017  |
|----------------------------------|-------|-------|-------|-------|-------|
| Circ to TNR in Waukesha County   | 141   | 264   | 601   | 467   | 851   |
| Circ to TNR in Adjacent Counties | 67    | 146   | 540   | 249   | 162   |
|                                  | 208   | 410   | 1,141 | 716   | 1013  |
| Monthly Average of TNR           | 34.67 | 34.17 | 95.08 | 59.67 | 84.42 |