

Minutes of Butler Public Library Board Meeting – March 8th, 2022

Minutes not formally approved until next Library Board meeting on April 12th, 2022

Meeting was called to order by Charlene Benjamin at 6:00pm.

1) Members Present

- a) Charlene Benjamin, Andy Kristensen, Roger Benjamin, Michael Bates, Laura Meyer, Robert Krause, Tom Sardina
- b) Excused: Karl DeBelack
- c) Guests: Pat Tiarks, Carol Zuba, Tom Sardina

2) Persons Desiring to be Heard

- a) N/A

3) Trustee Education

- a) Board Terms & Bios

4) Communications

- a) Technology Review (Goal #4: Tech Planning)
 - i) Explored costs of keeping 11 computers running
 - (1) Two types of computers: computers used to run the business of the library and the public computers used by our patrons
 - (2) If we got rid of one public computer, it would only save us \$44 a year
- b) Policy Revision Process
 - i) Adopted last year; Charlene has detailed Policy Review Process pictograph that can be seen on request
- c) Other Communications
 - i) Open house for former director Jodi on March 26th at the library from noon to 2pm

5) Consent Agenda

- a) Consideration of minutes: February 8, 2022
- b) Current Financial Report
- c) Circulation and Use Report
 - i) We did not get one this week because the report hadn't been made by Bridges yet; we will see it at the next month's meeting
- d) Director's Report
- e) Motion to approve by Michael Bates, seconded by Roger Benjamin, motion carried unanimously.

6) New Business

- a) Discussion and possible action on budgeting for Hoopla
 - i) Hoopla provides digital access to music, movies, audiobooks, and a few eBooks
 - ii) 8 patrons checking out 98 total items
 - iii) The Board is wondering if there is a way to budget Hoopla in, i.e. stopping checkouts each month after a certain cost is achieved
 - iv) Board needs to find out what there is in our budget that could go towards this; we can set our budget next month

- (1) Motion to investigate budgetary means related to Hoopla and possible use constraints made by Laura Meyer, seconded by Michael Bates, motion carried unanimously
 - b) Discussion and possible action on revising Meeting Room policy
 - i) Get Charlene any questions or concerns by next meeting about the policy; we will vote next month on whether or not to accept it
 - c) Discussion and possible action to implement plan for Community Input Gathering
 - i) Motion to accept the project plan by Michael Bates, seconded by Roger Benjamin, motion carried unanimously
 - d) Discussion and possible action on electing Board President
 - i) Charlene will stay on as President
 - e) Discussion and possible action on electing Treasurer
 - i) Charlene nominated Roger Benjamin for the position, seconded by Laura Meyer, carried unanimously
- 7) **Old Business**
 - a) Consideration to adjourn into Closed Session under Wis. Statutes 19.85 (1)(c) to consider the employment, promotion, compensation, or performance evaluation to any public employee.
 - i) Motion to go into Closed Session at 6:31 PM by Michael Bates, seconded by Laura Mayer, carried unanimously
 - ii) Director's Position Applications
 - b) Open Session – After completion of business in Closed Session, reconvene into Open Session to consider possible action(s) to closed session agenda items.
 - i) Motion to return to open session by Roger Benjamin, seconded by Michael Bates, carried unanimously.
 - ii) Review and possible action on various applications.
 - (1) Motion to move forward with the selected candidates by Laura Meyer, seconded by Michael Bates, carried unanimously.
- 8) **Schedule Next Meeting**
 - a) April 12th, 2022 at 6pm
 - b) Will continue to offer both Zoom and in-person meeting availability.
- 9) **Adjournment**
 - a) Motion to adjourn by Roger Benjamin, seconded by Michael Bates, motion carried unanimously at 6:51 PM.