

Minutes of Butler Public Library Board Meeting: March 14, 2024
Minutes not formally accepted until next meeting on April 9
Meeting was called to order by president Charlene Benjamin at 6:00 pm

1. Roll call

Present: Charlene Benjamin, Michael Bates, Laura Meyer, Karl DeBelack, Robert L. Kraus, Genavieve Danes, Liz Glaser, Bob Gundrum

2. Persons Desiring to be Heard (3-minute limit per person)

Board discussed recent efforts to curtail circulation access to adult material in Kenosha library system

3. Consideration of minutes from previous meeting(s)

Michael Bates motioned to approve minutes, Laura Meyer seconded. No discussion or corrections. Approved unanimously.

4. Trustee Education

4.1. Fine Free Discussion continued – Local Data and more
[Goal #3: Community]

After reviewing data regarding overdue fines in system and discussing fine collection in neighboring communities, the decision was made to have "amnesty day" of fine forgiveness on the same date as the library's birthday, and discussed future amnesty days to coincide with donation to the area food pantry. Fine forgiveness as a policy is not moving forward at this time.

5. Communications

5.1. Director's Report

5.2. Tiny Art Show Gallery Night: March 26th [Goal #3: Community]

Board presence/attendance desired (board name tags in library office to wear during event) and to bring treats for the event. 75 canvasses passed out so far (surpassing last year).

5.3. 60th Birthday Celebration [Goal #1: Resource & Goal #3: Community]

Board presence/attendance desired at Book Bingo April 4 at 5:30p.

5.4. OAK Box Follow-Up [Goal #1: Resource & Goal #3: Community]

April 16 community presentation scheduled at 5:30p.

5.5. Quarterly Budget Review

Current budget on target to Genavieve's expectations.

5.6. Possible New Policy: Library Financial Policy

The Board has two sample Financial Policy documents to review in preparation for creating a policy specific to our library. Any such policy will incorporate pertinent sections of the current Reserve Fund Policy.

Considering new revenue stream via investment fund. Bruce Gay (Waukesha) will come to April meeting to discuss how it works. Board members were asked to review handouts in monthly meeting packet, and come prepared to discuss at April meeting. Further discussion (dollar specifics) would be at future meetings.

5.7. Director's Annual Evaluation In April; Goals Walkthrough

The Board did a library walkthrough to see changes made to the Library, including the Teen area improvements, new signage, and display areas. Board will review Director goals in April closed session. There will be a verbal evaluation, with general notes as feedback.

5.8. Board Member Term renewals for Liz, Charlene

Renewals for Liz Glaser and Charlene Benjamin to go before Village.

5.9. Other communications n/a

6. Consent Agenda Note: *Prior to voting on the Consent Agenda, Items may be removed at the request of any Board Member and placed on the agenda under New Business.*

Robert Kraus motioned to approve minutes, Liz Glaser seconded.
No discussion or corrections. Approved unanimously.

6.1. *Current Financial Report*

6.2. *Current Circulation and Use & Hoopla Costs [Goal #1: Resource]*

6.3. *Current Program & Activity Report [Goal #3: Community]*

7. Unfinished Business n/a

8. New Business

8.1. *Discussion and Possible Approval of Allowable Cost Worksheet (Dept of Public Instruction)*

Laura Meyer made motion for approval; Michael Bates seconded. No discussion.
Approved.

9. Next meeting: April 9, 2024

10. Adjournment at 6:58 p.m.

Michael Bates made motion for adjournment; Karl DeBelack seconded.
No discussion. Approved.