

## PUBLIC NOTICE

Meeting: Library Board of Trustees  
Tuesday, January 14, at 6:00 PM  
Butler Public Library, Virtual Meeting via Zoom

**THIS MEETING IS SCHEDULED TO TAKE PLACE ONLY VIA ZOOM:**

### Join Zoom Meeting

<https://us02web.zoom.us/j/81648798512?pwd=SCbgZrKwA6K60YTq0zcwEbHlrrhYh0.1>

**Meeting ID: 816 4879 8512 Passcode: 857484**

**TAKE NOTICE** that the Library Board will meet the 14<sup>th</sup> day of January 2025 at 6:00 PM, at which time and place the following items of business will be considered and possibly acted upon:

1. Roll call
2. Persons Desiring to be Heard (3-minute limit per person)
3. Consideration of minutes from previous meeting(s)
4. Trustee Education
5. Communications
  - 5.1. Director's Report
  - 5.2. Gift Card Reimbursement [Goal#2: Staff]
  - 5.3. Policy Previews – policies needing to be updated or confirmed as functional:

<b>Policy Name</b>	<b>Last Review Date</b>	<b>Review Cycle – Yrs</b>
Circulation Policy	Revised 04/11/2023	1
Collection Development Policy	Oct-2023	1

- 1.1. 2024 Budget Review
- 1.2. 2025 Budget Update – 2025 Wage Adjustments
- 1.3. Board Member Search [Goal #1: Resource]
- 1.4. Friends of the Library Update [Goal #3: Community]
- 1.5. (New) Financial Policy Update
- 1.6. Other communications
2. Consent Agenda *Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member and placed on the agenda under New Business.*
  - 2.1. Current Financial Report
  - 2.2. Current Circulation and Use & Hoopla Costs [Goal #1: Resource]
  - 2.3. Current Program & Activity Report [Goal #3: Community]
3. Unfinished Business
4. New Business
  - 4.1. Discussion and possible approval of the 2025 Business Meeting Plan [Goals #1-4]
  - 4.2. Discussion and possible approval of the Agreement with Waukesha County Community Foundation to establish the Butler Public Library Endowment Fund [Goals #1,3]
  - 4.3. Discussion and possible approval for the Village Administration, to move \$10,000 of the Library's Reserve Fund into the Butler Public Library Endowment Fund [Goals #1,3]
5. Next meeting: February 11, 2025
6. Adjournment

Dated: 1/9/2025 3:29:00 PM

*Beth Stavros*  
Director

*Charlene M Benjamin*  
President

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**2023-2026 Strategic Goals: <Resource><Staff><Community><(Tech)Planning>**

Notice: It is possible that members of, and possible a quorum of other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice. Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.