

MINUTES OF THE BUTLER VILLAGE BOARD REGULAR MEETING #2124 July 16, 2024
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Village President Paul Kasdorf called the Village Board Meeting to order at 6:00 p.m. Meeting was held at 12621 W. Hampton Avenue, in the Village of Butler

ROLL CALL

Present: Village President Paul Kasdorf, Trustees Patricia Tiarks, William Benjamin, Mark Holdmann

Also present: Village Administrator Hubrich, Assistant Administrator Padrick Dunn, Police Chief Brian Zalewski, Fire Chief Pete Zoulek, and Auditor Michelle Walter from Baker Tilly

Absent/Excused: Trustees Brad Meyer

PERSONS DESIRING TO BE HEARD – President Kasdorf reminded the gallery that this would be the only time that members of the public would be able to provide their comments on items on the agenda. The rest of the meeting is for the Board to discuss the agenda items and ask questions.

Mallory McMahon came to the podium. Ms. McMahon stated that been working in adult family homes for 1- years and currently works for Mr. and Mrs. Johnson, the owners of the property looking to open an adult family home. She spoke in favor of the home and wanted to make clear that she is disappointed in the push back against the home.

Kari Gundrum of W. Colfax Place came to the podium and spoke about how her and the neighbors surround the property on W Colfax Place that is looking to become an adult family home. Were welcoming to the new property owners when they first took ownership of the property. They were disappointed to find out the intentions for the property. She spoke against the group home further.

Eric Boehler of W. Colfax Place came to the podium and spoke against the group home. He spoke to the issues that the current home operated by Mrs. Johnson in Menomonee Falls has and spoke to the strain that Police and Fire resources feel currently with the two homes already operating in the Village.

Administrator/Clerk Hubrich read an email from Daniel Doberstein into the record. His address is 12855 W Lancaster Avenue. He wrote to the Village stating that he was against the home and wanted the project to be stopped.

Prentiss Johnson came to the podium. He stated that he is Mr. Johnson's father and spoke to the dumpster that was on the property and why it was filled with materials. He spoke about the issues presented by the previous owners. He also spoke to the character of his son, Jarrell.

Jarrell Johnson, co-owner of the W Colfax property, then came to the podium. He spoke about the neighbors and the work they did for them. He clarified his intentions and denied the allegations against him from the surrounding property owners.

Ericka Johnson, co-owner of the W. Colfax property, then came to the podium. She spoke to the allegations being made and clarified one of the violations stated on a report from the State. She spoke

about the residents that she has currently in her Menomonee Falls home; she spoke to her background as well.

Bob Gundrum of W Colfax Place came to the podium. He spoke about the residents of Butler being against the proposed home.

Stephanie Renzoni spoke about wanting safety in the Village and spoke against the proposed adult family home.

#### CONSENT AGENDA:

1. President Kasdorf made one change to the June 25<sup>th</sup> meeting minutes. Motion was made by Holdmann and seconded by Benjamin to approve the consent agenda with that change. Motion carried unanimously.

COMMUNICATIONS: Department Reports were provided in the packet. President Kasdorf made remarks on Mary Ann Zoulek.

#### COMMITTEE REPORTS:

- a) Building Board – Approved an occupancy for Vision Print Design, LLC
- b) Finance Committee – Approved statement of revenues and expenditures and the invoices for the past month
- c) Community Foundation - Meeting was postponed but golf outing planning was still going on.
- d) Community Events Committee – Trustee Meyer was absent; no report.
- e) Library Board – Library Board President, Charlene Benjamin, gave a report on behalf of former Trustee Bates.

#### REPORT OF THE ADMINISTRATOR:

Updates were given on road project for 2024, DPW & Jim Bremberger's retirement, open library spot, Assistant Administrator position, Memorial Bench Project, Village Trustee Position, and Little Library at Frontier Park.

#### PUBLIC HEARINGS:

a) Public Hearing for a Large Gathering Permit for the Optimist Club of Sussex & Lisbon/Lannon/Butler for the Hot Rods on Hampton Event on September 8<sup>th</sup>, 2024 in accordance with Section 30-303 of the Municipal Code. Public Hearing opened at 6:32PM. Deanne, who helps run the event came before the Board to speak in favor. President Kasdorf closed the Public Hearing at 6:33PM.

#### UNFINISHED BUSINESS:

a) Discussion and Possible Action on Resolution 24-13, A Resolution to Adopt the 2024 Revised Employee Handbook. Administrator/Clerk Hubrich asked if the item should be moved to later in

the agenda to accommodate the individuals here for the new business items. President Kasdorf inquired as to how many items were left to discuss on the Employee Handbook and was told by Administrator Hubrich that the only item was the retiree HRA and gave new information to the board regarding the item. Motion was made by Trustee Benjamin to approve the resolution and second by Tiarks. Motion carried unanimously.

#### NEW BUSINESS:

a) Motion was made by Trustee Holdmann and second by Benjamin to approve Temporary Liquor License for the Friends of The Library with Tom Sardina's name as agent. Motion carried unanimously.

b) Motion was made by Trustee Sardina to approve a Large Gathering Permit for the Optimist Club of the Sussex & Lisbon/Lannon/Butler for Hot Rods on Hampton Event on September 8<sup>th</sup> 2024 including a waiver of the Permit Fee; second by Holdmann. Motion carried unanimously.

c) Motion was made by Trustee Sardina and second by Tiarks to approve a request from the Optimist Club of Sussex & Lisbon/Lannon/Butler for an exemption from 4-131(1)(b) of the Municipal Code regarding Outside Consumption of Alcoholic Beverages for Hot Rods on Hampton Event on September 8<sup>th</sup>, 2024 from 9AM to 3PM. Motion carried unanimously.

d) Motion was made by Trustee Benjamin and second by Sardina to approve a Request from Bottom's Up for an Extension of Premise for the Hot Rods on Hampton Event on September 8<sup>th</sup>, 2024. Motion carried unanimously.

e) Motion was made by Trustee Benjamin and second by Sardina to approve a Request from Bottom's Up for an Extension of Premise for their Annual Harley Davidson Rally July 26<sup>th</sup>-28<sup>th</sup>. Motion carried unanimously.

f) Motion was made by Trustee Benjamin and second by Tiarks to approve a request from Bottoms Up for an Extension of Premise for a planned benefit on September 14<sup>th</sup>, 2024. Motion carried unanimously.

g) Motion was made by Trustee Sardina and second by Trustee Holdmann to approve Parade Permit Application for St Agnes Parade/Sam's Memorial Walk-Run. Motion carried unanimously.

h) Background was given on the proposed Establishment of an Adult Family Home at 12836 W Colfax Place. Ms. Ericka Johnson came to podium upon President Kasdorf's request to answer questions regarding the licensing process. Ms. Katrina White, a friend of Ms. Johnson, came to the podium to answer questions as well. Several questions were asked of Police Chief Zalewski and Fire Chief Zoulek as to any concerns each department might have about the home operating in Butler. President Kasdorf motioned to deny the request by Ericka and Jarrell Johnson for An Exemption to State Statute Section 62.23(7)(i)(2r)(a) Regarding the Establishment of an Adult Family Home at 12836 W. Colfax Place based on the fact the State has a law in place regarding these homes. Trustee Sardina seconded the motion.

Trustee Holdmann spoke to the reasons for why he is supporting the denial of the exception.

A roll call vote passed unanimously.

President Kasdorf called for a five-minute recess.

i) Review of Final 2023 Audit Reports – Michelle Walter of Baker Tilly gave her presentation regarding the 2023 audit reports. Ms. Walter answered questions from the Board and

Administrator/Clerk Hubrich provided clarifying information.

j) Discussion and Possible Action on Change Order 01 for the Village of Butler 2024 Monument Sign Project.

Administrator Hubrich gave the background on the item; motion made by Trustee Holdmann and second by Benjamin to approve the change order. Motion carried unanimously.

### CLOSED SESSION

The Board may consider convening into Closed Session pursuant to Section 19.85 (1)(c), Wis. Stats., to consider the employment, promotion, compensation, or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility.

#### 1. Item of Discussion: Administrator Hubrich 1 Year Performance Review

Trustee Holdmann motioned to go into closed session with Administrator/Clerk Hubrich being invited. Trustee Benjamin seconded to go into closed session. Roll called vote carried unanimously. The Board went into closed session at 8:05pm.

Trustee Sardina motioned to go back into open session. Trustee Benjamin seconded. The Board went back into open session at 8:39pm.

### ADJOURNMENT

Motion made by Trustee Tiarks and second by Sardina to adjourn. Motion carried unanimously. Meeting adjourned at 8:40PM.

Submitted by:  
Ben Hubrich, Village Administrator