

VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY MAY 21 2024

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED ON THE 21st DAY OF MAY 2024.

PRESIDENT DAVID SCHROEDER CALLED THE VILLAGE BOARD MEETING TO ORDER AT 7:00 PM AND LED THE PLEDGE OF ALLEGIANCE.

A roll call was taken by Village Clerk Kathy Trimble:

| | | | |
|------------------|---------|---------------|---------|
| NANCY BELT | PRESENT | MIKE NEVILLE | PRESENT |
| JEFF FUSTIN | PRESENT | BRANDI PEARSE | PRESENT |
| SALLY HOLLEMBEAK | PRESENT | CARL WEDIG | PRESENT |

Also present: Attorney Roxanne Sosnowski, Village Administrator Jim Claeysen, Police Chief Todd Stockburger, Police Sergeant Jesse Pearse, Treasurer Maureen Gumowski, Interim Public Works Director Andy Wesseln and Village Clerk Kathy Trimble.

ADOPTION OF THE AGENDA:

President Schroeder entertained a motion to approve the May 21, 2024 Village Board Agenda with two changes:

- Deleting Item #1 under President's Report, approving the Special Event Permit for a Farmer's and Goods Market at 702 E. State Street.
- Total for this month's Accounts Payables should read \$64,053.16 from \$76,540.66.

Trustee Fustin moved to approve the changes to the May 21, 2024 Agenda. Trustee Hollembeak seconded. All "AYE" none opposed. Motion carried by voice vote.

APPROVAL OF THE VILLAGE BOARD MINUTES:

President Schroeder entertained a motion to approve the Village Board Meeting Minutes from May 7, 2024. Trustee Neville moved to approve the minutes. Trustee Belt seconded. All "AYE" none opposed. Motion carried by voice vote

PUBLIC COMMENT: No one has signed up for Public Comment.

TREASURER'S REPORT: No Report.

PRESIDENT'S REPORT: DAVID SCHROEDER: No Report.

ATTORNEY'S REPORT: ROXANNE SOSNOWSKI: No Report.

ADMINISTRATOR'S REPORT: JIM E. CLAEYSSEN: No Report.

ENGINEER'S REPORT: ADAM BUNGE, C.E.S.: No Report.

JEFF FUSTIN - PLANNING AND ZONING COMMISSION: No Report.

BRANDI PEARSE - RECREATION BOARD:

1. Trustee Pearse moved that the Village Board approve \$400.00 for the Rockford Rivets Game on June 23, 2024 from line item 5260 Buildings and Grounds. This event is co-sponsored with the Cherry Valley Men's Club. Trustee Wedig seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | |

Trustee Pearse stated that 81 people participated in the Fun Run/Walk this past weekend.

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ORDINANCE REPORT BY TRUSTEE NANCY BELT:

1. Trustee Belt moved that the Village Board consider this the second and final of “AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS APPROVING REAL ESTATE CONTRACT FOR PURCHASE AND SALE OF LAND WITH THOMAS CHURCHILL”. Trustee Neville seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

2. Trustee Belt moved that the Village Board pass and approve Ordinance 2024-11: “AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS APPROVING REAL ESTATE CONTRACT FOR PURCHASE AND SALE OF LAND WITH THOMAS CHURCHILL”. Trustee Hollembeak seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

3. Trustee Belt moved that the Village Board waive the rules and consider this the second and final reading of “AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS AMENDING THAT SECTION OF THE PERSONNEL POLICY MANUAL RELATING TO COMPENSATORY TIME”. Trustee Hollembeak seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

4. Trustee Belt moved that the Village Board pass and approve Ordinance 2024-12: “AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS AMENDING THAT SECTION OF THE PERSONNEL POLICY MANUAL RELATING TO COMPENSATORY TIME”. Trustee Neville seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

Trustee Belt stated that ORDINANCE passes.

PUBLIC WORKS REPORT BY TRUSTEE MIKE NEVILLE:

1. Trustee Neville moved that the Village Board approve Roof Pro Solutions, Garden Prairie, IL as the lowest responsive proposal for the installation of a new roof on the Large Gazebo in Baumann Park at a cost of \$7,990.00 from line item 5410 Park Improvements. Trustee Belt seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

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2. Trustee Neville moved that the Village Board approve Pearson Plumbing and Heating, Rockford, IL as the lowest responsive proposal for the water service line for the dog park drinking fountain in Baumann Park at a cost of \$6,230.00 from line item 5410 Park Improvements. (50% down and balance due upon completion) Trustee Hollembeak seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

3. Trustee Neville moved that the Village Board approve the purchase of a Lift Gate for Public Works Truck #406 (a 2023 Ford F-350) from K-Kap Toppers, Rockford, Illinois at a cost of \$5,425.00 from line item 5375 Capital Improvements. Trustee Belt seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

4. Trustee Neville moved that the Village Board approve the purchase of a new Rycom Snaptrak Utility Line Locator Kit to assist Public Works primarily in locating our water mains from Lee Jensen Sales Company, Crystal Lake, Illinois at a cost of \$5,495.00 from line item 5375 Water. Trustee Hollembeak seconded. Trustee Belt asked if Public Works has ever used this kind of equipment. Interim Public Works Director Wesseln stated that Public Works has used this type of equipment and had a demonstration on this actual one. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

5. Trustee Neville moved that the Village Board approve **Resolution 2024-08 A RESOLUTION OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS TO APPROVE AND AUTHORIZE AN ESTIMATE FROM PSD SOFTWARE, LLC F/K/A HIPER WEB FOR UTILITY LOCATES TICKET SOFTWARE SERVICES.** With an initial cost to the Village in the amount of \$4,300.00 for the first year and then an annual cost in the amount of \$2,500.00. Trustee Hollembeak seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

6. Trustee Neville moved that the Village Board approve the purchase a Flail Mower (for performing roadside mowing) from PEABUDY'S NORTH, Pecatonica Road, Pecatonica, IL at a cost of \$8,200.00 from line item 5375 Capital Improvements. (This item is a single source item; delivery time is 4-5 weeks). Trustee Belt seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

Trustee Neville stated that PUBLIC WORKS passes.

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PUBLIC SAFETY REPORT BY TRUSTEE JEFF FUSTIN:

1. Trustee Fustin moved that the Village Board approve Carrie Parent and Roxanna Medina's attendance at the Illinois Law Enforcement Administrative Professionals Conference on September 12th and 13th in Itasca, Illinois.
 - Registration cost is \$349.00 per person for a total cost of \$698.00 from line item 5195 Police.
 - Total cost of meals is \$100.00 per person, total cost is \$200.00 from line item 5200 Police.

Trustee Neville seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

2. Trustee Fustin moved that the Village Board approve Administrative Services Manager Carrie Parent and Patrol Officer Kyle Erickson's attendance at the Bar-Coded Evidence Analysis Statistics and Track (BEAST) training on June 12, 2024 at the Palatine Police Department.
 - No registration cost and transportation via police vehicle.Total costs of meals are \$50.00 per person, total cost is \$100.00 from line item 5200 Police. Trustee Wedig seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

3. Trustee Fustin moved that the Village Board approve Patrol Officer Chase Nance's attendance at the Glock armorer's 1-day course at Rockford University on May 21, 2024. (This is a 2-year certification and transportation via police vehicle). Registration cost is \$250.00 from line item 5195 Police. Trustee Hollembeak seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

4. Trustee Fustin moved that the Village Board approve the purchase of office furniture from modernspace studio, Loves Park, Illinois for the sergeant's office at a cost of \$10,723.80 from line item 5400 Capital Improvements. Trustee Hollembeak seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

Trustee Fustin stated that PUBLIC SAFETY passes.

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FINANCE REPORT BY TRUSTEE BRANDI PEARSE:

1. Trustee Pearse moved that the Village Board approve the bills reviewed and approved by the Budget Director on May 21, 2024 and reviewed and approved by the village trustees present at the May 21, 2024 Village Board Meeting at a total amount of \$64,053.16. Trustee Fustin seconded. A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

2. Trustee Pearse moved that the Investment Report for the period ending April 30, 2024 as presented by Treasurer Maureen Gumowski be placed on file. Trustee Belt seconded. Treasurer Gumowski stated that this is the quarterly report. The Federal Reserve is holding off on reducing the federal fund rate so our interest rates are stable around 5.25 - 5.4%. 5 million in CD's were renewed today at 5.13% Interest and there is not any indication that the Federal Reserve will be lowering rates soon.

A roll call vote was taken:

| | | | |
|------------------|-----|---------------|-----|
| NANCY BELT | AYE | MIKE NEVILLE | AYE |
| JEFF FUSTIN | AYE | BRANDI PEARSE | AYE |
| SALLY HOLLEMBEAK | AYE | CARL WEDIG | AYE |

Motion carried 6-0.

Trustee Pearse stated that FINANCE passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE CARL WEDIG: No Report.

PERSONNEL, COMPENSATION AND BENEFITS REPORT BY TRUSTEE HOLLEMBEAK: No Report.

EXECUTIVE SESSION:

RECONVENE TO OPEN SESSION:

BOARD COMMENTS:

ADJOURNMENT:

President Schroeder entertained a motion to adjourn the May 21, 2024 Village Board of Trustees Meeting. Trustee Fustin moved that the meeting be adjourned and Trustee Hollembeak seconded. All "AYE" none opposed. Motion carried by voice vote.

Meeting adjourned at 7:14 PM.

Recorded by Village Clerk Kathy Trimble.

Reviewed by Village Administrator Jim Claeysen on May 24, 2024.