

**VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING
MONDAY MARCH 11, 2024
7:00 PM**

MEMBERS: **VILLAGE PRESIDENT:** DAVID SCHROEDER
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE
JEFF FUSTIN BRANDI PEARSE
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Deputy Clerk Heather Riley took roll call:

NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

Also present: Attorney Roxanne Sosnowski, Village Engineer Adam Bunge, Village Administrator Jim Claeysen, Police Chief Todd Stockburger, Sergeant Jesse Pearse and Public Works Supervisor Andy Wesseln.

ADOPT THE AGENDA:

Village President Schroeder entertained a motion to adopt and amend the agenda with 2 changes:

- Under the Public Safety Report, items number #8 and #15 - Change from Emergency Command Center to Unified Command Center.

Trustee Hollembeak moved to approve the amended agenda. Trustee Neville seconded. All "AYE" None opposed. Motion carried by voice vote.

APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:

Village President Schroeder entertained a motion to approve the Committee of the Whole Meeting Minutes from February 26, 2024. Trustee Belt moved to approve the February 26, 2024 Committee of the Whole Meeting Minutes. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

PUBLIC COMMENT: None.

PRESIDENT'S REPORT: None.

ORDINANCE -CHAIRMAN TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Belt moved to send to the Village Board for a second and final reading **Ordinance 2024-05**; a Disposal Ordinance for the Police Department's miscellaneous squad room office furniture to make room for the new Unified Command Center. Trustee Fustin seconded. All "AYE" None opposed. Motion carried by voice vote.

PUBLIC WORKS - CHAIRMAN TRUSTEE MIKE NEVILLE.

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ENGINEER'S REPORT:

1.

Well 7 – Well House – C.E.S. has resubmitted Well House #7 plans and specs for IEPA and FRSA review. As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits.

Next steps include:

- Approximate Schedule – Estimated project dates provided below.
 - Design Drawings Completed for submittal to IEPA/ Winn Co – Plans & Specs are at IEPA for review. – Submitted to IEPA on October 26, 2023.
 - IEPA review is 90 days from submittal.
 - IEPA/Winn Co provide review comments – ~~January 29, 2024 (Estimated)~~. Winn Co has approved. IEPA's latest review had 1 minor addition not present in the first review.
 - Revise per comments and resubmit – ~~February 19, 2024 (Estimated)~~. IEPA received the latest resubmittal on 1/25/24.
 - Plans approved & advertise for Bidding – ~~March 11, 2024 (Estimated)~~. Per Village request, latest plans and specs have been advertised as of 2/7/24. **Bid opening scheduled for March 20th.**
 - Construction – Commence ~~April 22, 2024~~ April 15th, Weather Depending.
- Addendum 1 addressing the questions posed during the Prebid meeting went out March 1st.

Upper Pond Regional Detention Improvements – Bike path repaving and seeding growth inspection will continue in the Spring. We will be holding 5% retainage until the spring to assess the seed growth and path replacement.

CV 2024 Streets Improvements Project – Field crew has finished collecting data, design continues. Per discussions with Village staff, we have set the Notice to Bidders date for March 11th with a bid opening date of March 25th at 10 AM. By the Committee meeting, the plans will have been made available to Contractors.

CV Elgin Street Watermain Replacement - The Board has approved the Elgin Street Watermain Replacement project proposal. Fieldwork has been completed; design is underway. The Village has pre-purchased the estimated 12" and 8" watermain necessary for the project.

Engineering Report will be placed on file with the permanent record.

UNFINISHED BUSINESS:

1. General Public Works Updates from Public Works Supervisor Andy Wesseln.

- Crews have been working in the dog park moving dirt around the fence line.
- Crews have been working on cleaning up brush and tree branches around Baumann Lake.
- Working on the budget with Village Administrator Jim Claeysen.

If you have any questions please reach out to Andy Wesseln.

NEW BUSINESS:

1. Trustee Neville moved to send to the Village Board approval of the proposal from Layne, a Granite Company, Aurora, IL for Well 7; New Pump Equipment and Installation/Startup of the 250HP 460V Byron Jackson Motor and Pump Assembly with an estimated total of \$310,063.00 from line item 5405 2022 Water Project Fund. Trustee Hollembeak seconded. (Please note that the reason the Village did not go out to bid for this project is due to an existing contract with Layne.)
2. Trustee Neville moved to send to the Village Board to allow Public Works Employees Andy Wesseln and Garrett Anderson to attend IPSI (Illinois Public Service Institute) Leadership Training from April 21st - April 26th, 2024 in Effingham, Illinois. Cost of this training is \$795.00 per person (\$1,590.00 total) from line item 5195 Public Works, Hotel costs \$1,300.00 (for 5 nights) and meal allowance of \$600.00 from line item 5200 Public Works for a grand total of \$3,490.00. This is year two of a three-year course. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

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CHAIRMAN’S REPORT: No report.

EX-OFFICIO’S RECREATION BOARD REPORT:

Trustee Pearse stated that the Easter Candy Scramble will be held in Baumann Park on March 30th. The Easter bunnies will arrive at 1:30 PM with the Candy Scramble starting at 2:00 PM.

PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Fustin moved to send to the Village Board approval to purchase from MOTOROLA SOLUTIONS an APX NEXT Control Base (console) for the recently approved Unified Command Center (housed in the Police Department) at a cost of \$13,465.66 from line item 5400 Capital Improvements. Trustee Neville seconded. All “AYE” None opposed. Motion carried by voice vote.
2. Trustee Fustin moved to send to the Village Board approval to purchase (3) Microsoft Surface Laptops from CDW-G, Chicago, Illinois for the recently approved Unified Command Center at a cost of \$3,037.20 from line item 5400 Capital Improvements. Trustee Wedig seconded. All “AYE” None opposed. Motion carried by voice vote.
3. Trustee Fustin moved to send to the Village Board approval to purchase (3) Dell WD19 Docking Stations at \$410.97 and (3) LG 27” Monitors at \$389.97 from Amazon for the recently approved Unified Command Center at a cost of \$800.94 from line item 5400 Capital Improvements. Trustee Wedig seconded. All “AYE” None opposed. Motion carried by voice vote.
4. Trustee Fustin moved to send to the Village Board approval to purchase (3) CyberGeek Mini Computers from Amazon for the recently approved Unified Command Center at a cost of \$528.00 from line item 5400 Capital Improvements. Trustee Neville seconded. All “AYE” None opposed. Motion carried by voice vote.
5. Trustee Fustin moved to send to the Village Board approval to purchase new carpeting from Stateline Carpet & Flooring, Rockford, Illinois (includes removal, disposal and installation) for the recently approved Unified Command Center at a cost of \$9,350.00 from line item 5400 Capital Improvements. Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote. All “AYE” None opposed. Motion carried by voice vote.
6. Trustee Fustin moved to send to the Village Board approval to hire Glass Enhancements, INC. Loves Park, Illinois to install etched frost solar protective window film for the recently approved Unified Command Center at a cost of \$890.00 from line item 5400 Capital Improvements. Trustee Neville seconded. All “AYE” None opposed. Motion carried by voice vote.

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7. Trustee Fustin moved to send to the Village Board approval to purchase a Magnetic Glass Whiteboard (96” W x 48”H) from GLOBAL Industrial for the recently approved Unified Command Center at a cost of \$763.99 from line item 5400 Capital Improvements. Trustee Wedig seconded. All “AYE” None opposed. Motion carried by voice vote.
8. Trustee Fustin moved to send to the Village Board approval to purchase from URBANE Design Studio, Loves Park, Illinois (2) Glass Writing Surface Boards Industrial for the recently approved Unified Command Center at a cost of \$3,994.60 from line item 5400 Capital Improvements. Trustee Neville seconded. All “AYE” None opposed. Motion carried by voice vote.
9. Trustee Fustin moved to send to the Village Board approval to purchase from Skydio, Inc. San Mateo, California a Drone System (includes hardware, software, cloud-based software and device-based software for the recently approved Unified Command Center at a cost of \$26,368.07 from line item 5400 Capital Improvements. Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote.
10. Trustee Fustin moved to send to the Village Board approval to hire Wilson Electric Co., Rockford, Illinois to install electrical upgrades to the recently approved Unified Command Center at a cost of \$24,950.00 from line item 5400 Capital Improvements. Trustee Belt seconded. All “AYE” None opposed. Motion carried by voice vote.
11. Trustee Fustin moved to send to the Village Board approval to hire Rock Valley Concrete Cutting, LLC, Cherry Valley, Illinois for saw cutting and trenching the concrete floor, removing all materials and repour once electrical installations are completed for the recently approved Unified Command Center at a cost of \$6,950.00 from line item 5400 Capital Improvements. Trustee Neville seconded. All “AYE” None opposed. Motion carried by voice vote.
12. Trustee Fustin moved to send to the Village Board approval for the purchase and installation from Primetime Audio Video, Rockford, Illinois an Audio Paging System for the recently approved Unified Command Center at a cost of \$13,433.75 from line item 5400 Capital Improvements. (This purchase requires a 50% deposit upon approval). Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote.
13. Trustee Fustin moved motion to send to the Village Board approval of the purchase and installation of various equipment and installation of electronic equipment from Primetime Audio Video, Rockford, Illinois for the recently approved Unified Command Center at a cost of \$47,120.04 from line item 5400 Capital Improvements. (This purchase requires a 50% deposit upon approval). Trustee Wedig seconded. All “AYE” None opposed. Motion carried by voice vote.
14. Trustee Fustin moved to send to the Village Board approval of the purchase of a Smart Board System from Vibe, Dallas, Texas for the recently approved Unified Command Center at a cost of \$6,056.00 from line item 5400 Capital Improvements. Trustee Neville seconded. All “AYE” None opposed. Motion carried by voice vote.

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15. Trustee Fustin moved to send to the Village Board approval to hire Trimbleit, Orangeville, Illinois to install (3) personal computers, (2) panel mini personal computers and phones for the recently approved Unified Command Center at a cost of \$1,620.00 from line item 5400 Capital Improvements. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
16. Trustee Fustin moved to send to the Village Board approval for Sergeant Paulson to the FBI LEEDA Trilogy Series (Supervisor Leadership, Command Leadership and Executive Leadership) in Roscoe, Illinois at a cost of \$2,385.00 from line item 5195 Police. Trustee Neville seconded. All "AYE" None opposed. Motion carried by voice vote.
17. Trustee Fustin moved to send to the Village Board approval for Sergeant Paulson to attend Northwestern Supervision of Police Personnel. This course covers topics in leadership and motivational principles, communication techniques, and more. This course is held in Fox Lake, Illinois from April 29th - May 10, 2024 at a cost of \$1,100.00 from line item 5195 Police and meal allowance of \$500.00 (for 10 days) from line item 5200 Police for a grand total of \$1,600.00. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.
18. Trustee Fustin moved to send to the Village Board approval for Administrative Services Manager Carrie Parent to attend a Training for Property and Evidence Managers Session held in Glendale Heights, Illinois on March 29, 2024 at a cost of \$50.00 from line item 5200 Police. (Registration is free). Trustee Neville seconded. All "AYE" None opposed. Motion carried by voice vote.

CHIEF'S REPORT:

Chief Stockburger stated:

- Work will begin on the Unified Command Center starting Monday March 18th.
- Working with Village Treasurer Maureen Gumowski on the budget for FY24-25.
- Officer Fulton has been working hard with the D.A.R.E Program, the students will graduate this May from D.A.R.E.

FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Pearse moved to send to the Village Board approval of moving to a Microsoft 365 Cloud-based Service (from our current onsite server) at a cost of \$6,564.00 annually from line item 5377 Capital Improvements. Trustee Wedig seconded. All "AYE" None opposed. Motion carried by voice vote.

CHAIRMAN'S REPORT: No Report.

ADMINISTRATION REPORT:

1. Village Administrator Claeysen updated the committee regarding the Dog Park Project.
 - Items for dog park continue to be delivered to the public works building.
 - Grass seeding will be needed around the perimeter of the dog park.
 - Administrator Claeysen met with ICON Electric and with Per-Mar Security last week at the dog park to coordinate the installation of electrical power to the entrance of

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the dog park and the installation of the cabinet & pedestal for electronic gate access to the dog park. - This project is still four weeks out.

- Need to discuss ground restoration with Legal.
- Concrete and plumbing work will need to take for the water fountain as well.

This report will be placed on file with the permanent record.

2. January 2024 Administrative Report - Report placed on file with the permanent record.

PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Health Insurance - Please see monthly report. Any questions please see Treasurer Maureen Gumowski.

EXECUTIVE SESSION: None.

RECONVENE TO OPEN SESSION:

ADJOURNMENT:

Trustee Hollembeak moved that the meeting be adjourned at 7:26 PM. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

Meeting minutes recorded by Deputy Village Clerk Heather Riley.

Meeting minutes reviewed by Village Administrator Jim Claeysen on March 16, 2024.