

**VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING - CORRECTED
MONDAY APRIL 08, 2024
7:00 PM**

MEMBERS: **VILLAGE PRESIDENT:** DAVID SCHROEDER
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE
JEFF FUSTIN BRANDI PEARSE
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Deputy Clerk Heather Riley took roll call:

NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

Also present: Attorney Roxanne Sosnowski, Village Engineer Adam Bunge, Village Administrator Jim Claeysen, Police Chief Todd Stockburger, Public Works Supervisor Andy Wesseln and Responsible Operator in Charge Garrett Anderson.

ADOPT THE AGENDA:

Village President Schroeder entertained a motion to adopt the agenda. Trustee Hollembeak moved to approve the agenda. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:

Village President Schroeder entertained a motion to approve the Committee of the Whole Meeting Minutes from March 25, 2024. Trustee Neville moved to approve the March 25, 2024 Committee of the Whole Meeting Minutes. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

PUBLIC COMMENT:

Ryan Hathaway from DPI Construction spoke stating that all bidders must follow the rules provided by the Village for bidding projects. Mr. Hathaway expressed an opinion to the committee members that DPI Construction was the only company to respond to all the bid package requirements for Well House #7.

PRESIDENT'S REPORT:

1. Village President Schroeder entertained a motion for authorization to approve a Certificate of Authority by Vote to enter into a Joint Participation Agreement with The State of Illinois to Purchase Road Salt for the CY2024-2025 Season. Trustee Fustin so moved. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

ORDINANCE -CHAIRMAN TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

**VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING - CORRECTED
MONDAY APRIL 08, 2024
7:00 PM**

NEW BUSINESS:

1. Trustee Belt moved to waive the rules and send to the Village Board for second and final reading of **Ordinance 2024-06: AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS TO ADOPT SECTION 5/1-2.1-1 OF THE ILLINOIS MUNICIPAL CODE AND TO AMEND SECTION 70-68 OF THE VILLAGE OF CHERRY VALLEY'S CODE OF ORDINANCES TO REFLECT SUCH ADOPTION.** (This ordinance addresses time limited parking). Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
2. The committee reviewed a draft ordinance regarding allowing food trucks in the Village. After some discussion, Trustee Belt asked the committee members to bring back to the April 22, 2024 Committee of the Whole Meeting their ideas and what regulations they would like to see in this proposed ordinance (the fee, locations allowed to sell, times, etc.).

PUBLIC WORKS - CHAIRMAN TRUSTEE MIKE NEVILLE.

ENGINEER'S REPORT:

1. Well 7 – Well House – **C.E.S. has resubmitted Well House #7 plans and specs for IEPA and FRSA review.** As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits.

Next steps include:

- Approximate Schedule – Estimated project dates provided below.
- Design Drawings Completed for submittal to IEPA/ Winn Co – **Plans & Specs are at IEPA for review.** – Submitted to IEPA on October 26, 2023.
- IEPA/Winn Co provide review comments –**Winn Co has approved. IEPA's latest review had 1 minor addition not present in the first review.**
- Revise per comments and resubmit – **IEPA received the latest resubmittal on 1/25/24.**
- Plans approved & advertise for Bidding – **Per Village request, latest plans and specs have been advertised as of 2/7/24. Bids were opened on Wednesday 3/20/24.**
- Construction – **Based on Committee & Board review of bids, construction may commence within 3-4 weeks after award. (weather depending as well).**

Upper Pond Regional Detention Improvements –**Bike path repaving and seeding growth inspection will continue in the Spring.** We will be holding 5% retainage until the spring to assess the seed growth and path replacement.

CV 2024 Streets Improvements Project – **Adam has submitted for Committee review the recommendation for award for this project. The Board awarded the project to Rock Road Companies on 4/2/24. Adam is preparing Contract documents for the Contractor.**

CV Elgin Street Watermain Replacement - **The Board has approved the Elgin Street Watermain Replacement project proposal. Design is underway. The Village has pre-purchased the estimated 12" and 8" watermain necessary for the project.**

Trustee Fustin asked Adam Bunge to find out if hand rails will be provided along the 6-foot walking path by South Bell School Road. Trustee Fustin believes that IDOT should be responsible for providing the handrails otherwise if someone falls over there it will be the Village's liability.

Engineering Report will be placed on file with the permanent record.

UNFINISHED BUSINESS:

1. General Public Works Updates from Public Works Supervisor Andy Wesseln.
 - Due to the weather we have been having (rain and snow) the Village has seen some flooding that the public works crew is trying to stay on top of.
 - Well #5 - a technician from Texas will be coming out to look at the VFD (Variable Frequency Drive).
 - Hydrant Flushing will be going on from April 15-19th

**VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING - CORRECTED
MONDAY APRIL 08, 2024
7:00 PM**

If you have any questions please reach out to Andy Wesseln.

Trustee Fustin excused himself from the table at 7:31 PM

2. After continued discussion, Trustee Neville moved to award the contract for Well House #7 to DPI Construction, Pecatonica, Illinois in the amount of \$2,480,000.00 from Water FY24-25 Capital Improvements Building 2022 5400 Water Fund. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

Trustee Fustin returned to his seat back at the table at 7:38 PM.

3. Garrett Anderson (Responsible Operator in Charge) reported to the committee the results of the meter testing done by M.E. Simpson, using a group of random meters from various village neighborhoods from our last meter change out program. Garrett Anderson stated that 60% of the meters needed replacement.

NEW BUSINESS:

1. Trustee Neville moved to send to the Village Board to authorize our Public Works and Water Department to perform PFAS Baseline Testing of the village's Wells to be able to apply to be covered under the 3M and Dupont Settlement (if need be). The costs of sampling the village's (4) Wells will be \$2,160.00 from line item 5170 Water. Trustee Fustin seconded. All "AYE" None opposed. Motion carried by voice vote.
2. Trustee Neville moved to send to the Village Board removal and replacement of (2) ceiling fans located in the Police Department by Wilson Electric Company, Rockford, Illinois at a cost of \$1,395.00 from line item 5120 Buildings and Grounds. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

CHAIRMAN'S REPORT:

1. Trustee Neville moved that the Committee of the Whole approve the purchase of T-Shirts for the village's Annual Fun Run/Walk in Baumann Park to be held on May 18, 2024 from ASC Products, Rockford, Illinois at a cost of \$350.00 from line item 5260 Buildings and Grounds (from the village's FY 2024/25 budget). Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

2. Trustee Neville moved that the Committee of the Whole approve the purchase of T-Shirts for the village's Annual National Night Out Event to be held on August 6, 2024 from ASC Products, Rockford, Illinois at a cost of \$400.00 from line item 5260 Buildings and Grounds (from the village's FY 2024/25 budget). Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

**VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING - CORRECTED
MONDAY APRIL 08, 2024
7:00 PM**

3. Trustee Neville moved to send to the Village Board for approval up to \$2,700.00 for the village's Annual Street Dance to be held on August 6, 2024 from line item 5260 Buildings and Grounds (from the village's FY 2024/25 budget). Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

EX-OFFICIO'S RECREATION BOARD REPORT:

Trustee Pearse stated that the Recreation Board Committee is now taking nominations for the Citizen of the Year Award. Please make sure to get your letters in.

PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

CHIEF'S REPORT:

**RECOGNITION OF RETIREMENT AND YEARS OF SERVICE FOR LAW ENFORCEMENT COMFORT
DOG "STORMY"**

(A short break will occur at this time to honor Officer Stormy)

Chief Stockburger and Officer Fulton spoke about the comfort Officer Stormy has shared with the Village and how thankful they are for being given the opportunity to work with Officer Stormy.

Trustee Belt moved to recess at 7:52 PM in honor of Officer Stormy. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

The committee was in recess from 7:52 PM - 8:04 PM.

Village President Schroeder called the meeting back to order at 8:04 PM. A roll call vote was taken:

NANCY BELT	PRESENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT
DAVID SCHROEDER	PRESENT		

FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

CHAIRMAN'S REPORT: No Report.

Trustee Hollembeak excused herself from the table at 8:05 PM.

ADMINISTRATION REPORT:

1. Village Administrator Claeysen updated the committee regarding the Dog Park Project.
 - IKON Electric and Per Mar Security still need to complete the electrical connections and control panel for the entry gate.
 - Public Works has seeded and blanketed both sections of the park areas.

**VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING - CORRECTED
MONDAY APRIL 08, 2024
7:00 PM**

2. March 2024 Administrative Report - Trustee Pearse asked if there is a tentative date for when the new website will be going live. Village Administrator Claeysen stated the Village Clerk Kathy Trimble has a target date of May 15, 2024.

Report placed on file with the permanent record.

Trustee Hollembeak took her seat back at the table at 8:12 PM.

PLANNING AND DEVELOPMENT - CHAIRMAN TRUSTEE CARL WEDIG.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Discussion was had regarding the Boundary Agreement that the Village of Cherry Valley and the City of Belvidere have along Wheeler Road. This is a 20-year agreement that went into effect in 2007; there are three years left on this agreement. Attorney Sosnowski has had discussions regarding this agreement with Belvidere City Attorney Drella. This boundary agreement is enforceable on the Cherry Valley side by Cherry Valley and is enforceable by the City of Belvidere on their side of the boundary agreement; neither side can “jump the line”. Consensus was to start gathering information regarding the owner(s) of these parcels east of the village. Village Attorney Sosnowski will draft a memo and present it at a future Committee of the Whole Meeting in May.

PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Health Insurance - Please see monthly report. Any questions please see Treasurer Maureen Gumowski.

Trustee Belt moved to recess at 8:29 PM before going into Executive Session. Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote.

The committee was in recess from 8:29 PM - 8:36 PM.

Village President Schroeder called the meeting back to order at 8:37 PM and excused Deputy Clerk Heather Riley, Police Chief Todd Stockburger, Public Works Supervisor Andy Wesseln, Village Engineer Adam Bunge, Garrett Anderson and Village Administrator Jim Claeysen from the remainder of the meeting at 8:36 PM. Attorney Sosnowski will take the Executive Session minutes for this meeting.

EXECUTIVE SESSION: Village President Schroeder entertained a motion to go into Execution Session for the following:

**VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING - CORRECTED
MONDAY APRIL 08, 2024
7:00 PM**

(5 ILCS 120/2) (C)(1) (Personnel Matters) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Trustee Hollembeak so moved. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

The Committee of the Whole was in Executive Session from 8:37 PM to 9:21 PM.

RECONVENE TO OPEN SESSION:

Village President Schroeder called the meeting back order in Open Session at 9:21 PM and a roll call was taken:

NANCY BELT	PRESENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT
DAVID SCHROEDER	AYE		

ADJOURNMENT:

Trustee Hollembeak moved that the meeting be adjourned at 9:22 PM. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

Meeting minutes recorded by Deputy Village Clerk Heather Riley.

Meeting minutes reviewed and corrected by Village Administrator Jim Claeysen on April 24, 2024.