

VILLAGE OF CHERRY VALLEY, IL  
COMMITTEE OF THE WHOLE MEETING  
MONDAY APRIL 22, 2024  
6:30 PM

MEMBERS: VILLAGE PRESIDENT: DAVID SCHROEDER  
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE  
JEFF FUSTIN BRANDI PEARSE  
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Deputy Clerk Heather Riley took roll call:

NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

Also present: Attorney Roxanne Sosnowski, Village Administrator Jim Claeysen, Police Chief Todd Stockburger, Village Engineer Adam Bunge and Deputy Village Clerk Heather Riley.

**ADOPT THE AGENDA:**

Village President Schroeder entertained a motion to adopt and amend the agenda with 1 change:

- Correct numbering of New Business items under Public Works.

Trustee Hollembeak moved to approve the amended agenda. Trustee Neville seconded. All "AYE" None opposed. Motion carried by voice vote.

**APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:**

Village President Schroeder stated that the Minutes from April 8, 2024 will be tabled until the May 13, 2024 meeting for some corrections needed.

**PUBLIC COMMENT:**

1. **PRESIDENT'S REPORT:** Village President Schroeder entertained a motion to send to the Village Board approval of **Resolution 2024-07: A RESOLUTION OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS TO APPROVE AND AUTHORIZE A LOCAL PUBLIC AGENCY FORMAL CONTRACT BETWEEN ROCK ROAD COMPANIES, INC., THE VILLAGE OF CHERRY VALLEY AND CHERRY VALLEY TOWNSHIP FOR MILLING AND RESURFACING SERVICES OF MULFORD ROAD FROM BLACKHAWK ROAD TO BAXTER ROAD.** Estimated costs for the village's portion of this project is \$150,000.00 from Motor Fuel Tax Funds from the FY24/25 budget. Trustee Hollembeak so moved. Trustee Neville seconded. 5 "AYES" 1 "NAY" (Trustee Fustin). Motion carried by voice vote.

**ORDINANCE -CHAIRMAN TRUSTEE NANCY BELT.**

**UNFINISHED BUSINESS:**

1. Trustee Belt moved to send to the Village Board for a first reading of "AN ORDINANCE AMENDING CHAPTER 26, BUSINESSES, OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS TO PROVIDE FOR THE REGULATION AND LICENSING OF MOBILE FOOD TRUCKS AND VENDORS". Trustee Neville seconded. All "AYE" None Opposed. Motion carried by voice vote.

Trustee Belt stated that she would like designated areas for the food trucks to park. Attorney Sosnowski stated that she will have a revised draft ready for the next village board meeting.

VILLAGE OF CHERRY VALLEY, IL  
COMMITTEE OF THE WHOLE MEETING  
MONDAY APRIL 22, 2024  
6:30 PM

**NEW BUSINESS:**

1. Trustee Belt moved to send to the Village Board to waive the rules and consider this the second and final reading of **Ordinance 2024-09: AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS AUTHORIZING THE DISPOSAL OF CERTAIN PERSONAL PROPERTY OWNED BY THE VILLAGE OF CHERRY VALLEY**". (Disposal of Board Room Attendance Chairs and Office Chairs). Trustee Hollembeak seconded. All "AYE" None Opposed. Motion carried by voice vote.

**PUBLIC WORKS - CHAIRMAN TRUSTEE MIKE NEVILLE.**

**ENGINEER'S REPORT:**

1. Well 7 - Well House - C.E.S. has resubmitted Well House #7 plans and specs for IEPA and FRSA review. As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits.  
Next steps include:
  - Approximate Schedule - Estimated project dates provided below. o Plans & Specs are at IEPA for review. - Submitted to IEPA on October 26, 2023.
  - o Winn Co has approved. IEPA's latest review had 1 minor addition not present in the first review.
  - o IEPA received the latest resubmittal on 1/25/24.
  - o Per Village request, the latest plans and specs were advertised as of 2/7/24. Bids were opened on Wednesday 3/20/24.
  - o Construction - The project was awarded to DPI Construction; Adam is working with Roxanne and Lisa to generate the formal contract documents.Upper Pond Regional Detention Improvements -Bike path repaving and seeding growth inspection will continue in the Spring. We will be holding 5% retainage until the spring to assess the seed growth and path replacement.  
CV 2024 Streets Improvements Project - Contract documents have been collected and 4 copies have been dropped off at Village Hall for signatures. Adam has had initial communications with the awarded Contractor; they are working on a schedule for the Swanson Park improvements first as "phase 1" for their construction.  
CV Elgin Street Watermain Replacement - The Board has approved the Elgin Street Watermain Replacement project proposal. The Village has pre-purchased the estimated 12" and 8" watermain necessary for the project. Design is being finalized, Adam is reaching out to utilities for possible conflicts with poles and underground facilities.  
CV Watermain Lowering - S. Mall Drive - Adam has reviewed the bids opened on 4/15 and submitted a Recommendation for Award for the Watermain Lowering Project. Adam has also shared the bid tab with IDOT to ensure they are aware that the anticipated cost for construction has increased from the original amount allocated. IDOT has previously agreed they will pay for all construction and engineering-related costs.

Engineering Report will be placed on file with the permanent record.

**UNFINISHED BUSINESS:**

1. General Public Works Updates from Village Administrator Jim Claeysen in Public Works Supervisor Andy Wesseln's absence.
  - Documents have been executed with The Layne Company and Danfoss Drives for extending the warranty on the VFD for Well #5 through March 2028.

**NEW BUSINESS:**

1. Trustee Neville moved to send to the Village Board approval to send Public Works Employees Andy Wesseln, Garrett Anderson, Trevor Dolgach and Catherine O'Hearn to the Ferguson Waterworks Annual Training and Sales Expo on May 7 and May 8, 2024 in Dekalb, IL. There is no cost associated with this training. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

**VILLAGE OF CHERRY VALLEY, IL  
COMMITTEE OF THE WHOLE MEETING  
MONDAY APRIL 22, 2024  
6:30 PM**

2. Trustee Neville moved to send to the Village Board for approval of Administrative Clerk Heather Riley's attendance at the Illinois Rural Water Associations Administrative Conference on July 11 and July 12, 2024 at the Holiday Inn in Effingham, IL. Registration fee of \$165.00 from line item 5195 Administration, Hotel is \$268.80, mileage cost of \$343.04, and meal allowance of \$150.00 (\$50.00 per day) from line item 5200 Administration, total cost of \$926.84 from the FY24/25 budget. (Discussion occurred if a rental car would be needed to attend this training, the committee will discuss this matter at a later date). Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
2. Trustee Neville moved to send to the Village Board for approval and to award a contract to DPI Construction, Pecatonica, IL as the lowest responsive bidder for the Cherry Valley Watermain Lowering Project at a cost of \$77,304.00 from line item 5405 Water from the FY24/25 budget, pending attorney review. Trustee Belt seconded. 5 "AYES" 1 "ABSTAIN" (Trustee Fustin). Motion carried by voice vote.
3. Trustee Neville moved to send to the Village Board approval of an Engineering Services Contract with C.E.S. INC. Belvidere, Illinois for the CV 2024 Streets Improvements - Construction Management Project in the amount of \$74,200.00 from line item 5095 Capital Improvements from the FY24/25 budget. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
4. Trustee Neville moved to send to the Village Board to approve a Service Agreement with Infratek Engineering Investigations, LLC for the 2024 Cherry Valley Upper and Lower Dam Inspections in Madigan Creek at a cost of \$3,200.00 from line item 5095 Public Works from the FY 24/25 budget. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.
5. Trustee Neville moved to send to the Village Board to approve the purchase of (2) new signs for Baumann Park; a replacement park entry sign and a sign for the Appell Dog Park from Signs Now, Rockford, IL at a cost of \$4,048.00 from line item 5410 Park Improvements from the FY24/25 budget. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

**CHAIRMAN'S REPORT:** No report.

**EX-OFFICIO'S RECREATION BOARD REPORT:**

- Trustee Pearse stated that the next meeting is on May 1<sup>st</sup> where they will be selecting Citizen of the Year for 2024.

**PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

1. Trustee Fustin moved to send to the Village Board for approval of Pilot Institute Training for Officer Maggio; this online course is designed for first responders who operate drones. Officer Maggio will become certified through the FAA for a cost of \$175.00 from line item 5195 Police from the FY 24/25 budget. Trustee Neville seconded. All "AYE" None opposed. Motion carried by voice vote.

VILLAGE OF CHERRY VALLEY, IL  
COMMITTEE OF THE WHOLE MEETING  
MONDAY APRIL 22, 2024  
6:30 PM

2. Trustee Fustin moved to send to the Village Board for approval of FBI National Academy Annual Training Conference registration for Chief Stockburger. (Additional costs for travel and lodging to be determined and presented at a later date). Registration cost of \$660.00 from line item 5195 Police from the FY 24/25 budget. Trustee Wedig seconded. All "AYE" None opposed. Motion carried by voice vote.
3. Trustee Fustin moved to send to the Village Board for approval of Officer Bunge's participation in the State of Illinois Police Memorial Event in Springfield, Illinois on May 1 and May 2, 2024. Cost for meals of \$100.00 from line item 5200 Police from FY24/25 budget. (There is no cost for lodging as this is covered by the Honor Guard Association). Trustee Wedig seconded. All "AYE" None opposed. Motion carried by voice vote.

**CHIEF'S REPORT:**

- Testing Wednesday (4/24) and Saturday (4/27) for Entry Level Police Officer's for the department's hiring list.
- Moving forward with an October 6, 2024 simulated emergency drill at CV Mall.

**FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**CHAIRMAN'S REPORT:** No Report.

**ADMINISTRATION REPORT:**

1. Village Administrator Claeysen updated the committee regarding the Dog Park Project.
  - Per Mar Security is working on the access controls at the dog park.
  - Public Works has been assembling the dog agility equipment.
  - Grass seed is finally growing in at the Dog Park.

**PLANNING AND DEVELOPMENT - CHAIRMAN TRUSTEE CARL WEDIG.**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

1. Trustee Hollembeak moved to send to the Village Board approval of a revised Offer of Employment Agreement for Todd E. Stockburger, Chief of Police. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.
2. Trustee Hollembeak moved to send to the Village Board approval of a revised Offer of Employment Agreement for Jim E. Claeysen, Village Administrator. Trustee Neville seconded. All "AYE" None opposed. Motion carried by voice vote.

VILLAGE OF CHERRY VALLEY, IL  
COMMITTEE OF THE WHOLE MEETING  
MONDAY APRIL 22, 2024  
6:30 PM

3. Trustee Hollembeak moved to send to the Village Board approval of an Offer of Employment Agreement for Andrew Wesseln to serve as the Village of Cherry Valley's Interim Public Works Director. Trustee Neville seconded. All "AYE" None opposed. Motion carried by voice vote.
  
4. Trustee Hollembeak moved to send to the Village Board to hire Mr. Aiden Bailey and Mr. Donovan Pearse as Seasonal Public Works Employees (for the 2024 Summer Season) at an hourly rate of \$16.00 per hour with a start date of May 13, 2024. Trustee Neville seconded. All "AYE" None opposed. Motion carried by voice vote. Trustee Pearse abstained from the vote.

**ADJOURNMENT:**

Trustee Hollembeak moved that the meeting be adjourned at 7:50 PM. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

Meeting minutes recorded by Deputy Village Clerk Heather Riley.

Meeting minutes reviewed by Village Administrator Jim Claeysen on May 8, 2024.