

**VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING
MONDAY MAY 13, 2024
7:00 PM**

MEMBERS: VILLAGE PRESIDENT: DAVID SCHROEDER
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE
JEFF FUSTIN BRANDI PEARSE
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Deputy Clerk Heather Riley took roll call:

NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

Also present: Attorney Roxanne Sosnowski, Village Administrator Jim Claeysen, Police Chief Todd Stockburger, Sergeant Jesse Pearse, Public Works Supervisor Andy Wesseln and Deputy Village Clerk Heather Riley

ADOPT THE AGENDA:

Village President Schroeder entertained a motion to amend and adopt the agenda with the following change:

- Delete item #1 under the Public Safety Report and renumber the rest of the items. Trustee Hollembeak moved to approve the amended agenda. Trustee Neville seconded. All “AYE” None opposed. Motion carried by voice vote.

APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:

- Village President Schroeder entertained a motion to approve the Committee of the Whole Meeting Minutes from April 8, 2024. Trustee Neville moved to approve the April 8, 2024 Committee of the Whole Meeting Minutes. Trustee Belt seconded. All “AYE” None opposed. Motion carried by voice vote.
- Village President Schroeder entertained a motion to approve the Committee of the Whole Meeting Minutes from April 22, 2024. Trustee Belt moved to approve the April 22, 2024 Committee of the Whole Meeting Minutes. Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote.

PUBLIC COMMENT:

- Scott Kramer spoke to the committee regarding adding concrete for the entry way of the pickleball courts. Scott stated currently due to the high usage of the courts all of the grass has been worn away and has turned to dirt/mud which people are tracking onto the courts. Scott also mentioned that he would like to see dual lines on the tennis court that could be used as a pickle ball court when the tennis courts are not being used.

PRESIDENT’S REPORT:

1. After lengthy discussion was had regarding a Special Event Permit for Sofi’s Tacos, (Jose Lopez) 702 E. State Street, Cherry Valley, Illinois to hold a Farmers and Goods Market from 10:00 AM - 2:00 PM beginning July 7, 2024 and every other Sunday until October 20, 2024, the committee asked to bring this item back to the May 28th Committee of the Whole Meeting for further discussion after office staff gets additional information about the markets. At this time Trustee Belt withdrew her motion to approve and Trustee Hollembeak withdrew her second.

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ORDINANCE -CHAIRMAN TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC WORKS - CHAIRMAN TRUSTEE MIKE NEVILLE.

ENGINEER'S REPORT:

(Village Engineer Adam Bunge was not present at the meeting)

1. Well 7 – Well House – C.E.S. has resubmitted Well House #7 plans and specs for IEPA and FRSA review. As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits.

Next steps include:

- Approximate Schedule – Estimated project dates provided below. ○ **Plans & Specs are at IEPA for review.** – Submitted to IEPA on October 26, 2023.

- **Winn Co has approved. IEPA's latest review had 1 minor addition not present in the first review.**

- **IEPA received the latest resubmittal on 1/25/24.**

- **Per Village request, the latest plans and specs were advertised as of 2/7/24. Bids were opened on Wednesday 3/20/24.**

- Construction – **The project was awarded to DPI Construction; Adam is working with Roxanne and Lisa to generate the formal contract documents.**

Upper Pond Regional Detention Improvements –Adam and Public Works met with Stenstrom to review the graded area adjacent to the pond. Stenstrom will reshape some areas of the berm which are holding water, address disturbed restoration blankets, and oversee the area to promote seed growth. We will be holding 5% retainage until the spring to assess the seed growth and path replacement.

CV 2024 Streets Improvements Project – A preconstruction meeting was held with Rock Roads. They plan on removing and replacing Concrete throughout Swanson Park Subdivision May 13- 24. Notices have been distributed to residents that will be directly impacted by the concrete work. More notices will be distributed to all residents once pavement removal and replacement operations begin.

CV Elgin Street Watermain Replacement - The Board has approved the Elgin Street Watermain Replacement project proposal. The Village has pre-purchased the estimated 12” and 8” watermain necessary for the project. Design is being finalized, Adam is reaching out to utilities for possible conflicts with poles and underground facilities.

CV Watermain Lowering – S. Mall Drive – Adam & Public Works have scheduled a Preconstruction meeting with the Contractor while Contract Documents are being prepared. Our goal is to move quickly on this project to prevent any construction conflicts with IDOT's Diverging Diamond Project. IDOT has previously agreed they will pay for all construction and engineering-related costs.

Trustee Fustin stated that he has concerns that CES INC is submitting proposed plans to the IDNR and the Army Corp of Engineering before first submitting plans to the Village Board. President Schroeder and Administrator Claeysen commented that preliminary plans had to be submitted initially to these agencies for review before the village can even move forward.

This Engineering Report will be placed on file with the permanent record.

UNFINISHED BUSINESS:

1. General Public Works Updates from Public Works Director Andy Wessel.

- Public Works is currently working through a vehicle shortage with three trucks down for repairs.
- The warranty for Well #5 VFD has been renewed.
- Two hydrants are out of service which was discovered during hydrant flushing.

If you have any questions please reach out to Andy Wessel.

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NEW BUSINESS:

1. Trustee Neville moved to send to the Village Board approval of Roof Pro Solutions, Garden Prairie, IL as the lowest responsive proposal for the installation of a new roof on the Large Gazebo in Baumann Park at a cost of \$7,990.00 from line item 5410 Park Improvements. Trustee Belt seconded. All “AYE” None opposed. Motion carried by voice vote.
2. Trustee Neville moved to send to the Village Board approval of Pearson Plumbing and Heating, Rockford, IL as the lowest responsive proposal for the installation of a water service line for the dog park drinking fountain in Baumann Park at a cost of \$6,230.00 from line item 5410 Park Improvements. Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote.
3. Trustee Neville moved to send to the Village Board the purchase of a Lift Gate for Public Works Truck #406 (a 2023 Ford F-350) from K-Kap Toppers, Rockford, Illinois at a cost of \$5,425.00 from line item 5375 Capital Improvements. Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote.
4. Trustee Neville moved to send to the Village Board the purchase of a new Rycom Snaptrak Utility Line Locator Kit to assist Public Works primarily in locating our watermains from Lee Jensen Sales Company, Crystal Lake, Illinois at a cost of \$5,495.00 from line item 5375 Water. Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote.
5. Trustee Neville moved to send to the Village Board approval to purchase a ULOCO 811 Subscription Service from HiperWeb to assist Public Works regarding utility locates at a cost this year of \$4,300.00 from line item 5377 Water (the cost of the ULOCO 811 Service will be \$2,500.00 annually). Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote.

CHAIRMAN’S REPORT: No report.

EX-OFFICIO’S RECREATION BOARD REPORT:

- Trustee Pearse stated that the Fun Run/Walk will be this Saturday the 17th, registration opens at 8:30 AM.

PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Fustin moved to send to the Village Board Carrie Parent and Roxanna Medina to attend the Illinois Law Enforcement Administrative Professionals Conference on September 12th and 13th in Itasca, Illinois.
 - Registration cost is \$349.00 per person for a total cost of \$698.00 from line item 5195 Police.
 - Total cost of meals is \$100.00 per person, total cost is \$200.00 from line item 5200 Police.Trustee Neville seconded. All “AYE” None opposed. Motion carried by voice vote.

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2. Trustee Fustin moved to send to the Village Board Administrative Services Manager Carrie Parent and Patrol Officer Kyle Erickson to attend Bar-Coded Evidence Analysis Statistics and Track (BEAST) training on June 12, 2024 at the Palatine Police Department.
 - No registration cost and transportation via police vehicle.
 - Total costs of meals are \$50.00 per person, total cost is \$100.00 from line item 5200 Police.Trustee Wedig seconded. All “AYE” None opposed. Motion carried by voice vote.
3. Trustee Fustin moved to send to the Village Board Patrol Officer Chase Nance to attend a Glock armorer’s 1-day course at Rockford University on May 21, 2024. (This is a 2-year certification and transportation via police vehicle).
 - Registration cost is \$250.00 from line item 5195 Police.Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote.
4. Trustee Fustin moved to send to the Village Board approval to purchase office furniture from modernspace studio, Loves Park, Illinois for the sergeant’s office at a cost of \$10,723.80 from line item 5400 Capital Improvements. Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote.

CHIEF’S REPORT:

- Police Week has begun with various activities planned throughout the week.
- The village has received a Notice of Reimbursement of \$23,000.00 regarding the Body Camera Grant.

FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

CHAIRMAN’S REPORT: No Report.

ADMINISTRATION REPORT:

1. Village Administrator Claeysen updated the committee regarding the Dog Park Project.
 - Per Mar Security will be onsite for the next 3 days installing and programing the entrance gate. Once installation is complete Per Mar Security will train the village hall staff on programing and disabling the key fobs.
2. April 2024 Administrative Report -Report placed on file with the permanent record.

PLANNING AND DEVELOPMENT - CHAIRMAN TRUSTEE CARL WEDIG.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Health Insurance - Please see monthly report. Any questions please see Treasurer Maureen Gumowski.

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EXECUTIVE SESSION:

RECONVENE TO OPEN SESSION:

ADJOURNMENT:

Trustee Hollembeak moved that the meeting be adjourned at 7:37 PM. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

Meeting minutes recorded by Deputy Village Clerk Heather Riley.

Meeting minutes reviewed by Village Administrator Jim Claeysen on May 24, 2024.