

VILLAGE OF CHERRY VALLEY, IL  
COMMITTEE OF THE WHOLE MEETING  
MONDAY JULY 8, 2024  
7:00 PM

MEMBERS: VILLAGE PRESIDENT: DAVID SCHROEDER  
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE  
JEFF FUSTIN BRANDI PEARSE  
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Deputy Clerk Heather Riley took roll call:

NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

Also present: Attorney Roxanne Sosnowski, Village Administrator Jim Claeysen, Village Treasurer Maureen Gumowski, Interim Public Works Director Andy Wesseln, Sergeant Jesse Pearse, Adam Bunge C.E.S, and Deputy Village Clerk Heather Riley.

**ADOPT THE AGENDA:**

Village President Schroeder entertained a motion to adopt the July 8, 2024 agenda. Trustee Hollembeak moved to approve the agenda. Trustee Belt seconded. All “AYE” None opposed. Motion carried by voice vote.

**APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:**

Village President Schroeder entertained a motion to approve the Committee of the Whole Meeting Minutes from June 24, 2024. Trustee Belt moved to approve the June 24, 2024 Committee of the Whole Meeting Minutes. Trustee Neville seconded. All “AYE” None opposed. Motion carried by voice vote.

**PUBLIC COMMENT:** None.

**PRESIDENT’S REPORT:** None.

**ORDINANCE -CHAIRMAN TRUSTEE NANCY BELT.**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**PUBLIC WORKS - CHAIRMAN TRUSTEE MIKE NEVILLE.**

**ENGINEER’S REPORT:** Adam Bunge CES INC

Well 7 – Well House – FRSA has issued their ROW permit and Adam spoke with the reviewer at IEPA. IEPA indicated they were finishing their review June 28<sup>th</sup>, so we are expecting a final letter from them shortly. As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits.

Next steps include:

- Approximate Schedule – Estimated project dates provided below.
- We are waiting for IEPA’s official approval letter. – Submitted to IEPA on October 26, 2023.
- IEPA’s latest review had 1 minor addition not present in the first review.
- IEPA received the latest resubmittal on 1/25/24.
- Per Village request, the latest plans and specs were advertised as of 2/7/24. Bids were opened on Wednesday 3/20/24.

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○ Construction – **DPI has received a copy of the Well House Contract and has been issued their official notice to proceed. Exterior site improvements continue. DPI will be running the sanitary service and watermain up to the barn. DPI has 400 Calendar days from July 2, 2024 to complete the project.**

CV 2024 Streets Improvements Project – Swanson Park Subdivision has been paved and all concrete work has been completed. The Contractor will be focusing on parkway restorations and pavement marking. They are tentatively scheduled to continue their downtown improvements in September to avoid the Watermain replacement along Elgin St. The Contractor has provided numbers for replacing the rest of the curb at the Newburg Village Entrance.

CV Elgin Street Watermain Replacement - The Village has pre-purchased the estimated 12” and 8” watermain necessary for the project. Adam met with Public Works and old unreliable hydrants are being replaced along the route since the PW team already has the replacement hydrants on hand. **The plans are out for bidding. Adam sat down with Public Works and Village Admin to review and make any plan adjustments. The project letting is scheduled for July 17<sup>th</sup> at 10 AM. Frontier has called Adam to work out relocated telephone pole locations.**

CV Watermain Lowering – S. Mall Drive – DPI has finished the pavement patches and Adam is reviewing final quantities for a first and final pay estimate for closeout. IDOT has previously agreed they will pay for all construction and engineering-related costs.

This Engineering Report will be placed on file with the permanent record.

Trustee Fustin stated his concerns with the road replacement method (Pulverization) that was used in Swanson Park and the additional costs associated with this method. Village Engineer Bunge commented that the method used was needed because of the multiple cracks in the pavement which caused failures to the underlying base. He also commented that these roadways will last much longer than a normal mill and overlay method. Moving forward, village staff will meet with CES INC prior to any committee discussion so we have a better understanding of the processes to be used. Any final decisions which need to be made can be made and approved at the Committee of the Whole Meetings or the Village Board Meetings before moving forward with the project release.

**UNFINISHED BUSINESS:**

1. General Public Works Updates from Interim Public Works Director Andy Wesseln

**Water**

- Well 5
  - Rush power authorized to perform repairs working on scheduling to get onsite.
- Well 3
  - No update will contact Layne prior to next COW.

**General**

- Recent projects
  - Dugout sun screens installed.
  - Cement walkway at pickleball courts.
  - 4 memorial benches installed.
  - Dog park pads for benches installed and sign installed.
  - Removed older ash trees in old orchard.
  - Sprayed weeds growing through bricks in road and other curb lines near downtown.
  - Hauled away tree that fell into Genoa Rd.
- Upcoming Projects
  - Roadside mowing in progress.
  - Tree removal in various areas throughout the Village.
  - Two memorial benches to install, one Baumann, one Old School Park.
  - Picking up 10 cherry trees to be planted.

If you have any questions please reach out to Andy Wesseln.

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**NEW BUSINESS:**

1. Trustee Neville moved to send to the Village Board approval to purchase (3) Mueller Fire Hydrant Assemblies to be used on the upcoming Elgin Street Water Main Project from Core & Main, Belvidere, IL at a cost of \$18,270.00 from line item 5380 Water. Trustee Hollembeak seconded. All “AYE” None opposed. Motion carried by voice vote.
2. Trustee Neville moved to send to the Village Board approval of a Change Order regarding additional work to be done at the entrance to our Newburg Village Neighborhood (replacing the remaining curb and gutter) from Rock Road Companies, Janesville, WI in the amount of \$19,952.00 from line item 5390 Capital Improvements. Trustee Belt seconded. All “AYE” None opposed. Motion carried by voice vote.
3. Discussion was had regarding the installation of a bathroom in the Granary at Village Hall. After continued discussion the committee has asked Village Administrator Claeysen to investigate what would be allowed for a bathroom (One bathroom or two). Consensus then was to have a sewer and water line connection stubbed in while DPI Construction is onsite as a change order. This item will be brought back for discussion at the next committee meeting.

**CHAIRMAN’S REPORT:** No report.

**EX-OFFICIO’S RECREATION BOARD REPORT:**

1. Trustee Pearse moved that the Committee of the Whole approve a proposal from SECURITY PRO INTEL, INC. Loves Park, IL for private security services for the village’s Annual Street Dance to be held on July 20, 2024 at a cost of \$434.50 from line item 5360 Administration. Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

2. Trustee Pearse moved that the Committee of the Whole approve a rental agreement with Sunbelt Rentals, Rockford, IL for approximately 200 feet of Pedestrian Barrier for the village’s Annual Street Dance to be held on July 20, 2024 in the 100 & 200 block of E. State Street at a cost of \$737.80 from line item 5360 Administration. Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

**PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.**

**UNFINISHED BUSINESS:** None.

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**NEW BUSINESS:**

1. Trustee Fustin moved to send to the Village Board approval of an agreement between the State of Illinois, State Police and the Village of Cherry Valley for a FOID Revocation Grant in the amount of \$11,120.03 and authorize President David Schroeder to sign the agreement. Trustee Wedig seconded. All "AYE" None opposed. Motion carried by voice vote.

**CHIEF'S REPORT:**

- 4<sup>th</sup> of July had a huge turnout with no incidents.
- Officer Bunge will represent Cherry Valley in the Multi-National Color Guard for Sue Fiduccia's funeral.
- The Unified Command Center is 98% complete.

**FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

1. Treasurer Maureen Gumowski led the discussion regarding a change in the village's funding policy / calculation as it relates to the village's actuarial calculation of the village's Police Pension Fund. This is being recommended by Lauterbach & Amen's Actuary. This still puts the village on course to be fully funded by 2040. Right now, the village is currently funded at 72%. Trustee Pearse moved to send this change in funding to the Village Board for approval. Trustee Fustin seconded. All "AYE" None opposed. Motion carried by voice vote.
2. Discussion was continued from the April 22, 2024 Committee meeting regarding paying mileage vs. renting a car for Administration Staff to attend seminars and training classes. The committee's consensus is for the Administration Staff to rent a car for liability reasons. If someone is in an accident in a rental car the Village's insurance would handle the claim.
3. Trustee Pearse moved to send to the Village Board the recommendation made by Administrator Claeysen in a letter dated July 3, 2024 the allowable reimbursable expenses to attend the 2024 IML (Illinois Municipal League Conference) for approval. Trustee Wedig seconded. All "AYE" None opposed. Motion carried by voice vote.
4. Trustee Pearse moved to send to the Village Board a request for Treasurer Maureen Gumowski to attend the IGFOA (Illinois Government Finance Officers Association) Conference in Springfield, IL September 8 - 11, 2024.
  - Hotel costs (estimated for 3 nights) is \$400.00 from line item 5200 Administration.
  - Meals at \$50 per day, (4) days is \$200.00 from 5200 Administration.
  - Total conference costs and transportation to be determined.Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

**CHAIRMAN'S REPORT:** No Report.

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**ADMINISTRATION REPORT:**

1. Village Administrator Claeysen updated the committee regarding the Dog Park Project.
  - Ribbon Cutting for the Appell Dog Park will be held on Friday, July 26, 2024 at 10:30 AM. The Appell Family will be present for this event.
2. June 2024 Administrative Report -Report placed on file with the permanent record.

**PLANNING AND DEVELOPMENT - CHAIRMAN TRUSTEE CARL WEDIG.**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

1. Health Insurance - Please see monthly report. Any questions please see Treasurer Maureen Gumowski.

**EXECUTIVE SESSION:** Village President Schroeder entertained a motion to go into Execution Session for the following:

**(5 ILCS 120/2) (C)(1) (Personnel Matters)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Trustee Hollembeak so moved. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

Village President Schroeder excused Deputy Clerk Heather Riley, Sergeant Jesse Pearse, Village Treasurer Maureen Gumowski and Village Engineer Adam Bunge from the remainder of the meeting at 7:49 PM. Attorney Sosnowski will take the Executive Session minutes for this meeting.

The Committee of the Whole was in Executive Session from 7:50 PM to 8:05 PM.

**RECONVENE TO OPEN SESSION:**

**ADJOURNMENT:**

Trustee Hollembeak moved that the meeting be adjourned at 8:06 PM. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

Meeting minutes recorded by Deputy Village Clerk Heather Riley.

Meeting minutes reviewed by Village Administrator Jim Claeysen on July 18, 2024.