

VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 21, 2023

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENE ON THE 21ST DAY OF FEBRUARY 2023.

PRESIDENT DAVID SCHROEDER CALLED THE VILLAGE BOARD MEETING TO ORDER AT 7:00 PM AND LED THE PLEDGE OF ALLEGIANCE.

A roll call was taken by Village Clerk Kathy Trimble:

NANCY BELT	PRESENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
*SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT

*Trustee Hollembeak called in to the meeting and was present by Teleconference.

Also present: Attorney Roxanne Sosnowski, Deputy Chief Todd Stockburger, and Village Clerk Kathy Trimble.

ADOPTION OF THE AGENDA:

- Trustee Fustin moved to approve the agenda with the following corrections:
 - The total dollar amount of the bills is \$113,864.89 from \$113,835.39.
 - Item #1, line 3 on the Public Works Report should read, purchase and installation of the poles.
 - Trustee Carl Wedig will be presenting the Personnel Report for Trustee Hollembeak.

Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

APPROVAL OF THE VILLAGE BOARD MINUTES:

- Trustee Fustin moved to approve the Village Board Minutes from February 7, 2023. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

PUBLIC COMMENT: No one has signed up for Public Comment.

TREASURER'S REPORT: No Report.

PRESIDENT'S REPORT: DAVID SCHROEDER: No Report.

ATTORNEY'S REPORT: ROXANNE SOSNOWSKI: No Report.

ADMINISTRATOR'S REPORT: JIM E. CLAEYSSEN: No Report.

ENGINEER'S REPORT: SHERI KOSMOS, C.E.S.: No Report.

JEFF FUSTIN - PLANNING AND ZONING COMMISSION:

Trustee Fustin stated that there was not a Planning and Zoning Commission Meeting in February. There will be a Planning and Zoning Meeting on March 15, 2023 at 6:30PM.

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BRANDI PEARSE - RECREATION BOARD:

Trustee Pearse stated that there were 24 skaters at the Ice-Skating Event on Saturday, February 18. There will be a Recreation Board Meeting on March 1, 2023 at 7:00PM. Everyone is welcome to attend.

ORDINANCE REPORT BY TRUSTEE BELT:

1. Trustee Belt moved that the Village Board waive the rules and consider this the second and final reading of "AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS AUTHORIZING THE DISPOSAL OF CERTAIN PERSONAL PROPERTY OWNED BY THE VILLAGE OF CHERRY VALLEY". Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Trustee Belt moved that the Village Board pass and approve Ordinance 2023-03: "AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS AUTHORIZING THE DISPOSAL OF CERTAIN PERSONAL PROPERTY OWNED BY THE VILLAGE OF CHERRY VALLEY".

Trustee Pearse seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Belt stated that ORDINANCE passes.

FINANCE REPORT BY TRUSTEE BRANDI PEARSE:

1. Trustee Pearse moved that the Village Board approve the bills reviewed and approved by the Budget Director on February 21, 2023 and reviewed and approved by the village trustees present at the February 21, 2023 Village Board Meeting at a total amount of \$113,864.89. Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Trustee Pearse moved that the Village Board to approve the request of \$3,500 from the Rockford Economic Development Council (RAEDC) for continued support of RockForward Investment, which increases the economic well-being of our region. This is a budgeted expense from line item 5360A. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Pearse stated that that FINANCE passes.

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PUBLIC SAFETY REPORT BY TRUSTEE JEFF FUSTIN:

1. Trustee Fustin moved that the Village Board approve the Chief of Police to fill a vacancy for a full-time Patrol Officer in the Village of Cherry Valley Police Department.

Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Trustee Fustin moved that the Village Board approve Carrie Parent to attend the ILEAP (Illinois Law Enforcement Administrative Professionals) Conference in Schaumburg, IL on September 14 & 15, 2023 at a cost of \$349.00 from line item 5195P and travel expenses/ lodging/meals not to exceed \$500.00 from line 5200P from the FY 2023/2024 Budget. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Fustin stated that that PUBLIC SAFETY passes.

PUBLIC WORKS REPORT BY TRUSTEE MIKE NEVILLE:

1. Trustee Neville moved that the Village Board approve the installation and purchase of Permanent Baseball Diamond Nets; the purchase of the netting from Beacon Athletics at a cost of \$15,266.00 and the purchase and installation of the poles from Dach Fence will be \$20,466.00 for a total cost of \$35,732.00 from line item 5375 Capital Improvements, pending Attorney Review. Trustee Belt seconded. Attorney Sosnowski stated that she has reviewed the Beacon Athletics documents but never received anything from Dach Fence. Attorney Sosnowski will forward a list of standard terms and conditions that she would like included in the contracts. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

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2. Trustee Neville moved that the Village Board approve a proposal from the Layne Company (for Phase I) to conduct a Pull and Inspection of the village's Well #3 pumping assembly, downhole video survey of the well, and disassembly of the bowl, oil tubing and shafting for visual inspection. Cost of Phase I is \$52,673.00 from line item 5405 Water, pending village attorney's review and approval of contract language. This project is slated for after September 1, 2023 from the FY 2023/2024. Trustee Belt seconded. Attorney Sosnowski has prepared additional contract language based on the discussion at the last Committee of the Whole Meeting:

- Retainage of 10% with 5% being released at contract completion and additional 5% released upon Engineers approval.
- Indemnification & Insurance language.
- Timing language.
- Standard Terms and Conditions.

Attorney Sosnowski stated the updated draft contract language has been sent to Layne for attorney review. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	NAY	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "NAY".

3. Trustee Neville moved that the Village Board approve the purchase of a replacement chlorine scale system for the village's Well #1 from Smith Ecological Systems Company, Rockford, Illinois at a not to exceed \$5,300.00 from line item 5145 Water. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

4. Trustee Neville moved that the Village Board approve the purchase of an Easy Cover Tarp System for Public Works Unit #503 (5-Yard Dump Truck) from Monroe Truck Equipment, Inc., Monroe, Wisconsin at a cost of \$3,894.00 from line item 5125 Streets. (Transport of all soil-type materials is now required to be delivered in tarp covered vehicles). Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

5. Trustee Neville moved that the Village Board approve the emergency repairs to Public Works Unit# 503 (replacement of hydraulic pump and test) by Monroe Truck Equipment, Monroe Wisconsin at a cost of \$3,464.80 from line item 5125 Streets. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Neville stated that PUBLIC WORKS passes.

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PLANNING AND DEVELOPMENT REPORT BY TRUSTEE CARL WEDIG: No Report.

PERSONNEL REPORT BY TRUSTEE CARL WEDIG FOR TRUSTEE SALLY HOLLEMBEAK:

1. Trustee Wedig moved that the Village Board approve the hiring of Mr. Tyler Bryan as a Part-Time Patrol Officer for the Village of Cherry Valley Police Department with an Oath of Office Ceremony date of February 22, 2023. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Trustee Wedig moved that the Village Board approve an Offer of Employment to Mr. Noah Hansen for the position of a Maintenance Worker I in our Public Works and Water Works Department, with a starting date of March 6, 2023. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Wedig stated that that PERSONNEL passes.

EXECUTIVE SESSION: None.

RECONVENE TO OPEN SESSION:

BOARD COMMENTS: None.

ADJOURNMENT:

Trustee Fustin moved that the meeting be adjourned at 7:14 PM. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Recorded by Village Clerk Kathy Trimble.

Reviewed by Village Administrator Jim Claeysen on March 2, 2023.