

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, JUNE 6, 2023**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENE ON THE 6th DAY OF JUNE 2023.

PRESIDENT DAVID SCHROEDER CALLED THE VILLAGE BOARD MEETING TO ORDER AT 7:00 PM AND LED THE PLEDGE OF ALLEGIANCE.

A roll call was taken by Village Clerk Kathy Trimble:

NANCY BELT	ABSENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT

Also present: Attorney Roxanne Sosnowski, Laura Goding (3rd Year NIU Law Student, Clerk with Sosnowski Szeto), Village Administrator Jim Claeysen, Police Chief Todd Stockburger, Village Treasurer Maureen Gumowski, Public Works Supervisor Andy Wesseln and Village Clerk Kathy Trimble.

ADOPTION OF THE AGENDA:

President Schroeder entertained a motion to approve the June 6, 2023 Agenda with the following changes:

- Under the Public Works Report item number 1, the wording of Waive the Rules for Bidding shall be included in the motion.
- Trustee Hollembeak moved to approve the amended June 6, 2023 agenda. Trustee Neville seconded. All "AYE" none opposed. Motion carried by voice vote.

APPROVAL OF THE VILLAGE BOARD MINUTES:

President Schroeder entertained a motion to approve the May 16, 2023 Village Board Minutes.

- Trustee Fustin moved to approve the Village Board Minutes from May 16, 2023. Trustee Hollembeak seconded. All "AYE" none opposed. Motion carried by voice vote.

PUBLIC COMMENT: No one has signed up for Public Comment.

TREASURER'S REPORT:

Treasurer Gumowski stated that revenues in the General Fund of \$605,000 were higher than expenditures of \$584,000 by \$21,000. Expenditures were mainly Salary & Benefits (\$441,000) and Real Estate Taxes (\$9,000). Revenues of \$93,000 were higher than expenditures of \$71,000 in the Water Fund by \$22,000. In the Capital Improvements Fund, revenues of \$23,000 were higher than expenditures of \$12,000 by \$11,000. Expenditures were mainly for the Armed Forces Memorial Brick Patio and Walkway (\$10,000).

President Schroeder entertained a motion to place the May 2023 Treasurer's Report on file with the minutes. Trustee Neville moved to have the Treasurer's Report placed on file with the minutes. Trustee Fustin seconded. All "AYE" none opposed. Motion carried by voice vote.

PRESIDENT'S REPORT: DAVID SCHROEDER:

1. President Schroeder moved that the Village Board approve Administrator Claeysen to attend the Illinois City Manager's Association Spring Conference in Peoria, Illinois June 7 - June 9, 2023 at a cost of \$175.00 (for registration) from line item 5195A, and at cost of \$439.00 (for Hotel, parking and meals) from line item 5200A for a total cost of \$614.50. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried with 6 "AYES" and 1 "ABSENT"

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2. Village Board discussion regarding the possibility of hiring a Water Loss Detection Company to provide assistance to the village's Water Works Department. President Schroeder contacted M.E. Simpson Co. regarding their Water Loss Control Services. Discussion was had regarding sending 50 meters from the Meter changeout program in for bench testing to see if the village is losing water revenue from these meters. The consensus of the Village Board was to send this to the next Committee of the Whole Meeting to consider sending the meters to M.E. Simpson Company for testing.

ATTORNEY'S REPORT: ROXANNE SOSNOWSKI: No Report.

ADMINISTRATOR'S REPORT: JIM E. CLAEYSSSEN: No Report.

ENGINEER'S REPORT: ADAM BUNGE, C.E.S.: No Report.

JEFF FUSTIN - PLANNING AND ZONING COMMISSION:

Trustee Fustin stated there will be Planning and Zoning Commission Meeting Wednesday, June 21, 2023 at 6:30PM to discuss a Special Use for The Rockford Park District location at 888 S. Lyford Road, Rockford, IL (Elliot Golf Course).

BRANDI PEARSE - RECREATION BOARD:

Trustee Pearse stated there will be a Recreation Board Meeting Wednesday, June 7, 2023 at 7:00PM. Everyone is welcome to attend.

ORDINANCE REPORT BY TRUSTEE MIKE NEVILLE FOR TRUSTEE NANCY BELT:

1. Trustee Neville moved that the Village Board waive the rules and consider this the second and final reading of "AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, CHAPTER 2—ADMINISTRATION, SECTION 2-65 —ORDER OF BUSINESS". Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT"

2. Trustee Neville moved that the Village Board Pass and Approve **Ordinance 2023-09:** "AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, CHAPTER 2—ADMINISTRATION, SECTION 2-65 —ORDER OF BUSINESS". Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT"

3. Trustee Neville moved that the Village Board waive the rules and consider this the second and final reading of AN ORDINANCE APPROVING A MAP AMENDMENT UNDER SECTION 82-56 FROM SECTION 82-205 R-1 ONE FAMILY RESIDENTIAL DISTRICT TO SECTION 82-234 CC - COMMERCIAL COMMUNITY DISTRICT FOR A PORTION OF THE PROPERTY COMMONLY KNOWN AS 305 ELGIN STREET, CHERRY VALLEY, ILLINOIS AND LEGALLY DESCRIBED AS PART OF PIN: 16-01-133-001. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT"

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4. Trustee Neville moved that the Village Board pass and approve **Ordinance 2023-10**; "AN ORDINANCE APPROVING A ZONING MAP AMENDMENT UNDER SECTION 82-56 FROM SECTION 82-205 R-1 ONE FAMILY RESIDENTIAL DISTRICT TO SECTION 82-234 CC - COMMERCIAL COMMUNITY DISTRICT FOR A PORTION OF THE PROPERTY COMMONLY KNOWN AS 305 ELGIN STREET, CHERRY VALLEY, ILLINOIS AND LEGALLY DESCRIBED AS PART OF PIN: 16-01-133-001". Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT"

Trustee Neville stated that ORDINANCE passes.

FINANCE REPORT BY TRUSTEE BRANDI PEARSE: No Report.

PUBLIC SAFETY REPORT BY TRUSTEE JEFF FUSTIN: No Report.

PUBLIC WORKS REPORT BY TRUSTEE MIKE NEVILLE:

1. Trustee Neville moved that Village Board waive the rules for bidding and approve the purchase and installation of (312) new water meters from Core & Main, Belvidere, Illinois for the village's water customers in Golf Hills, Heritage Hills, East Valley, Swanson Park and along South Mill Road at a cost of \$156,000.00 from line item 5382 Water. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT"

2. Trustee Neville moved that the Village Board approve the purchase a Pergola Kit (and associated materials) for the construction and installation at the village's park in Penfield Crossing at a cost not to exceed \$3,500.00 from line item 5410 Park Improvements. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT"

Trustee Neville stated that PUBLIC WORKS passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE CARL WEDIG: No Report.

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PERSONNEL, COMPENSATION AND BENEFITS REPORT BY TRUSTEE SALLY HOLLEMBEAK:

1. Trustee Hollembeak moved that the Village Board approve **Resolution 2023-14; A RESOLUTION OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS PAY INCREASES FOR PUBLIC WORKS EMPLOYEES FOR OBTAINING AND MAINTAINING A CLASS C WATER LICENSE.** Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT"

2. Trustee Hollembeak moved that the Village Board approve the hiring of Mr. Joshua Strand as a Part-Time Patrol Officer for the Cherry Valley Police Department. Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT"

Trustee Hollembeak stated that PERSONNEL, COMPENSATION AND BENEFITS passes.

EXECUTIVE SESSION: None.

RECONVENE TO OPEN SESSION:

BOARD COMMENTS: None.

ADJOURNMENT:

President Schroeder entertained a motion to adjourn the June 6, 2023 Village Board of Trustees Meeting. Trustee Hollembeak moved that the meeting be adjourned and Trustee Neville seconded. All "AYE;" None opposed. Motion carried by voice vote. Meeting adjourned at 7:15PM.

Recorded by Village Clerk Kathy Trimble.

Reviewed by Village Administrator Jim E. Claeysen on June 15, 2023.