

VILLAGE OF CHERRY VALLEY, IL
***SPECIAL VILLAGE BOARD OF TRUSTEES MEETING**
TUESDAY, JULY 11, 2023*

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED ON THE 11th DAY OF JULY 2023.

PRESIDENT DAVID SCHROEDER CALLED THE VILLAGE BOARD MEETING TO ORDER AT 7:00 PM AND LED THE PLEDGE OF ALLEGIANCE.

A roll call was taken by Village Clerk Kathy Trimble:

NANCY BELT	PRESENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT

Also present: Attorney Roxanne Sosnowski, Village Administrator Jim Claeysen, Police Chief Todd Stockburger, Village Treasurer Maureen Gumowski and Village Clerk Kathy Trimble.

ADOPTION OF THE AGENDA:

President Schroeder entertained a motion to approve the July 11, 2023 Special Village Board Agenda with one amendment, the dollar amount for the bills should be \$82,354.15 not \$82,335.04. Trustee Hollembeak moved to approve the amended agenda. Trustee Fustin seconded. All "AYE" none opposed. Motion carried by voice vote.

APPROVAL OF THE VILLAGE BOARD MINUTES:

President Schroeder entertained a motion to approve the June 20, 2023 Village Board Minutes. Trustee Fustin moved to approve the June 20, 2023 Village Board Minutes. Trustee Neville seconded. All "AYE" none opposed. Motion carried by voice vote.

PUBLIC COMMENT: No one has signed up for Public Comment.

TREASURER'S REPORT:

Treasurer Gumowski stated that revenues in the General Fund of \$631,000 were higher than expenditures of \$566,000 by \$65,000. Expenditures were mainly Salary & Benefits (\$469,000) and the remaining payment for the July 4th Fireworks (\$12,000). Revenues of \$119,000 were higher than expenditures of \$73,000 in the Water Fund by \$46,000. In the Capital Improvements Fund, revenues of \$26,000 were lower than expenditures of \$243,000 by \$217,000. Expenditures were mainly for the Lawrence Street Project (\$124,000), and to Special Power, Inc. for electrical work related to the Downtown Alley Project (\$72,000).

President Schroeder entertained a motion to place the June 2023 Treasurer's Report on file with the minutes. Trustee Hollembeak moved to have the Treasurer's Report placed on file with the minutes. Trustee Fustin seconded. All "AYE" none opposed. Motion carried by voice vote.

PRESIDENT'S REPORT: DAVID SCHROEDER:

1. President Schroeder moved that the Village Board approve Kegel Harley-Davidson's Special Event Applications for 2023 and the waive all associated fees. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

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TUESDAY, JULY 11, 2023*

2. President Schroeder moved that the Village Board approve a one-year renewal of the village's Barracuda Subscription License for our spam filter, mail archiver and firewall with CDW-G, Chicago, Illinois at a cost of \$3,316.56 from line item 5377 Capital Improvements. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

3. President Schroeder moved that the Village Board approve **Resolution 2023-15: "A RESOLUTION OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS DECLARING VILLAGE OWNED PROPERTY AT 7404 NORTH CHERRYVALE MALL DRIVE AS SURPLUS PROPERTY AND AUTHORIZING THE VILLAGE CLERK TO ADVERTISE THE PROPERTY FOR SALE"**. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

4. President Schroeder moved that the Village Board approve a Liquor License (Classifications A, E, G) for fiscal year 2023/2024 for Alvarez Tacos Inc., 1600 S. Bell School Road, Cherry Valley, Illinois. Trustee Belt seconded. The Police Chief has approved the Liquor License and signed it. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

ATTORNEY'S REPORT: ROXANNE SOSNOWSKI: No Report.

ADMINISTRATOR'S REPORT: JIM E. CLAEYSSSEN: No Report.

ENGINEER'S REPORT: ADAM BUNGE, C.E.S.: No Report.

JEFF FUSTIN - PLANNING AND ZONING COMMISSION:

Trustee Fustin stated that there is a Planning and Zoning Commission Meeting on July 19, 2023 at 6:30PM to discuss 2 items. Everyone is invited to attend.

BRANDI PEARSE - RECREATION BOARD:

Trustee Pearse stated that there is a Recreation Board Meeting on July 26, 2023 at 7:00PM. Everyone is invited to attend.

VILLAGE OF CHERRY VALLEY, IL
***SPECIAL VILLAGE BOARD OF TRUSTEES MEETING**
TUESDAY, JULY 11, 2023*

ORDINANCE REPORT BY TRUSTEE NANCY BELT:

1. Trustee Belt moved that the Village Board waive the rules and consider this the second and final reading of "AN ORDINANCE GRANTING A SPECIAL USE PERMIT UNDER CHAPTER 82 SECTION 82-303(3) PARKS DISTRICT FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, TO ALLOW A WILDLIFE HABITAT OR REFUGE WITH CONDITIONS FOR THE PROPERTY COMMONLY KNOWN AS 888 S. LYFORD ROAD, ROCKFORD, IL (PIN: 12-25-126-001)".

Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Trustee Belt moved that the Village Board Pass and Approve Ordinance 2023-12: "AN ORDINANCE GRANTING A SPECIAL USE PERMIT UNDER CHAPTER 82 SECTION 82-303(3) PARKS DISTRICT FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, TO ALLOW A WILDLIFE HABITAT OR REFUGE WITH CONDITIONS FOR THE PROPERTY COMMONLY KNOWN AS 888 S. LYFORD ROAD, ROCKFORD, IL (PIN: 12-25-126-001)". Trustee Hollembeak seconded.

A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

3. Trustee Belt moved that the Village Board consider this a first reading of "AN ORDINANCE AMENDING CHAPTER 74, UTILITIES, ARTICLE II, WATER, DIVISION 4, METERS AND RATES, SECTION 74-129 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS". Trustee Hollembeak seconded.

A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Belt stated that ORDINANCE passes.

PUBLIC WORKS REPORT BY TRUSTEE MIKE NEVILLE:

1. Trustee Neville moved that the Village Board approve hiring Four Seasons, Loves Park, Illinois to install Holiday Lights in the downtown area for the upcoming Holiday Season at a cost not to exceed \$10,000.00 from line item 5170 Building & Grounds. (Includes installation, removal and storage of all holiday lighting and materials). Trustee Belt seconded.

A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Trustee Neville moved that the Village Board approve the purchase of a Wind Screen for the Pickle Ball Courts in Bauman Park at a cost of \$1,580.00, offset by \$1,070.00 in private donations, from Park Improvements line item 5410. Trustee Hollembeak seconded. Village Administrator stated the wind screens will take 2 weeks to be delivered after ordering.

A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

VILLAGE OF CHERRY VALLEY, IL
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TUESDAY, JULY 11, 2023*

3. Trustee Neville moved that Village Board approve sending (30) replacement meters to M.E. Simpson Co. Valparaiso, Indiana for bench testing (at \$55.00 a meter) for a total cost of \$1,650.00 from line item 5095 Water. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

4. Trustee Neville moved that the Village Board waive the rules in regards to bidding for the purchase of a 2023 Ford Transit Cargo Van for the village's Water Department as allowed by Illinois State Statute 65 ILCS 5/8-9-1. Trustee Hollembeak seconded. The van is being picked up tomorrow and the additional cost for shelving units for equipment storage and lighting are being put together and will be presented at a future Committee of the Whole Meeting for approval. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

5. Trustee Neville moved that the Village Board approve the purchase a 2023 Ford Transit Cargo Van from Middleton Ford, Middleton, Wisconsin at a cost of \$58,021.00 from line item 5420 Water. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Neville stated that PUBLIC WORKS passes.

PUBLIC SAFETY REPORT BY TRUSTEE JEFF FUSTIN:

1. Trustee Fustin moved that the Village Board approve Police Chief Todd Stockburger to hire a full-time Patrol Officer for the Cherry Valley Police Department. This is a replacement position (an entry-level officer with a base wage of \$58,037.00). Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Trustee Fustin moved that the Village Board approve the associated costs for Police Chief Stockburger to attend the FBI National Academy Annual Conference in Denver, CO., July 29, 2023 through August 1, 2023:

- Flight - \$462.65 from line item 5200 Police Travel.
- Hotel - \$1,209.60 from line item 5200 Police Travel.

Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

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TUESDAY, JULY 11, 2023*

3. Trustee Fustin moved that the Village Board approve Carrie Parent to attend the Illinois Association of Property and Evidence Managers Conference in Elk Grove Village, Illinois from September 27 - 29, 2023 at a cost of:

- Conference fee of \$495.00 from line item 5195 Police -includes breakfast and lunch.
- Hotel at \$908.52 from 5200 Police.
- Travel/Mileage reimbursement to be determined.

Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

4. Trustee Fustin moved that the Village Board approve the (2) invoices from Ultra Strobe Communications Inc. Crystal Lake, Illinois for outfitting (2) new patrol vehicles for the Cherry Valley Police Department, at a cost of \$4,495.70 from line item 5375 Capital Improvements. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Fustin stated that PUBLIC SAFETY passes.

FINANCE REPORT BY TRUSTEE BRANDI PEARSE:

1. Trustee Pearse moved that the Village Board approve the bills reviewed and approved by the Budget Director on July 11, 2023 and reviewed and approved by the village trustees present at the July 11, 2023 Village Board Meeting at a total amount of \$82,354.15. Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Pearse stated that FINANCE passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE CARL WEDIG: No Report.

PERSONNEL, COMPENSATION AND BENEFITS REPORT BY TRUSTEE SALLY HOLLEMBEAK: No Report.

EXECUTIVE SESSION: None.

RECONVENE TO OPEN SESSION:

BOARD COMMENTS: None.

ADJOURNMENT:

President Schroeder entertained a motion to adjourn the July 11, 2023 Village Board of Trustees Meeting. Trustee Hollembeak moved that the meeting be adjourned and Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote. Meeting adjourned at 7:16 PM.

Recorded by Village Clerk Kathy Trimble.

Reviewed by Village Administrator Jim E. Claeysen on July 19, 2023.