

VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, NOVEMBER 7, 2023

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENE ON THE 7TH DAY OF NOVEMBER 2023.

VILLAGE CLERK KATHY TRIMBLE CALLED THE VILLAGE BOARD MEETING TO ORDER AT 7:00 PM AND LED THE PLEDGE OF ALLEGIANCE.

A roll call was taken by Village Clerk Kathy Trimble:

NANCY BELT	PRESENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
*SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT

*Trustee Hollembeak called in to the meeting and was present by Teleconference.

Also present: Attorney Roxanne Sosnowski, Village Administrator Jim Claeysen, Police Chief Todd Stockburger, Village Treasurer Maureen Gumowski and Village Clerk Kathy Trimble.

Village Clerk Trimble entertained a motion to appoint a Village President Pro-Tem in the absence of Village President David Schroeder. Trustee Neville moved to appoint Trustee Jeff Fustin as Village President Pro-Tem in the absence of Village President David Schroeder. Trustee Pearse seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

ADOPTION OF THE AGENDA:

President Pro-Tem Fustin entertained a motion to approve the November 7, 2023 Village Board Agenda with one amendment:

- Trustee Neville will be presenting the Personnel Report for Trustee Hollembeak.

Trustee Belt moved to approve the amended November 7, 2023 Agenda. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

APPROVAL OF THE VILLAGE BOARD MINUTES:

President Pro-Tem Fustin entertained a motion to approve the October 17, 2023 Village Board Minutes. Trustee Wedig moved to approve the October 17, 2023 Village Board Minutes. Trustee Belt. seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

PUBLIC COMMENT: No one has signed up for Public Comment.

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VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, NOVEMBER 7, 2023**

TREASURER’S REPORT:

Treasurer Gumowski stated that revenues in the General Fund of \$444,000 were higher than expenditures of \$376,000 by \$68,000. Expenditures were mainly Salary & Benefits (\$268,000). Revenues of \$179,000 were higher than expenditures of \$128,000 in the Water Fund by \$51,000. Expenditures were mainly Meters for the Meter Changeout Program (\$28,000) and Vehicle Shelving for the New Water Van (\$9,000). In the Capital Improvements Fund, revenues of \$187,000 were higher than expenditures of \$107,000 by \$80,000. Expenditures were mainly for the Baseball Nets (\$13,000), the Downtown State Street Improvement Project (\$55,000), Police Car Computers (\$14,000) and Axon Cameras (\$24,000). Treasurer Gumowski also stated that today we have received \$409,000 (grant monies) from the Illinois Department of Economic Opportunity for the Downtown State Street Improvement Project.

President Pro-Tem Fustin entertained a motion to place the October 2023 Treasurer’s Report on file with the minutes. Trustee Neville moved to have the Treasurer’s Report placed on file with the minutes. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

PRESIDENT’S REPORT: DAVID SCHROEDER: No Report.

ATTORNEY’S REPORT: ROXANNE SOSNOWSKI: No Report.

ADMINISTRATOR’S REPORT: JIM E. CLAEYSSSEN: No Report.

ENGINEER’S REPORT: ADAM BUNGE, C.E.S.: No Report.

JEFF FUSTIN - PLANNING AND ZONING COMMISSION:

Trustee Fustin stated that there will not be a Planning and Zoning Commission Meeting in November.

BRANDI PEARSE - RECREATION BOARD:

Trustee Pearse stated that Santa will be coming to the Village on November 26th at 4:00PM; he will be at the Village Grainary.

ORDINANCE REPORT BY TRUSTEE NANCY BELT:

- Trustee Belt moved that the Village Board waive the rules and consider this the second and final reading of **ORDINANCE 2023-21: “AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS AUTHORIZING THE DISPOSAL OF CERTAIN PERSONAL PROPERTY OWNED BY THE VILLAGE OF CHERRY VALLEY.”** Trustee Pearse seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, NOVEMBER 7, 2023**

2. Trustee Belt moved that the Village Board pass and approve **ORDINANCE 2023-21**: "AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS AUTHORIZING THE DISPOSAL OF CERTAIN PERSONAL PROPERTY OWNED BY THE VILLAGE OF CHERRY VALLEY." Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

3. Trustee Belt moved that the Village Board to waive the rules and consider this the second and final reading of **ORDINANCE 2023-22**: "AN ORDINANCE GRANTING A VARIANCE UNDER CHAPTER 82 SECTION 82-55 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS TO CHAPTER 82 SECTION 82-10 (C) (3) TO ALLOW THE CONSTRUCTION OF A 32' X 40' SQUARE FOOT ACCESSORY BUILDING AND NO OTHER ACCESSORY BUILDINGS AT THE PROPERTY COMMONLY KNOWN AS 202 GROVE STREET, CHERRY VALLEY, ILLINOIS" (PIN: 16-01-127-019)." Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

4. Trustee Belt moved that the Village Board pass and approve **ORDINANCE 2023-22**: "AN ORDINANCE FOR A VARIANCE UNDER CHAPTER 82 SECTION 82-55 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS TO CHAPTER 82 SECTION 82-10 (C) (3) TO ALLOW THE CONSTRUCTION OF A 32' X 40' SQUARE FOOT ACCESSORY BUILDING AND NO OTHER ACCESSORY BUILDINGS AT THE PROPERTY COMMONLY KNOWN AS 202 GROVE STREET, CHERRY VALLEY, ILLINOIS" (PIN: 16-01-127-019)." Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

5. Trustee Belt moved that the Village Board to waive the rules and consider this the second and final reading of **ORDINANCE 2023-23**: "AN ORDINANCE FOR A SPECIAL USE PERMIT UNDER THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82 SECTION 82-234 (B) CC - COMMERCIAL COMMUNITY DISTRICT TO ALLOW FOR A TATTOO AND PIERCING PARLOR IN THE LOWER LEVEL OF THE PROPERTY COMMONLY KNOWN AS 7164 NORTH CHERRYVALE BLVD, SUITE G, ROCKFORD, ILLINOIS". (PIN: 12-35-101-006)." Trustee Pearse seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, NOVEMBER 7, 2023**

6. Trustee Belt moved that the Village Board pass and approve **ORDINANCE 2023-23**: "AN ORDINANCE FOR A SPECIAL USE PERMIT UNDER THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82 SECTION 82-234 (B) CC - COMMERCIAL COMMUNITY DISTRICT TO ALLOW FOR A TATTOO AND PIERCING PARLOR IN THE LOWER LEVEL OF THE PROPERTY COMMONLY KNOWN AS 7164 NORTH CHERRYVALE BLVD, SUITE G, ROCKFORD, ILLINOIS. (PIN: 12-35-101-006)." Trustee Neville seconded.

A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

7. Trustee Belt moved that the Village Board to waive the rules and consider this the second and final reading of **ORDINANCE 2023-24**: "AN ORDINANCE FOR A SPECIAL USE PERMIT UNDER THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82 SECTION 82-233 (b) CN - COMMUNITY NEIGHBORHOOD DISTRICT TO ALLOW AN AUTOMOBILE SERVICE STATION TO SOLELY PROVIDE A CAR DETAILING SERVICE AT THE PROPERTY COMMONLY KNOWN AS 702 E. STATE STREET, CHERRY VALLEY, ILLINOIS" (PIN: 16-01-254-008)." Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

8. Trustee Belt moved that the Village Board pass and approve **ORDINANCE 2023-24**: "AN ORDINANCE FOR A SPECIAL USE PERMIT UNDER THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82 SECTION 82-233 (b) CN - COMMUNITY NEIGHBORHOOD DISTRICT TO ALLOW AN AUTOMOBILE SERVICE STATION TO SOLELY PROVIDE A CAR DETAILING SERVICE AT THE PROPERTY COMMONLY KNOWN AS 702 E. STATE STREET, CHERRY VALLEY, ILLINOIS" (PIN: 16-01-254-008)." Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

9. Trustee Belt moved that the Village Board consider this the first reading of AN ORDINANCE ABATING THE AD VALOREM TAX PREVIOUSLY LEVIED FOR THE YEAR 2023 TO PAY DEBT SERVICE ON THE \$4,925,000 GENERAL OBLIGATION ALTERNATE BONDS (WATERWORKS SYSTEM ALTERNATE REVENUE SOURCE), SERIES 2022, OF THE VILLAGE OF CHERRY VALLEY, WINNEBAGO AND BOONE COUNTIES, ILLINOIS. Trustee Neville seconded. Village Administrator Claeysen stated that Attorney Aaron Szeto has updated this Ordinance for the Well 7 Project. Once this Ordinance is approved it will be forwarded to Winnebago and Boone Counties for filing. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Belt stated that ORDINANCE passes.

VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, NOVEMBER 7, 2023

PUBLIC WORKS REPORT BY TRUSTEE MIKE NEVILLE:

1. Trustee Neville moved that the Village Board approve **Resolution 2023-18**; "An Illinois Department of Transportation Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code for the use of Motor Fuel Tax (MFT) Funds in the amount of \$10,428.00. This is in regards to the Inter-Governmental Agreement between the Village of Cherry Valley and the Township of Cherry Valley for Road Support Services in 2023-2024." Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Trustee Neville moved that the Village Board approve Tree Care Enterprises Inc. Rockford, Illinois as the lowest responsive bid for tree removal (two trees and stump grinding) in the village's Right of Way at 319 N. Cherry Street and 8906 Flying Cloud Court at a cost of \$3,380.00 from line item 5170 Streets. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

3. Trustee Neville moved that the Village Board approve Unexpected Repairs needed to Public Works Truck #504 by LAKESIDE, INTL, LLC Rockford, Illinois at a cost of \$5,231.76 from line item 5125 Streets. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Neville stated that PUBLIC WORKS passes.

PUBLIC SAFETY REPORT BY TRUSTEE JEFF FUSTIN:

1. Trustee Fustin moved that the Village Board approve **Resolution 2023-19**, "A Resolution of The Village of Cherry Valley, Illinois Approving A Purchase of Flock OS And Flock Safety Falcon from Flock Group, Inc. for The Police Department" Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Update from Chief Stockburger regarding the village's camera system in Baumann Park. Police Chief Stockburger stated that Montel Technologies, LLC will be replacing the camera that is in Baumann Park with a License Plate Reader Camera that will capture license plates. There is no cost to switch out the cameras and we will not be moving forward with the UPS Battery at this time.

Trustee Fustin stated that PUBLIC SAFETY passes.

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, NOVEMBER 7, 2023**

FINANCE REPORT BY TRUSTEE BRANDI PEARSE:

1. Trustee Pearse moved that the Village Board approve the Illinois Municipal League Risk Management Association 2024 Min/Max Contribution for the village's insurance at a cost of \$169,718.21 from line item 5110 (all departments). Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Pearse stated that FINANCE passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE CARL WEDIG: No Report.

PERSONNEL, COMPENSATION AND BENEFITS REPORT BY TRUSTEE NEVILLE FOR TRUSTEE HOLLEMBEAK:

1. Trustee Neville moved that the Village Board approve a Conditional Offer of Employment to Ms. Roxana Medina as a Part-Time Administrative Assistant for the Cherry Valley Police Department at a starting hourly wage of \$19.00 an hour for a total of 19 hours per week, total hours not to exceed 990 hours annually with a start date of November 8, 2023. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Neville stated that PERSONNEL passes.

**RECOGNITION OF RETIREMENT AND YEARS OF SERVICE FOR PATROL OFFICER
RANDY PAUL**

Police Chief Stockburger said a few words regarding the retirement of Patrol Officer Paul. Officer Paul has been under 6 Police Chiefs during his employment:

Police Chief Maitland, Police Chief Houde, Police Chief Neville,
Police Chief Swank, Police Chief Bethge and Police Chief Stockburger.

Chief Stockburger read aloud a Proclamation from Representative Maurice West in honor of Officer Paul's retirement. Chief Stockburger presented Officer Paul a plaque.

EXECUTIVE SESSION: None.

RECONVENE TO OPEN SESSION:

BOARD COMMENTS: None.

ADJOURNMENT:

President Pro-Tem Fustin entertained a motion to adjourn the November 7, 2023 Village Board of Trustees Meeting. Trustee Belt moved that the meeting be adjourned and Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Meeting adjourned at 7:26 PM.

Recorded by Village Clerk Kathy Trimble.

Reviewed by Village Administrator Jim Claeysen on November 7, 2023.