

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, NOVEMBER 21, 2023

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED ON THE 21<sup>ST</sup> DAY OF NOVEMBER 2023.

PRESIDENT DAVID SCHROEDER CALLED THE VILLAGE BOARD MEETING TO ORDER AT 7:00 PM AND LED THE PLEDGE OF ALLEGIANCE.

A roll call was taken by Village Clerk Kathy Trimble:

*NANCY BELT	PRESENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
*SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT

\*Trustee Belt and Trustee Hollembeak called in to the meeting and were present by Teleconference.

Also present: Attorney Roxanne Sosnowski, Village Administrator Jim Claeysen, Police Chief Todd Stockburger, and Village Clerk Kathy Trimble.

**ADOPTION OF THE AGENDA:**

President Schroeder entertained a motion to approve the November 21, 2023, 2023 Agenda with two amendments:

- Trustee Neville will be presenting the Ordinance Report for Trustee Belt.
- Trustee Wedig will be presenting the Personnel Report for Trustee Hollembeak.

Trustee Fustin moved to approve the amended agenda. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

**APPROVAL OF THE VILLAGE BOARD MINUTES:**

President Schroeder entertained a motion to approve the November 7, 2023 Village Board Minutes. Trustee Fustin moved to approve the November 7, 2023 Village Board Minutes. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

**PUBLIC COMMENT:** No one has signed up for Public Comment.

**TREASURER'S REPORT:** No Report.

**PRESIDENT'S REPORT: DAVID SCHROEDER:**

1. President Schroeder entertained a motion that the Village Board authorize Village President David Schroeder to sign the Organized Retail Crime Grant Agreement with the Office of the Attorney General, State of Illinois. Trustee Fustin moved to authorize President Schroeder to sign the Agreement. Trustee Pearse seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

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2. President Schroeder moved that the Village Board approve a Liquor License (Classifications A, E and K) for the remainder of FY 2023/2024 to Eggsclusive Café, 7105 CherryVale North Blvd. Rockford, Illinois 61112, subject to Proof of Articles of Incorporation. Trustee Neville seconded. The Village is not yet in possession of the Proof of the Articles of Incorporation therefore it was the consensus of the Village Board to layover the approval until the December 5, 2023. Administration staff will contact the owners to supply the Proof of the Articles of Incorporation. President Schroeder withdrew his motion and Trustee Neville withdrew his second. A roll call vote was taken to layover the approval of the Liquor License:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

**ATTORNEY'S REPORT: ROXANNE SOSNOWSKI:**

Attorney Sosnowski stated that she will be drafting an Ordinance for the December 5<sup>th</sup> Village Board Meeting for the Illinois Paid Leave For All Workers Act that needs to be passed by the end of the year. This Act states that all employees, full-time, part-time, seasonal and temporary that work 40 hours shall receive 1 hour paid leave. (The village already provides paid leave for full-time employees). This new State law will take effect on January 1, 2024. We will also have to amend the Personnel Policies Manual to include this language.

**ADMINISTRATOR'S REPORT: JIM E. CLAEYSSEN:** No Report.

**ENGINEER'S REPORT: ADAM BUNGE, C.E.S.:** No Report.

**JEFF FUSTIN - PLANNING AND ZONING COMMISSION:**

Trustee Fustin stated that there will not be a Planning and Zoning Commission Meeting in November.

**BRANDI PEARSE - RECREATION BOARD:**

Trustee Pearse stated that Santa is coming to the Granary on Sunday November 26, 2023 at 4:00PM.

**ORDINANCE REPORT BY TRUSTEE MIKE NEVILLE FOR TRUSTEE NANCY BELT:**

1. Trustee Neville moved that the Village Board consider this the second and final reading of AN ORDINANCE ABATING THE AD VALOREM TAX PREVIOUSLY LEVIED FOR THE YEAR 2023 TO PAY DEBT SERVICE ON THE \$4,925,000 GENERAL OBLIGATION ALTERNATE BONDS (WATERWORKS SYSTEM ALTERNATE REVENUE SOURCE), SERIES 2022, OF THE VILLAGE OF CHERRY VALLEY, WINNEBAGO AND BOONE COUNTIES, ILLINOIS. Trustee Pearse seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

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2. Trustee Neville moved that the Village Board pass and approve **Ordinance 2023-25: AN ORDINANCE ABATING THE AD VALOREM TAX PREVIOUSLY LEVIED FOR THE YEAR 2023 TO PAY DEBT SERVICE ON THE \$4,925,000 GENERAL OBLIGATION ALTERNATE BONDS (WATERWORKS SYSTEM ALTERNATE REVENUE SOURCE), SERIES 2022, OF THE VILLAGE OF CHERRY VALLEY, WINNEBAGO AND BOONE COUNTIES, ILLINOIS.** Trustee Pearse seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Neville stated that ORDINANCE passes.

**PUBLIC WORKS REPORT BY TRUSTEE MIKE NEVILLE:**

1. Trustee Neville moved that the Village Board approve the Recommendation of Payment to Stenstrom Excavation & Blacktop, Rockford, Illinois for \$22,464.90 in regards to the Regional Detention Upper Pond Maintenance Project from line item 5140 Capital Improvements. Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Trustee Neville moved that the Village Board approve the purchase of a replacement scale (for chlorine measurements) at Well House #3 from GASVODA & ASSOCIATES, INC. Calumet City, Illinois at a cost of \$4,300.00 from line item 5375 Water. Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

3. Trustee Neville moved that the Village Board approve the emergency water mitigation needed to a portion of the Police Department's Evidence Room and associated areas from SERVPRO of Rockford at a cost of \$6,730.24 from line item 5170 Buildings and Grounds. Trustee Pearse seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

4. Trustee Neville moved that the Village Board approve the emergency repairs to a portion of the Police Department's Evidence Room and associated areas from SERVPRO of Rockford at a cost of \$10,999.25 from line item 5120 Buildings and Grounds. Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

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5. Trustee Neville moved that the Village Board approve the purchase and installation of a new Soft Start Motor Controller for Well #1 by IKON Electric, Loves Park, Illinois at a cost of \$9,647.43 from line item 5145 Water. Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Neville stated that PUBLIC WORKS passes.

**PUBLIC SAFETY REPORT BY TRUSTEE JEFF FUSTIN:**

1. Trustee Fustin moved that the Village Board approve the purchase of (3) Motorola APX NEXT Star Com Portable Radios from Motorola Solutions at a cost of \$30,210.24 from line item 5375 Capital Improvements. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Trustee Fustin moved that the Village Board approve sending Carrie Parent and Officer Kyle Erickson to attend "Managing the Property Room and Evidence Room" at Heartland Community College, Normal, Illinois on December 5-6, 2023 at the following costs:

- Course cost is \$350.00 per person, total cost is \$700.00 from line item 5195 Police.
- Lodging: not to exceed \$615.00, includes taxes from line item 5200 Police.
- Meals: \$50.00 per day, per person not to exceed \$200.00 from 5200 Police.

Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Fustin stated that PUBLIC SAFETY passes.

**FINANCE REPORT BY TRUSTEE BRANDI PEARSE:**

1. Trustee Pearse moved that the Village Board approve the bills reviewed and approved by the Budget Director on November 21, 2023 and reviewed and approved by the village trustees present at the November 21, 2023 Village Board Meeting at a total amount of \$99,870.19. Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee Pearse stated that FINANCE passes.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE CARL WEDIG: No Report.**

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**PERSONNEL, COMPENSATION, BENEFITS REPORT BY TRUSTEE CARL WEDIG FOR TRUSTEE SALLY HOLLEMBEAK:**

1. Trustee Wedig moved that the Village Board approve the Conditional Offer of Employment to Ms. Lisa Bock as a Maintenance Worker I in the village's Public Works and Water Works Department at a starting wage of \$18.00/hour with a start date of November 27, 2023. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

2. Trustee Wedig moved that the Village Board approve the Conditional Offer of Employment to Mr. Randy Paul to serve as a Part-Time Police Officer, in a capacity as a Community Service Officer, for the Cherry Valley Police Department at an hourly rate of \$26.00 per hour; total hours must not exceed 990 hours annually. Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Trustee WEDIG stated that PERSONNEL passes.

**EXECUTIVE SESSION:** None.

**RECONVENE TO OPEN SESSION:**

**BOARD COMMENTS:** None.

**ADJOURNMENT:**

President Schroeder entertained a motion to adjourn the November 21, 2023 Village Board of Trustees Meeting. Trustee Pearse moved that the meeting be adjourned and Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried 6-0.

Meeting adjourned at 7:16 PM.

Recorded by Village Clerk Kathy Trimble.

Reviewed by Village Administrator Jim Claeysen on November 29, 2023.