

**VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING
MONDAY FEBRUARY 13, 2023
7:00 PM**

MEMBERS: VILLAGE PRESIDENT: DAVID SCHROEDER
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE
JEFF FUSTIN BRANDI PEARSE
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Roll call was taken by Deputy Village Clerk Heather Riley:

NANCY BELT	ABSENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

Also present: Attorney Roxanne Sosnowski, Chief Roy Bethge, Deputy Chief Todd Stockburger, Village Administrator Jim E. Claeysen, Treasurer Maureen Gumowski, Public Works Supervisor Andy Wesseln, and Deputy Village Clerk Heather Riley.

ADOPT THE AGENDA:

Village President Schroeder entertained a motion to adopt the agenda. Trustee Hollembeak moved to approve the February 13, 2023 agenda. Trustee Neville seconded. All "AYE" none opposed. Motion carried by voice vote.

APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:

Trustee Neville moved to approve the January 23, 2023 Meeting Minutes. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

PUBLIC COMMENT: None.

PRESIDENT'S REPORT: DAVID SCHROEDER:

- Trustee Fustin moved that the Committee of the Whole approve a 3-year renewal of Veeam Back-up Software (for the village's computer servers) from CDW-G at a cost of \$989.00 from line item 5375 Capital Improvements. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 6-0-1.

ORDINANCE -CHAIRMAN TRUSTEE MIKE NEVILLE FOR TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- Trustee Neville moved to approve and to consider this a second and final reading of "AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS AUTHORIZING THE DISPOSAL OF CERTAIN PERSONAL PROPERTY OWNED BY THE VILLAGE OF CHERRY VALLEY". Trustee Pearse seconded. All "AYE" None opposed. Motion carried by voice vote.

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PUBLIC WORKS -CHAIRMAN TRUSTEE MIKE NEVILLE.

ENGINEER'S REPORT:

1. Village Engineer Sheri Kosmos gave an update on the following items:

Well 7 – Drill Only – Proposal 6/6 from Layne. IEPA permit issued 9/2. Drilling completed 12/4.

- Pump test and water sampling week of Jan 30th, per Layne. Results in 6-8 wks (End-March). **Sampling delayed by Layne. Samples scheduled to be taken 2/10 or following week, no date given to C.E.S.**

Well 7 – Well House – Water test results mid-March (**delayed**), then building and treatment design can restart:

- Progress plans to PW, Admin, Village President and PW Trustee on 10/24. **No comments.**
- Design team preparing non-water treatment specifications (e.g. HVAC, doors, etc...) - progressing
- Plans/specifications for treatment on hold until testing results.
 - Radium treatment equip. lead time currently 20-22 weeks. Budget cost forwarded to Village.
- Approximate Design Schedule – anticipated to **re-start design April** and finalize documents based on water testing results. Estimated dated provided below.
 - Design Drawings Completed for submittal to IEPA/ Winn Co – Late Spring 2023
 - IEPA review is 90 days from submittal
 - IEPA/ Winn Co provide review comments – Summer 2023
 - Revise per comments and resubmit – TBD
 - Plans approved – Fall 2023
 - Advertise for Bidding – Fall 2023

State Street Alley (pedestrian improvements) – **Bids to open 3/13.**

Walnut Street Parking and Canoe Launch parking expansion – **Bids to open 3/13.**

Upper Pond Regional Detention Improvements – **Bids to open 3/13.**

- C.E.S. to reach out to contractors after project is advertised

Lawrence Street – **Anticipate advertising Feb 20, Bid open on 3/13 with other projects**

CV Downtown Streets (East St, S. Walnut and Genoa Road) MFT Funding – Field work completed.

- **Anticipate submittal to IDOT by Feb 20. IDOT to determine bid date after review/approval.**
- **MFT forms approved at Board mtg 2/7. C.E.S. submitted to IDOT.**

The full Engineering Report will be placed on file with the permanent record.

UNFINISHED BUSINESS:

1. General Public Works Updates from Public Works Supervisor Andy WesselIn - A memo with all of the assignments and different jobs Public Works has been working on recently is in your informational packet. If you have any questions feel free to reach out to him. A copy of the report will be placed on file with the permanent record.
2. Trustee Neville moved to send to the Village Board approval for the installation and purchase of permanent Baseball Diamond Nets; the purchase of the netting from Beacon Athletics at a cost of \$15,266.00 and the purchase and installation of the netting poles from Dach Fence will be \$20,466.00 for a total cost of \$35,732.00 from line item 5375 Capital Improvements, pending Attorney Review. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

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NEW BUSINESS:

1. Trustee Neville moved to send to the Village Board for approval of a proposal from the Layne Company (for Phase I) to conduct a Pull and Inspection of the village's Well #3 pumping assembly, downhole video survey of the well, and disassembly of the bowl, oil tubing and shafting for visual inspection. Cost of Phase I is \$52,673.00 from line item 5405 Water. This project is slated for after September 1, 2023 from the FY 2023/2024. Trustee Hollembeak seconded. Motion carried with 5 "AYE" and 1 "NAY".
2. Trustee Neville moved to send to the Village Board approval of the purchase of a replacement chlorine scale system for the village's Well #1 from Smith Ecological Systems Company, Rockford, Illinois at a not to exceed \$5,300.00 from line item 5145 Water. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
3. Trustee Neville moved to send to the Village Board an Easy Cover Tarp System for Public Works Unit #503 (5-Yard Dump Truck) from Monroe Truck Equipment, Inc., Monroe, Wisconsin at a cost of \$3,894.00 from line item 5125 Streets. (Transport of all soil-type materials is now required to be delivered in tarp covered vehicles). Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

DIRECTOR'S REPORT - No Report.

CHAIRMAN'S REPORT: No Report.

EX-OFFICIO'S RECREATION BOARD REPORT: Trustee Pearse stated that Cherry Valley on Ice at Doty Park will be February 18, 2023 10 AM - Noon.

PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. After committee discussion regarding Police Department Staffing, the consensus was to send to the Village Board a motion to approve the Chief of Police to fill a vacancy for a full-time Patrol Officer in the Cherry Valley Police Department.
2. Trustee Fustin moved to send to the Village Board approval for Carrie Parent to attend the ILEAP (Illinois Law Enforcement Administrative Professionals) Conference in Schaumburg, IL on September 14 & 15, 2023 at a cost of \$349.00 from line item 5195P and travel expenses/ lodging/meals not to exceed \$500.00 from line 5200P from the FY 2023/2024 Budget. Trustee Neville seconded. All "AYE" None opposed. Motion carried by voice vote.

CHIEF'S REPORT: Report by Chief Roy Bethge - No Report.

FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Pearse moved to send to the Village Board to approve the request of \$3,500 from the Rockford Economic Development Council (RAEDC) for continued support of RockForward Investment, which increases the economic well-being of our region. This is

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a budgeted expense from line item 5360A. Trustee Hollembeak seconded. All "AYE"
None opposed. Motion carried by voice vote.

CHAIRMAN'S REPORT: No Report.

ADMINISTRATION REPORT:

1. January 2023 Administrative Report - Report placed on file with permanent record.

PLANNING AND DEVELOPMENT - CHAIRMAN TRUSTEE CARL WEDIG

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Health Insurance - Please see monthly report. Any questions please see Treasurer Maureen Gumowski.

EXECUTIVE SESSION:

Village President Schroeder made a motion to go into Execution Session at 7:35 PM for the following:

(5 ILCS 120/2) (C)(1) (Personnel Matters) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 6-0-1.

President Schroeder excused Village Treasurer Maureen Gumowski, Public Works Supervisor Andy Wesseln, and Deputy Clerk Heather Riley from the meeting at 7:36 PM.

RECONVENE TO OPEN SESSION:

A roll call was taken at 7:57 PM to reconvene into Open Session by Attorney Roxanne Sosnowski:

NANCY BELT	ABSENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT
DAVID SCHROEDER	PRESENT		

Motion carried 6-0-1.

ADJOURNMENT: Trustee Hollembeak moved that the meeting be adjourned at 8:00 PM. Trustee Neville seconded. All "AYE" None opposed. Motion carried by voice vote.

Meeting minutes recorded by Deputy Village Clerk Heather Riley.

Meeting minutes reviewed by Village Administrator Jim E. Claeysen on February 22, 2023.