

**VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING
MONDAY MARCH 13, 2023
7:00 PM**

MEMBERS: VILLAGE PRESIDENT: DAVID SCHROEDER
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE
JEFF FUSTIN BRANDI PEARSE
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Roll call was taken by Deputy Village Clerk Heather Riley:

NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

Also present: Attorney Roxanne Sosnowski, Village Engineer Sheri Kosmos, Chief Todd Stockburger, Village Administrator Jim E. Claeysen, Public Works Supervisor Andy Wesselin, and Deputy Village Clerk Heather Riley.

ADOPT THE AGENDA:

Village President Schroeder entertained a motion to adopt the agenda. Trustee Hollembeak moved to approve the March 13, 2023 agenda. Trustee Neville seconded. All "AYE" none opposed. Motion carried by voice vote.

APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:

Trustee Neville moved to approve the February 27, 2023 Meeting Minutes. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

PUBLIC COMMENT: None.

PRESIDENT'S REPORT: DAVID SCHROEDER:

1. Village President Schroeder presented in Village Treasurer Maureen Gumowski's absence the second review of the village's FY 2023/2024 budget and comments were taken from the committee. In the memo provided by Treasurer Gumowski, it highlighted the following:
 - No changes were made to the Administration, Police, Public Works, Park Improvements, or the MFT budget.
 - There was a decrease of in the Streets Department of \$1,149.00.
 - There was an increase in Buildings and Grounds of \$3,500.00.
 - There was an increase in the Capital budget of \$5,900.00.
 - There was a decrease in the Water budget of \$12,540.00.
 - There were no changes to either of the Water Bonds.

Trustee Fustin wanted to bring an idea to the Trustees regarding salary increases for the employees. Trustee Fustin feels that the Village should look into doing cost of living checks either weekly, bi-weekly, or monthly in leu of increasing everyone's salaries to the cost of living as he feels that that is too much to build into people's salaries.

2. Village Administrator Jim E. Claeysen presented his proposed location and thoughts regarding the creation of a Dog Park at Baumann Park. After lengthy discussion, Village Administrator Claeysen is going to investigate the prairie grass in the no mow section of the park to see if it can be relocated or if there are any specifications laid out by the IDNR or EPA that would prevent the dog park going into the desired location. Other topics of concern are fees, making sure dogs are spade/neutered, and possible key cards. This item will be brought back to another Committee of the Whole Meeting for further discussion.

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ORDINANCE -CHAIRMAN TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC WORKS -CHAIRMAN TRUSTEE MIKE NEVILLE.

ENGINEER'S REPORT:

1. Village Engineer Sheri Kosmos gave an update on the following items:

Well 7 – Drill Only – Proposal 6/6 from Layne. IEPA permit issued 9/2. Drilling completed 12/4. Samples taken 2/13 – awaiting results 4/1 for radium +/- . Pump test and alignment test completed. **Video documentation of the well to be scheduled by Layne.**

Well 7 – Well House – Water test results mid-March (**delayed**), **then building and treatment design can restart:**

- Design team preparing non-water treatment specifications (e.g. HVAC, doors, etc...) - progressing
- Plans/specifications for treatment on hold until testing results.
 - Radium treatment equip. lead time currently 20-22 weeks. Budget cost forwarded to Village.
- Approximate Design Schedule – anticipated to **re-start design April** and finalize documents based on water testing results. Estimated dated provided below.
 - Design Drawings Completed for submittal to IEPA/ Winn Co – Late Spring 2023
 - IEPA review is 90 days from submittal
 - IEPA/ Winn Co provide review comments – Summer 2023
 - Revise per comments and resubmit – TBD
 - Plans approved – Fall 2023
 - Advertise for Bidding – Fall 2023

State Street Alley (pedestrian improvements) – Bids to open 3/13. (7 plan holders). **Bid results**

Walnut Street Parking and Canoe Launch parking expansion – Bids to open 3/13. (10 plan holders). **Bid results**

Upper Pond Regional Detention Improvements – Bids to open 3/13. **Bid results.**

- C.E.S. to reach out to contractors after project is advertised - **completed (5 plan holders)**

Lawrence Street –Bids to open on 3/13 (6 plan holders). **Bid results.**

CV Downtown Streets (East St. S. Walnut and Genoa Road) MFT Funding – Field work completed.

- Submitted to IDOT Feb 27. IDOT to determine bid date after review/approval.

The full Engineering Report will be placed on file with the permanent record.

UNFINISHED BUSINESS:

1. General Public Works Updates from Public Works Supervisor Andy WesselIn - A memo with all of the assignments and different jobs Public Works has been working on recently is in your informational packet. If you have any questions feel free to reach out to him. A copy of the report will be placed on file with the permanent record.
2. Trustee Neville moved to send to the Village Board a Change Order for the purchase and installation of (14) metal posts from Dach Fence, Inc. Rockford, Illinois at an additional cost of \$1,500.00 from line item 5375 Capital Improvements, pending village attorney's approval. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

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NEW BUSINESS:

1. Trustee Neville moved to send to the Village Board approval of The Stenstrom Group for the State Street Alley Project (pedestrian improvements) in the amount of \$55,852.65 from line item 5390 Capital Improvements. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
2. Trustee Neville moved to send to the Village Board approval of The Stenstrom Group for the Walnut Street Parking and Canoe Launch Parking Expansion Project in the amount of \$181,158.97 from line item 5390 Capital Improvements. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.
3. Trustee Neville moved to send to the Village Board approval of The Stenstrom Group for the Upper Pond Regional Detention Improvements Project in the amount of \$117,191.25 from line item 5140 Capital Improvements. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
4. Trustee Neville moved to send to the Village Board approval of Schroeder Asphalt Services Lawrence Street Project in the amount of \$138,059.56 from line item 5390 Capital Improvements. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.
5. Trustee Neville moved to send to the Village Board approval of the State Street Alley Construction Management Services Contract with C.E.S. INC., Belvidere, Illinois at a cost of \$8,500.00 from line item 5095 Capital Improvements FY 2023/2024 budget. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
6. Trustee Neville moved to send to the Village Board approval of the Walnut Street Parking and Canoe Launch Parking Expansion Project Construction Management Services Contract with C.E.S. INC., Belvidere, Illinois at a cost of \$13,500.00 from line Item 5095 Capital Improvements FY 2023/2024 budget. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.
7. Trustee Neville moved to send to the Village Board approval of the Regional Detention Upper Pond Construction Management Services Contract with C.E.S. INC., Belvidere, Illinois at a cost of \$12,000.00 from line Item 5095 Capital Improvements FY 2023/2024 budget. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
8. Trustee Neville moved to send to the Village Board approval of the Lawrence Street Construction Management Services Contract with C.E.S. INC., Belvidere, Illinois at a cost of \$10,000.00 from line Item 5095 Capital Improvements FY 2023/2024 budget. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

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- Trustee Neville moved to allow village staff to advertise for Request for Proposals for Port-O-Potty quotes for Summer/Fall Season (May 2023-November 2023) with approval in April 2023. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

CHAIRMAN'S REPORT: No Report.

EX-OFFICIO'S RECREATION BOARD REPORT:

- Trustee Pearse moved that the Committee of the Whole approve up to \$600.00 for the village's Annual Easter Candy Scramble to be held on April 8, 2023 at 2:00PM in Baumann Park from line item 5260 Buildings & Grounds. Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion approved 7-0.

PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

CHIEF'S REPORT: Report by Chief Todd Stockburger -

- The department has currently received four (4) applications for the open position.
- Chief Stockburger will be participating in a Career Day at a Spectrum School on March 17th.

FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- Committee discussion regarding an Investment Report for the period ending January 31, 2023 as presented by Treasurer Maureen Gumowski. This item is being laid over until the Committee of the Whole on March 28, 2023 due to Treasurer Maureen Gumowski's absence.

CHAIRMAN'S REPORT: No Report.

ADMINISTRATION REPORT: February 2023 Administrative Report - Report placed on file with permanent record.

PLANNING AND DEVELOPMENT - CHAIRMAN TRUSTEE CARL WEDIG

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

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PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Health Insurance - Please see monthly report. Any questions please see Treasurer Maureen Gumowski.

Village President Schroeder made a motion to go into Execution Session at 7:41 PM for the following:

(5 ILCS 120/2) (C)(1) (Personnel Matters) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

(5 ILCS 120/2) (C)(6) (Purchase or Leasing Property) The setting of a price for sale or lease of property owned by the public body. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

President Schroeder excused Public Works Supervisor Andy WesselIn, and Deputy Clerk Heather Riley from the meeting at 7:42 PM.

President Schroeder excused Chief Todd Stockburger at 7:55 PM

RECONVENE TO OPEN SESSION:

A roll call was taken at 8:31 PM to reconvene into Open Session by Attorney Roxanne Sosnowski:

NANCY BELT	PRESENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT
DAVID SCHROEDER	PRESENT		

Motion carried 7-0.

ADJOURNMENT: Trustee Hollembeak moved that the meeting be adjourned at 8:32 PM. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

Meeting minutes recorded by Deputy Village Clerk Heather Riley.

Meeting minutes reviewed by Village Administrator Jim E. Claeysen on March 16,2023.