

VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING
MONDAY JUNE 26, 2023
7:00 PM

MEMBERS: VILLAGE PRESIDENT: DAVID SCHROEDER
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE
JEFF FUSTIN BRANDI PEARSE
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Roll call was taken by Village Clerk Kathy Trimble:

NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

Also present: Attorney Roxanne Sosnowski, Police Chief Todd Stockburger, Village Engineer Adam Bunge, Village Administrator Jim E. Claeysen, Public Works Supervisor Andy Wesseln, and Village Clerk Kathy Trimble.

ADOPT THE AGENDA:

Village President Schroeder entertained a motion to adopt the agenda with the following changes:

- Village Clerk Kathy Trimble will be taking the minutes tonight.
- Changing the Order of Business, Planning and Development Report will be discussed before the Ordinance Report.
- Adding IML Conference under President’s Report Item #3.

Trustee Hollembeak moved to approve the Committee of the Whole Amended Agenda. Trustee Neville seconded. All “AYE” none opposed. Motion carried by voice vote.

APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:

Trustee Neville moved to approve the June 12, 2023 Committee of the Whole Meeting Minutes. Trustee Belt seconded. All “AYE” None opposed. Motion carried by voice vote.

PUBLIC COMMENT: No one has signed up for Public Comment.

PRESIDENT’S REPORT: DAVID SCHROEDER:

1. Continued committee discussion was had regarding a dog park in Baumann Park. Village Administrator Claeysen stated that the registration form was comprised of comments from the last Committee of the Whole Meeting. Treasurer Gumowski was helpful in comprising the data. Discussion was also had regarding cost for residents, double gated areas, and the liability waiver. Attorney Sosnowski will review the liability waiver and make any necessary changes. Administrator Claeysen asked the committee to turn in any name requests for the dog park to him for further discussion at a future meeting.
2. President Schroeder entertained a motion to send to the Village Board approval of Kegel Harley-Davidson’s (9) Special Event Applications for 2023. President Schroeder is not happy that the village received these requests at such short notice as the first event is tomorrow. Police Chief Stockburger stated that he is aware of these events and he has not heard of any problems in the past. Trustee Fustin moved to send these Special Event requests to the Village Board for approval. Trustee Hollembeak seconded. All “AYE” none opposed. Motion carried by voice vote.

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3. IML Conference - President Schroeder stated that the 2023 IML Conference is scheduled for September 21 - 23. More information will be presented under the Administration Report.

PLANNING AND DEVELOPMENT - CHAIRMAN TRUSTEE CARL WEDIG.

1. Trustee Wedig moved to send to the Village Board to approve a Special Use Permit under the Code of Ordinances for the Village of Cherry Valley, Illinois, Chapter 82, Section 82-303 - Special Uses (3) PK -Parks to allow the construction and maintenance of a wildlife habitat or refuge at 888 S. Lyford Road, Rockford, Illinois (PIN: 12-25-126-001) with conditions. Trustee Neville seconded. Trustee Fustin brought up some concerns regarding this project from (12) residents that attended the Planning and Zoning Commission Meeting:

- Bathrooms removed - not right away.
- Access Road by Alaska Ave -removed at some point.
- The Corridor that is slated to be Commercial - nothing firm yet.
- Drainage - Detention area will be enlarged.
- Dog Park removed - trying to find an area for it to be relocated.

Trustee Fustin stated that this item did pass the Planning and Zoning Commission by a favorable vote of 7-0.

Village Administrator Claeysen stated the Mr. Dan Jacobson and Mr. Tim Bragg from the Rockford Park District are in the audience tonight. This area will be farmed for the (3) years that this permit is in effect. Before the permit expires, additional meetings will occur with the Rockford Park District in regards to final zoning classifications/usage for all of the Elliot/Rockford Park District property. All "AYE" none opposed. Motion carried by voice vote.

ORDINANCE -CHAIRMAN TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC WORKS -CHARIMAN TRUSTEE MIKE NEVILLE.

ENGINEER'S REPORT:

Village Engineer Adam Bunge C.E.S. INC. gave an update on the following items:

Well 7 – Drill Only – Proposal 6/6 from Layne. IEPA permit issued 9/2. Drilling completed 12/4. Samples taken 2/13 –**A retest for radium will not be required. As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits.** Video documentation of the well was performed May 5th, we are currently waiting for a copy for our records before starting the closeout process for the "Drill Only" portion of the project.

Well 7 – Well House – Water test results do not need to be retested per the IEPA. We can move forward with design based on our first test results for our Well House plan set. **C.E.S. is working on the design for total dynamic head to allow Layne to finish the design of the new bowl design.**

Next steps include:

- Design team preparing non-water treatment specifications (e.g. HVAC, doors, etc....) - progressing
- Plans/specifications for treatment ready to be turned over to design team. ○ Radium treatment equipment, not currently required, but space will be provided in the Well House in case of future issues. ▪ The lead time is currently 20-22 weeks. Budget cost forwarded to Village.
- Approximate Design Schedule – **Design has resumed!** Estimated project dates provided below. ○ Design Drawings Completed for submittal to IEPA/ Winn Co – Early Summer 2023

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- IEPA review is 90 days from submittal
- IEPA/ Winn Co provide review comments – Late Summer 2023
- Revise per comments and resubmit – TBD
- Plans approved – Fall 2023
- Advertise for Bidding – Fall 2023

State Street Alley (pedestrian improvements) – **Change Order 1 has been approved, Stenstrom is tentatively scheduled to begin this week.**

Walnut Street Parking and Canoe Launch parking expansion – **Stenstrom is addressing the punch list and we are reviewing quantities for a first and final pay request.**

Upper Pond Regional Detention Improvements – **Stenstrom plans on starting in August, waiting for hot & dry weather.**

Lawrence Street – **Pay Request 1 has been turned in. We are currently waiting for Schroeder to turn in a final pay request and lien waiver to complete project close out.**

CV Downtown Streets (East St, S. Walnut and Genoa Rd) MFT Funding – **A punch list has been shared with the Contractor, we are reviewing quantities for a first and final pay request.**

Other Projects:

❖ C.E.S. working with PW/Village in providing coordination with IDOT I-39 project – **C.E.S. is preparing exhibits to review the temporary easements and ROW acquisitions requested by IDOT**

The Full Engineering Report will be placed on file with the permanent record.

UNFINISHED BUSINESS:

1. General Public Works Updates from Public Works Supervisor Andy Wesseln.
Supervisor Wesseln gave a brief statement of the current projects that the Public Works Department is working on.
 - Playground Mulch has been spread.
 - Replaced discharge pump at the end of Clayton Street.
 - Replaced Walk/Don't Walk signal @ Harrison & S. Mall Dr.
 - Material hauled to continue bank reinforcements in Madigan Creek.
 - Dug and repaired water service valves at (4) homes.
 - Repaired leaking chemical feed lines at all wells.
 - Pavilion for Penfield Park will be ready for pickup on 6/29/2023.

If you have any questions feel free to reach out to him.

The full report will be placed on file with the minutes.

NEW BUSINESS:

1. Committee discussion was had regarding possible changes to connection fees for Cherry Valley residential water customers. Village Administrator Claeysen stated that Treasurer Gumowski and Administrative Clerk Riley investigated area municipalities to find out their water connection fees. After some discussion, Trustee Neville moved to have Attorney Sosnowski draft an Ordinance for the July 11, 2023 Village Board Meeting increasing the connection fees for Cherry Valley residential water customers from \$1,578.00 to \$2,453.00, a difference of \$875.00 for a total (including the water meter) to be \$3,000.00. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
2. Committee discussion was had regarding the village's current water consumption/usage report for all (4) village wells by Maintenance Worker II Garrett Anderson. President Schroeder asked Public Works to continue updating this report and present it at the Committee of the Whole meetings. This report will be placed on file with the permanent record.

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- Trustee Neville moved to send to the Village Board to approve hiring Four Seasons, Loves Park, Illinois to install Holiday Lights in the downtown area for the upcoming Holiday Season at a cost not to exceed \$10,000.00 from line item 5170 Building & Grounds. (Includes installation, removal and storage of all holiday lighting and materials). Trustee Belt seconded. President Schroeder mentioned that he has been in contact with a local business owner to have the cable restrung from their building across to the Post Office building to hang the village's Holiday Snowflake Display. It was mentioned that we should contact Four Seasons to have a date when the Holiday Lights will be removed. All "AYE" None opposed. Motion carried by voice vote.
- Trustee Neville moved to send to the Village Board to approve the purchase of a Wind Screen for the Pickle Ball Courts in Bauman Park at a cost of \$1,580.00, offset by \$1,070.00 in private donations, from Park Improvements line item 5410. Trustee Fustin seconded. It was explained that the ball that is used in Pickle Ball is light weight and can be affected by the wind during play. Village Administrator Claeysen mentioned that the private donations were collected at the Village sponsored Pickle Ball Tournament that was held last year, offsetting the cost of this windscreen. All "AYE" None opposed. Motion carried by voice vote.

CHAIRMAN'S REPORT: No Report.

EX-OFFICIO'S RECREATION BOARD REPORT:

Trustee Pearse started that there were record crowds at the Street Dance, 150-200 people. Next Recreation Board Meeting will be June 28, 2023 at 7:00PM to discuss 4th of July. Everyone is welcome to attend.

PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- Trustee Fustin moved to send to the Village Board approval for Police Chief Todd Stockburger to hire a full-time Patrol Officer for the Cherry Valley Police Department. This is a replacement position (an entry-level officer with a base wage of \$58,037.00). Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

CHIEF'S REPORT: Report by Police Chief Todd Stockburger-

- Entry Level testing for full-time Patrol Officers was held on June 24, 2023 at Rock Valley College to establish a list.
- (45) applicants applied for the testing and (8) showed up, (6) passed the physical fitness portion of the testing with only (4) passing the written test and the oral interviews.
- Street dance update will be given at the Recreation Board Meeting.
- Finalizing the action plan for the 4th of July.

FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

CHAIRMAN'S REPORT: No Report.

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ADMINISTRATION REPORT:

Village Administrator Claeysen stated that in your informational packet is a report outlining the 2023 IML Conference reimbursable expenses. The budget was crafted for (4) people to attend the conference. The outline spells out what the hotel stay is for any combination of (3) nights, Wednesday to Saturday or Thursday to Sunday, meals, etc. Please let Village Clerk Kathy Trimble know if you are attending and for what days, whether it is the whole conference or just a day.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: Village President Schroeder moved to go into Execution Session for the following:

(5 ILCS 120/2) (C)(1) (Personnel Matters) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

President Schroeder excused Village Engineer Adam Bunge from the rest of the meeting.

The Committee of the Whole was in Executive Session from 7:46 PM to 7:51PM.

RECONVENE TO OPEN SESSION:

President Schroeder reconvened the Committee of the Whole Meeting into Open Session and a roll call was taken Village Clerk Kathy Trimble.

NANCY BELT	PRESENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT
DAVID SCHROEDER	PRESENT		

ADJOURNMENT: Trustee Hollembeak moved that the meeting be adjourned at 7:52 PM. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

Meeting minutes recorded by Village Clerk Kathy Trimble.

Meeting minutes reviewed by Village Administrator Jim E. Claeysen on July 2, 2023.