

**VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING
MONDAY JULY 10, 2023
7:00 PM**

MEMBERS: VILLAGE PRESIDENT: DAVID SCHROEDER
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE
JEFF FUSTIN BRANDI PEARSE
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Roll call was taken by Village Administrator Claeysen:

NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

Also present: Attorney Roxanne Sosnowski, Police Chief Todd Stockburger and Village Engineer Adam Bunge.

ADOPT THE AGENDA:

Village President Schroeder entertained a motion to adopt the agenda with the following changes:

- Village Administrator Claeysen will be taking the minutes tonight.

Trustee Hollembeak moved to approve the Committee of the Whole Amended Agenda. Trustee Belt seconded. All "AYE" none opposed. Motion carried by voice vote.

APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:

Trustee Fustin moved to approve the June 26, 2023 Committee of the Whole Meeting Minutes. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

PUBLIC COMMENT: No one has signed up for Public Comment.

PRESIDENT'S REPORT: DAVID SCHROEDER:

1. Continued committee discussion was had regarding a Dog Park in Baumann Park. Village Administrator Claeysen presented a report on two Dog Parks that he and Treasurer Maureen Gumowski visited; one in Poplar Grove, Illinois and one in Beloit, Wisconsin. This report includes photos of the dog park in Beloit which has a central entryway but then separates into (2) separate fenced in areas; one area for small dogs and one area for large dogs. Additional photos included items such as a bulletin board with postings of the rules and regulations of the park, doggy bags and waste disposal containers, and how the park has maintenance gates for servicing the (2) parks for mowing. All fencing is black chain-link fencing 4' high. The full report will be included in the filed copy of these minutes. Next steps will be to get an accurate measurement of the fencing needed for the dog park then create a Request for Proposals to send out of this project.

ORDINANCE -CHAIRMAN TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

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NEW BUSINESS:

1. After some discussion, Trustee Belt made a motion to send to the Village Board to waive the rules and consider this the second and final reading of **Ordinance 2023-12: "AN ORDINANCE GRANTING A SPECIAL USE PERMIT UNDER CHAPTER 82 SECTION 82-303(3) PARKS DISTRICT FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, TO ALLOW A WILDLIFE HABITAT OR REFUGE WITH CONDITIONS FOR THE PROPERTY COMMONLY KNOWN AS 888 S. LYFORD ROAD, ROCKFORD, IL (PIN: 12-25-126-001)"**.

Motion seconded by Trustee Fustin. A roll call vote was taken:

A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

2. After some discussion, Trustee Belt made a motion to send to the Village Board for a first reading of "AN ORDINANCE AMENDING CHAPTER 74, UTILITIES, ARTICLE II, WATER, DIVISION 4, METERS AND RATES, SECTION 74-129 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS". Motion seconded by Trustee Neville. All "AYE" none opposed. Motion carried by voice vote.

PUBLIC WORKS -CHARIMAN TRUSTEE MIKE NEVILLE.

ENGINEER'S REPORT:

Village Engineer Adam Bunge C.E.S. INC. gave an update on the following items:

Well 7 – Drill Only – Proposal 6/6 from Layne. IEPA permit issued 9/2. Drilling completed 12/4. Samples taken 2/13 –**A retest for radium will not be required. As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits.** Video documentation of the well was performed May 5th, we are currently waiting for a copy for our records before starting the closeout process for the "Drill Only" portion of the project.

Well 7 – Well House – Water test results do not need to be retested per the IEPA. We can move forward with design based on our first test results for our Well House plan set. **C.E.S. is working on the design for total dynamic head to allow Layne to finish the design of the new bowl design.**

Next steps include:

- Design team preparing non-water treatment specifications (e.g. HVAC, doors, etc....) - progressing
- Plans/specifications for treatment ready to be turned over to design team. ○ Radium treatment equipment, not currently required, but space will be provided in the Well House in case of future issues. ■ The lead time is currently 20-22 weeks. Budget cost forwarded to Village.
- Approximate Design Schedule – **Design has resumed!** Estimated project dates provided below. ○ Design Drawings Completed for submittal to IEPA/ Winn Co – Early Summer 2023
 - IEPA review is 90 days from submittal
 - IEPA/ Winn Co provide review comments – Late Summer 2023
 - Revise per comments and resubmit – TBD
 - Plans approved – Fall 2023
 - Advertise for Bidding – Fall 2023

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State Street Alley (pedestrian improvements) – **Change Order 1 has been approved, Stenstrom is tentatively scheduled to begin this week. They have assured Adam the project will be complete in 2-3 weeks for the village’s final payment deadline of August 31st.**

Walnut Street Parking and Canoe Launch parking expansion – **Stenstrom is still reviewing the pay estimate for a final pay request.**

Upper Pond Regional Detention Improvements – **Stenstrom plans on starting in August, waiting for hot & dry weather.**

Lawrence Street – **Pay Request 1 has been turned in. We are currently waiting for Schroeder to turn in a final pay request and lien waiver to complete project close out.**

CV Downtown Streets (East St, S. Walnut and Genoa Rd) MFT Funding – **The contractor has addressed the punch list. We have updated Rock Roads with our quantities for a final pay request.**

Other Projects:

❖ C.E.S. working with PW/Village in providing coordination with IDOT I-39 project – **C.E.S. is preparing exhibits to review the temporary easements and ROW acquisitions requested by IDOT**

The Full Engineering Report will be placed on file with the permanent record.

UNFINISHED BUSINESS:

1. General Public Works Updates from Public Works Supervisor Andy Wessel. Although Public Works Supervisor Andy Wessel is absent this evening, he sent an updated Water Level Report for the committee to review and discuss this evening. Due to the drought conditions and the continued use of customer’s demands, water levels are continuing to drop (feet of water above pump) in all four wells, however there is still a significant amount of water over the depth of the pumps.
2. After some discussion, Trustee Neville made a motion to send to the Village Board approval to send (30) replacement meters to M.E. Simpson Co. Valparaiso, Indiana for bench testing (at \$55.00 a meter) for a total cost of \$1,650.00 from line item 5095 Water. Motion seconded by Trustee Belt. All “AYE” none opposed. Motion carried by voice vote.

NEW BUSINESS:

1. After some discussion, Trustee Neville made a motion to allow the Village of Cherry Valley Water Department to issue a Water Service Line Material Survey to the village’s water customers as required by the IEPA (Illinois Environmental Protection Agency). Motion seconded by Trustee Belt. All “AYE” none opposed. Motion carried by voice vote.
2. After some discussion, Trustee Neville made a motion to send to the Village Board approval to purchase a 2023 Ford Transit Cargo Van from Middleton Ford, Middleton, Wisconsin at a cost of \$58,021.00 from line item 5420 Water. Motion seconded by Trustee Belt. All “AYE” none opposed. Motion carried by voice vote.

CHAIRMAN’S REPORT: No Report.

EX-OFFICIO’S RECREATION BOARD REPORT:

Trustee Pearse stated that the 4th of July Parade was very successful and there were record crowds for this year’s fireworks. The next Recreation Board Meeting will be July 26, 2023 at 7:00 PM to discuss National Night Out. Everyone is welcome to attend.

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PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Fustin made a motion to send to the Village Board to approve the associated costs for Chief Stockburger to attend the FBI National Academy Annual Conference, July 29, 2023 through August 1, 2023 in Denver, Colorado:
 - Flight - \$462.65 from line item 5200 Police Travel.
 - Hotel - \$1,209.60 from line item 5200 Police Travel.Motion seconded by Trustee Neville. All "AYE" none opposed. Motion carried by voice vote.
2. Trustee Fustin made a motion to send to the Village Board approval to send Carrie Parent to attend the Illinois Association of Property and Evidence Managers Conference in Elk Grove Village, Illinois from September 27 - 29, 2023 at a cost of:
 - Conference fee of \$495.00 from line item 5195 Police -includes breakfast and lunch.
 - Hotel costs at \$908.52 from 5200 Police.
 - Travel/Mileage reimbursement to be determined.Motion seconded by Trustee Hollebeak. All "AYE" none opposed. Motion carried by voice vote.
3. Trustee Fustin made a motion to send to the Village Board approval of (2) invoices from Ultra Strobe Communications Inc. Crystal Lake, Illinois for outfitting (2) new patrol vehicles for the Cherry Valley Police Department, at a cost of \$4,495.70 from line item 5375 Capital Improvements. Seconded by Trustee Neville. All "AYE" none opposed. Motion carried by voice vote.

CHIEF'S REPORT: Report by Police Chief Todd Stockburger

- An overview of the 2023 July 4th festivities was provided; we had a safe event.
- The department's workgroup continues to review, test and evaluate body cameras in preparation for the December 31, 2023 deadline.
- Anticipates following up with the board during the July 24th Committee of the Whole Meeting to discuss projects and staffing.

FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

CHAIRMAN'S REPORT: No Report.

ADMINISTRATION REPORT:

Trustee Pearse stated that the Administrative Progress Report for June 2023 is in everyone's informational packets; if you have any questions please contact Village Administrator Claeysen.

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PLANNING AND DEVELOPMENT - CHAIRMAN TRUSTEE CARL WEDIG.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Trustee Hollembeak commented about the Monthly Health Insurance Deductible vs Budget Report. If there are any questions, please contact Village Treasurer Maureen Gumowski.

EXECUTIVE SESSION: Village President Schroeder moved to go into Execution Session for the following:

(5 ILCS 120/2) (C)(1) (Personnel Matters) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

President Schroeder excused Chief Todd Stockburger and Village Engineer Adam Bunge from the rest of the meeting.

The Committee of the Whole was in Executive Session from 7:25 PM to 7:39 PM.

RECONVENE TO OPEN SESSION:

President Schroeder reconvened the Committee of the Whole Meeting into Open Session and a roll call was taken Village Administrator Claeysen.

NANCY BELT	PRESENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT
DAVID SCHROEDER	PRESENT		

ADJOURNMENT: Trustee Hollembeak moved that the meeting be adjourned at 7:41 PM. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

Meeting minutes recorded by Village Administrator Claeysen.

Meeting minutes reviewed by Village President David Schroeder on July 12, 2023.