

VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING
MONDAY JULY 24, 2023
7:00 PM

MEMBERS: VILLAGE PRESIDENT: DAVID SCHROEDER
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE
JEFF FUSTIN BRANDI PEARSE
SALLY HOLLEMBEAK CARL WEDIG

Village Clerk Kathy Trimble Called the Committee of the Whole Meeting to Order at 7:00PM and a roll call was taken by Village Clerk Kathy Trimble:

NANCY BELT	ABSENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

Also present: Attorney Roxanne Sosnowski, Police Chief Todd Stockburger, Village Administrator Jim Claeysen, Village Treasurer Maureen Gumowski, and Village Engineer Adam Bunge.

MOTION TO APPOINT PRESIDENT PRO-TEM:

Village Clerk Kathy Trimble entertained a motion to appoint a President Pro-Tem in the absence of President David Schroeder. Trustee Hollembeak moved to nominate Trustee Mike Neville as President Pro-Tem. Trustee Pearse seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT".

ADOPT THE AGENDA:

Village President Pro-Tem Neville entertained a motion to adopt the agenda with the following change:

- Trustee Hollembeak will present the Ordinance Report in the Absence of Trustee Belt.

Trustee Neville moved to approve the Committee of the Whole Amended Agenda. Trustee Wedig seconded. All "AYE" none opposed. Motion carried by voice vote.

APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:

Trustee Hollembeak moved to approve the July 10, 2023 Committee of the Whole Meeting Minutes. Trustee Fustin seconded. All "AYE" None opposed. Motion carried by voice vote.

PUBLIC COMMENT: No one has signed up for Public Comment.

PRESIDENT'S REPORT: DAVID SCHROEDER: No Report.

ORDINANCE -CHAIRMAN TRUSTEE SALLY HOLLEMBEAK FOR TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

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NEW BUSINESS:

1. Trustee Hollembeak moved to send to the Village Board to waive the rules and consider this the second and final reading of "AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, CHAPTER 82 ZONING, SECTION 82-112- APPLICATION AND ISSUANCE OF PERMIT". Trustee Wedig seconded. Village Administrator Claeysen stated that this request has passed the Planning and Zoning Commission by a vote of 6-0 with 1 absent. This Ordinance allows the village to include the total cost of all publication fees and mailings to any permit or variance that will be presented to the Planning and Zoning Commission for approval. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT".

2. Trustee Hollembeak moved to send to the Village Board to waive the rules and consider this the second and final reading of "AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, APPROVING A VARIANCE FROM THE MAXIMUM ALLOWED SIDE YARD FENCE HEIGHT OF 6 FEET UP TO 8 FEET FOR THE PROPERTY COMMONLY KNOWN AS 209 GENOA STREET, CHERRY VALLEY, ILLINOIS". Trustee Wedig seconded. Village Administrator Claeysen stated that this proposed ordinance was requested by the village to accommodate our neighbors next to the village's new parking lot at 209 Genoa Street. This request also passed the Planning and Zoning Commission by a vote of 6-0 and 1 Absent.

A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT".

3. Trustee Hollembeak moved to send to the Village Board the cost for Supplement Number 19 to the Cherry Valley Illinois Code of Ordinances by Civic Plus at an estimated cost \$6,254.88 from line item 5165A. Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT".

PUBLIC WORKS -CHARIMAN TRUSTEE MIKE NEVILLE.

ENGINEER'S REPORT:

Village Engineer Adam Bunge C.E.S. INC. gave an update on the following items:

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Well 7 - Drill Only - Proposal 6/6 from Layne. IEPA permit issued 9/2. Drilling completed 12/4. Samples taken 2/13 -A retest for radium will not be required. As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits. Video documentation of the well was performed May 5th, we are currently waiting for a copy for our records before starting the closeout process for the "Drill Only" portion of the project.

Well 7 - Well House - Water test results do not need to be retested per the IEPA. We can move forward with design based on our first test results for our Well House plan set. C.E.S. is working on the design for total dynamic head to allow Layne to finish the design of the new bowl design. Kevin is reviewing the 1988-89 watermain plans to confirm network for Layne's calculations.

Next steps include:

- Design team preparing non-water treatment specifications (e.g. HVAC, doors, etc...) - progressing
- Plans/specifications for treatment ready to be turned over to design team.
 - Radium treatment equipment, not currently required, but space will be provided in the Well House in case of future issues. C.E.S. held a meeting with the Architect to review design within the building.
 - The lead time is currently 20-22 weeks. Budget cost forwarded to Village.
- Approximate Design Schedule - Design has resumed! Estimated project dates provided below.
 - Design Drawings Completed for submittal to IEPA/ Winn Co - Early Summer 2023
 - IEPA review is 90 days from submittal
 - IEPA/ Winn Co provide review comments - Late Summer 2023
 - Revise per comments and resubmit - TBD
 - Plans approved - Fall 2023
 - Advertise for Bidding - Fall 2023

State Street Alley (pedestrian improvements) -Stenstrom began their work last week (07/10) and is prepared for pouring concrete and paving this week.

Walnut Street Parking and Canoe Launch parking expansion -Stenstrom is only missing 1-line item for Adam to review, then he can process a final payment and closeout the project.

Upper Pond Regional Detention Improvements - Stenstrom plans on starting in August, waiting for hot & dry weather.

Lawrence Street - Adam has requested the final lien waiver for final payment and closeout.

CV Downtown Streets (East St, S. Walnut and Genoa Rd) MFT Funding -We have updated Rock Roads with our quantities for a final pay request. Rock Roads has not confirmed quantities yet. Adam is pushing.

Other Projects:

- ❖ C.E.S. working with PW/Village in providing coordination with IDOT I-39 project - C.E.S. is preparing exhibits to review the temporary easements and ROW acquisitions requested by IDOT.

The Full Engineering Report will be placed on file with the permanent record.

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UNFINISHED BUSINESS:

1. General Public Works Updates from Public Works Supervisor Andy Wesseln. Public Works Supervisor Andy Wesseln is absent this evening but he will be putting together the Water Level Report for distribution when he returns. Village Administrator Claeysen gave a brief update on Public Works:
 - Public Works is busy repairing miscellaneous sidewalk patches throughout the village.
 - The pavilion in Penfield Crossing Park has been constructed.
 - Fixing B-Boxes that they have had trouble with this past winter.

Trustee Fustin asked if Public Works has been exercising the B-Boxes on a regular basis to see if they can be shut-off. Village Administrator Claeysen will reach out to Public Works to verify.

NEW BUSINESS:

1. President Pro-Tem Neville moved to send to the Village Board approval for Andy Wesseln and Garrett Anderson to attend the Illinois Potable Water Supply Operators Association Conference in Springfield, Illinois for various water training classes from September 12, 2023 - September 14, 2023 at the following cost:
 - The conference cost for (2) employees is \$490.00 from line item 5195 Water.
 - The cost of the hotel rooms for (2) nights is \$322.74 per person, \$645.48 total for (2) employees from line item 5200 Water.
 - Meal allowances for (2) employees is a total of \$200.00 from line item 5200 Water.
 - Total cost to attend this conference is \$1,335.48.

Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT".

2. President Pro-Tem Neville moved to send to the Village Board to approve the repair of a village-owned traffic control device with Mobotrex, Mobility and Traffic Experts at a cost of \$1,396.43 from line item 5170 Streets. Trustee Hollembeak seconded. Trustee Fustin stated that that the dollar amount in the motion includes sales tax and we are tax exempt.

President Pro-Tem Neville amended his motion to state the cost of the repair of the village-owned traffic control device with Mobotrex, Mobility and Traffic Experts is \$1,314.29. Trustee Hollembeak seconded. Village Administrator Claeysen mentioned that this repair will be submitted to the village's insurance company as a claim. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 "AYES" and 1 "ABSENT".

CHAIRMAN'S REPORT: No Report.

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EX-OFFICIO'S RECREATION BOARD REPORT:

Trustee Pearse stated the next Recreation Board Meeting will be July 26, 2023 at 7:00 PM. Everyone is welcome to attend. National Night Out is Tuesday, August 1, 2023 from 5:30PM - 8:00PM.

PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Fustin moved to send to the Village Board approval for Chief Stockburger and Sergeant Pearse to attend the Annual International Association of Chiefs of Police Conference in San Diego, California from October 14 - 17, 2023 at a cost of:
 - Conference fee: \$500.00 per person (\$1,000.00 from 5195P Training/Seminars).
 - Hotel Cost: \$377.55 per night - 5 nights (\$3,775.50 from 5200P - Travel).
 - Flight costs yet to be determined.
 - Meal Allowances yet to be determined.

Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	ABSTAIN
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 4 "AYES", 1 "ABSENT" and 1 "ABSTAIN".

2. Trustee Fustin moved to send to the Village Board approval to advertise and hire a Part-Time Administrative Assistant for the Cherry Valley Police Department. Trustee Wedig seconded. Police Chief Stockburger explained the need for this position:
 - We are losing ground in the day to day operations of the Police Department.
 - Processing of expungements and evidence processing are falling behind.
 - The obligated federal and state reporting is falling behind.
 - Part-time patrol officers are trying to fill the void of not having a part-time administrative assistant instead of being out on the street.This part-time position would be handling phone calls, walk-ins and miscellaneous tasks as assigned that need to be addressed on a daily basis.
All "AYE" None opposed. Motion carried by voice vote.
3. Trustee Fustin moved to send to the Village Board to promote Patrol Officer Victor Crouch to the position of Patrol Sergeant for the Cherry Valley Police Department at a wage of \$93,033.00. Trustee Pearse seconded. All "AYE" None opposed. Motion carried by voice vote.
4. Committee discussion was had regarding the placement of "Stop for Pedestrians in Cross Walk" signs in the village. A village resident wrote a note stating that they were almost hit at a cross walk since there is no actual signage stating that certain areas are actually designated for pedestrian crossing. It was the consensus of the Trustees present that more information is needed and to discuss this further at the next Committee of the Whole Meeting.

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CHIEF’S REPORT: Report by Police Chief Todd Stockburger

- The department is busy preparing for National Night Out on August 1, 2023.
- The department is evaluating 3 manufacturers for Body Cameras.
- The 2017 Ford Explorer has an appointment on August 2, 2023 to be decommissioned from the Police Department and then transferred to Public Works Supervisor Andy Wesseln for his use in the Public Works Department.

FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Pearse moved to send to the Village Board approval for Village Treasurer Maureen Gumowski to attend the Annual IGOFA Conference in Peoria, Illinois September 17 - 19, 2023 at a cost of:
 - Conference fee is \$375.00 from line item 5195A.
 - Hotel costs (estimated) for (2) nights is \$300.00 from line item 5200A.
 - Meal Allowance is \$150.00 from line item 5200A.
 - Mileage cost is estimated at \$180.00 from line item 5200A.
 - Total Conference cost not to exceed \$1,005.00.

Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	ABSENT	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE

Motion carried with 5 “AYES” and 1 “ABSENT”.

CHAIRMAN’S REPORT: No Report.

ADMINISTRATION REPORT: No Report.

PLANNING AND DEVELOPMENT - CHAIRMAN TRUSTEE CARL WEDIG.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

RECONVENE TO OPEN SESSION:

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ADJOURNMENT: President Pro-Tem Neville entertained a motion to adjourn the July 24, 2023 Committee of the Whole Meeting. Trustee Hollembeak moved that the meeting be adjourned at 7:00 PM. Trustee Fustin seconded. All "AYE" None opposed. Motion carried by voice vote.

Meeting minutes recorded by Village Clerk Kathy Trimble.

Meeting minutes reviewed by Village Administrator Jim Claeysen on August 4, 2023.