

VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING
MONDAY SEPTEMBER 11, 2023
7:00 PM

MEMBERS: VILLAGE PRESIDENT: DAVID SCHROEDER
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE
JEFF FUSTIN BRANDI PEARSE
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM.

Village President Schroeder asked the room to please stand for a moment of silence to reflect and remember the events that took place on September 11, 2001.

Roll call was taken by Deputy Village Clerk Heather Riley:

NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

Also present: Attorney Roxanne Sosnowski, Village Engineer Adam Bunge, Village Administrator Jim Claeysen and Chief Todd Stockburger.

ADOPT THE AGENDA:

Village President Schroeder entertained a motion to adopt the agenda. Trustee Hollembeak moved to approve the September 11, 2023 agenda. Trustee Belt seconded. All "AYE" none opposed. Motion carried by voice vote.

APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:

- Trustee Neville moved to approve the August 14, 2023 Committee of the Whole Meeting Minutes. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
- Trustee Fustin moved to approve the August 28, 2023 Committee of the Whole Meeting Minutes. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

PUBLIC COMMENT:

- Carl Bertolami - Mr. Bertolami stated that he is concerned regarding the infrastructure fee that has been added to the bill as well as the increase for consumption. Mr. Bertolami feels that the elderly in the community will not be able to afford their water bills with the continued increases of everything lately.

PRESIDENT'S REPORT: DAVID SCHROEDER:

- After continued discussion, President Schroeder moved to send to the Village Board approval of a contract with The Place Foundry, LLC. Rockford, IL for Place Making Consulting Services, Option 2 Place Mapping Pro for a 12-month period at cost of \$6,500.00 monthly for a total cost of \$78,000.00 from line item 5170 Administration. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.

ORDINANCE -CHAIRMAN TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC WORKS -CHAIRMAN TRUSTEE MIKE NEVILLE.

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ENGINEER'S REPORT:

- Village Engineer Adam Bunge C.E.S. INC. gave an update on the following items:

Well 7 - Drill Only -A retest for radium will not be required. As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits.

Well 7 - Well House - Layne has turned in their design for the pump bowl. The Architect is finalizing her adjustments for the garage door for IEPA submittal.

Next steps include:

- Approximate Design Schedule - Estimated project dates provided below.
 - Design Drawings Completed for submittal to IEPA/ Winn Co - **Current plan is still to submit to IEPA on September 15, 2023.**
 - IEPA review is **90 days** from submittal.
 - IEPA/ Winn Co provide review comments - **December 15, 2023 (Estimated).**
 - Revise per comments and resubmit - **January 10, 2024 (Estimated).**
 - Plans approved & advertise for Bidding - **February 15, 2024 (Estimated).**
 - Construction - **Commence April 1, 2024, Weather Depending.**

State Street Alley (pedestrian improvements) -Contractor has installed the arches! Final steps include installing the benches and striping the walking path.

Upper Pond Regional Detention Improvements - Stenstrom has dredged the pond. The removed material has been stockpiled to allow it to dry before mass grading and seeding it. We anticipate 1-2 more weeks for it to dry out based on previous dredges.

Village Engineer Adam Bunge spoke about a possible watermain project; boring and installing a 12" water main underneath the Kishwaukee River to north of the Armed Forces Memorial Park to tie into the 12" water main that runs along Mill Road so Well 7 could supply water back to Tower 2 and south to the village's water customers along South Mill Road. Trustee Fustin asked about hanging a waterline on the State Street Bridge rather than boring under the river. Administrator Claeysen commented the village does have a short section of insulated water main on the railroad bridge on Perryville Road but permitting with the IEPA was difficult to obtain. More discussion to occur.

Trustee Fustin has concerns that the drawings for the new well house will not be ready by September 15th. Administrator Claeysen commented that Public Works Supervisor Andy Wesseln and Garrett Anderson, ROIC (Responsible Operator in Charge) have not been able to review these plans yet either. After some discussion, it was agreed that an in-house review meeting would be scheduled as soon as the plans are ready before moving forward with an IEPA submittal at this time.

The Full Engineering Report will be placed on file with the permanent record.

UNFINISHED BUSINESS:

1. General Public Works Updates from Public Works Supervisor Andy Wesseln. Public Works Supervisor Wesseln is absent this evening however if you have any questions feel free to reach out to him.

NEW BUSINESS:

1. Trustee Neville moved to send to the Village Board to approve the purchase of (5) replacement chemical pumps at village Wells 1, 3 and 5 from Smith Ecological Systems, Rockford, Illinois at a cost of \$3,339.99 from line item 5375 Water. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

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- Trustee Neville moved to send to the Village Board to approve the purchase of a Diesel Fuel Transfer Tank from Tractor Supply Company for the Public Works Department at a cost of \$1,099.99 from line item 5375 Streets. Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
- After some discussion, Trustee Neville moved to send to the Village Board approval of a contract with the Layne Company for the removal and inspection of the pumping assembly located at Well #3 at a cost of \$52,673.00 from line item 5405 Water, pending village attorney's review. Trustee Hollembeak seconded. (6) "AYES" (1) "NAY". Motion carried by voice vote.
- Trustee Neville moved to send to the Village Board a revised Professional Services Agreement with the Layne Company. Trustee Hollembeak seconded. (6) "AYES" (1) "NAY". Motion carried by voice vote.

CHAIRMAN'S REPORT: No Report.

EX-OFFICIO'S RECREATION BOARD REPORT:

- Trustee Pearse moved that the Committee of the Whole approve up to \$300.00 for the Annual Fall Fishing Event to be held in Baumann Park on Saturday September 23, 2023 from 10:00 AM until Noon from line item 5260 Buildings and Grounds. Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion approved 7-0.

- Trustee Pearse moved that the Committee of the Whole approve up to \$1,000.00 for the village's Annual Halloween Event to be held on Saturday October 28, 2023 from line item 5260 Buildings and Grounds. (This includes the money for the Halloween Decorating Contest). Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion approved 7-0.

- Trustee Pearse moved that the Committee of the Whole approve up to \$550.00 for the village's Annual Santa Clause Event to be held on Sunday, November 26, 2023 (in the Granary) from line item 5260 Buildings & Grounds. Trustee Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion approved 7-0

- Trustee Pearse moved that the Committee of the Whole approve up to \$300.00 for a new Santa Suit for the village's Annual Santa Clause Event from line item 5260 Building and Grounds. Trustee Wedig seconded. A roll call vote was taken:

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SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion approved 7-0

PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Fustin moved to send to the Village Board to approve a revised contract with LexisNexis Risk Solutions for the Accurint Data Base for Law Enforcement at a continued fee of \$200.00/month from line item 5377 Police, pending village attorney's review. Trustee Wedig seconded. All "AYE" None opposed. Motion carried by voice vote.

CHIEF'S REPORT:

Chief Stockburger thanked everyone that attended the impromptu 9/11 Remembrance Event today. Chief Stockburger reported that he has currently applied for a grant for license plate readers and has applied for reimbursement for bulletproof vests.

FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Pearse moved to send to the Village Board to approve enrolling the village in Positive Pay and ICS Deposit System with Stillman Bank at a cost of \$20.00 a month from line item 5170 Administration and \$20.00 a month from line item 5170 Water. Motion seconded by Trustee Fustin. All "AYE" None opposed. Motion carried by voice vote.
2. Trustee Pearse moved to send to the Village Board to approve Village Administrator Jim Claeysen and Village Treasurer Maureen Gumowski to participate in an on-line grant writing training class on October 12-13, 2023, presented by Grant Writing USA at a cost of \$990.00 from line item 5195 Administration. Motion seconded by Trustee Belt. All "AYE" None opposed. Motion carried by voice vote.

CHAIRMAN'S REPORT: No Report.

ADMINISTRATION REPORT:

- After some discussion, Trustee Pearse moved to send to the Village Board approval for entering into a contract for the installation and purchase of fencing from Dach Fence, Rockford, Illinois for the Dog Park being built in Baumann Park (all fence posts to be set in concrete). Trustee Hollembeak seconded. All "AYE" None opposed. Motion carried by voice vote.
- Village Administrator Claeysen updated the committee on where he is at regarding the Dog Park at Baumann Park:
 - Contacting companies for keyless access systems.
 - Contacting companies for concrete flatwork needed.
 - Contacting companies for supplying electrical and water to the park.
- July 2023 Administrative Progress Report - Report placed on file with permanent record.

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PLANNING AND DEVELOPMENT - CHAIRMAN TRUSTEE CARL WEDIG

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Monthly Health Insurance Deductible vs Budget Report. Report will be placed on file with the permanent record. If you have any questions, please see Treasurer Maureen Gumowski.

EXECUTIVE SESSION:

Village President Schroeder moved to go into Execution Session for the following:

(5 ILCS 120/2) (C)(1) (Personnel Matters) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

President Schroeder excused Village Engineer Adam Bunge and Deputy Village Clerk Heather Riley from the rest of the meeting.

The Committee of the Whole was in Executive Session from 7:46 PM to 7:51 PM.

RECONVENE TO OPEN SESSION: President Schroeder called the meeting back to order at 7:51 PM. A roll call was taken by Attorney Sosnowski:

NANCY BELT	PRESENT	MIKE NEVILLE	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
SALLY HOLLEMBEAK	PRESENT	CARL WEDIG	PRESENT
DAVID SCHROEDER	PRESENT		

ADJOURNMENT: Trustee Hollembeak moved that the meeting be adjourned at 7:52 PM. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

Meeting minutes recorded by Deputy Village Clerk Heather Riley.

Meeting minutes reviewed by Village Administrator Jim Claeysen on September 20, 2023.