

VILLAGE OF CHERRY VALLEY, IL
COMMITTEE OF THE WHOLE MEETING
MONDAY NOVEMBER 13, 2023
7:00 PM

MEMBERS: VILLAGE PRESIDENT: DAVID SCHROEDER
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE
JEFF FUSTIN BRANDI PEARSE
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Deputy Village Clerk Heather Riley took roll call:

NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

*Trustees Hollembeak and Belt called in to the meeting and were present via Teleconference.

Also present: Attorney Roxanne Sosnowski, Village Engineer Adam Bunge, Village Administrator Jim Claeysen and Chief Todd Stockburger.

ADOPT THE AGENDA:

Village President Schroeder entertained a motion to amend and adopt the agenda.

- Dollar amount correction under New Business item number three. Dollar amount should be \$10,999.25 not \$9,844.54.
- Remove New Business item number one under the Public Safety Report and renumber the remaining items.

Trustee Fustin moved to approve the amended November 13, 2023 agenda. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:

Trustee Fustin moved to approve the October 23, 2023 Committee of the Whole Meeting Minutes. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

PUBLIC COMMENT: None.

PRESIDENT'S REPORT: DAVID SCHROEDER.

ORDINANCE -CHAIRMAN TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

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PUBLIC WORKS -CHAIRMAN TRUSTEE MIKE NEVILLE.

ENGINEER'S REPORT:

Well 7 – Well House – C.E.S. submitted Well House #7 plans and specs for IEPA review. As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits.

Next steps include:

- Approximate Design Schedule – Estimated project dates provided below.
 - Design Drawings Completed for submittal to IEPA/ Winn Co – Plans & Specs are at IEPA for review.
 - IEPA review is 90 days from submittal.
 - IEPA/Winn Co provide review comments – January 29, 2024 (Estimated).
 - Revise per comments and resubmit – February 19, 2024 (Estimated).
 - Plans approved & advertise for Bidding – March 11, 2024 (Estimated).
 - Construction – Commence April 22, 2024, Weather Depending.
- Adam is investigating 2 radium treatment equipment systems to prepare a report for Committee review and recommendation in the event radium treatment is required in the future.

State Street Alley (pedestrian improvements) –Adam continues to push the Contractor to finish the Alley. The Committee has decided to forgo the Change Orders for the Arches. Final steps still include installing the benches and planters. The walking path has been striped.

Upper Pond Regional Detention Improvements – Stenstrom continues to work on the mass grading around the weather. Adam has discussed and reviewed a seeding/restoration plan prepared by Stenstrom.

- Trustee Fustin stated that he would like to see the radium equipment comparisons for Wellhouse 7 before the first of the year.
- Trustee Fustin asked Engineer Adam Bunge to look into the performance bond requirements for the Downtown Alleyway Project, he believes that it stated that the work had to be completed by August 2023 and would like an update.

The Full Engineering Report will be placed on file with the permanent record.

UNFINISHED BUSINESS:

1. General Public Works – Updates from Public Works Supervisor Andy Wessel. Public Works Supervisor Andy Wessel is absent this evening however there is a memo with all of the assignments and different jobs Public Works has been working on recently in your packets. Administrator Claeysen reported that IKON Electric replaced the Soft Start Controller System at Well #1. The well is now operating correctly; samples have been taken and once the results are back, Well #1 will go back online. Technicians from Danfoss are due in on October 14th to continue to troubleshoot control issues at Well #5. If you have any questions, of would like to go over any of the items please feel free to reach out to him.

2. Trustee Neville moved to send to the Village Board a Recommendation of Payment to Stenstrom Excavation & Blacktop, Rockford, Illinois for \$22,464.90 in regards to the Regional Detention Upper Pond Maintenance Project from line item 5140 Capital Improvements. Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

NEW BUSINESS:

1. Trustee Neville moved to send to the Village Board approval of a replacement scale (for chlorine measurements) at Well House #3 from GASVODA & ASSOCIATES, INC. Calumet City, Illinois at a cost of \$4,300.00 from line item 5375 Water. Trustee Fustin seconded. A roll call vote was taken:

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SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

2. Trustee Neville moved to send to the Village Board a Conditional Offer of Employment to Ms. Lisa Bock as a Maintenance Worker I (to fill an open position) in the village's Public Works and Water Works Department at a starting wage of \$18.00/hour. Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

3. Trustee Neville moved to send to the Village Board approval of the emergency repairs to a portion of the Police Department's Evidence Room and associated areas from SERVPRO of Rockford at a cost of \$10,999.25 from line item 5120 Buildings and Grounds. Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

CHAIRMAN'S REPORT: No report.

EX-OFFICIO'S RECREATION BOARD REPORT:

1. Trustee Pearse moved that the Committee of the Whole approve \$125.00 for the village's Annual Holiday Light Decorating Contest from line item 5260 Buildings & Grounds. Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.

UNFINISHED BUSINESS: None.

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NEW BUSINESS:

1. Trustee Fustin moved to send to the Village Board approval to purchase (3) Motorola APX NEXT Star Com Portable Radios from Motorola Solutions at a cost of \$30,210.24 from line item 5375 Capital Improvements. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

2. Trustee Fustin moved to send to the Village Board approval for Carrie Parent and Officer Kyle Erickson to attend "Managing the Property Room and Evidence Room" at Heartland Community College, Normal, Illinois on December 5-6, 2023 at the following costs:

- Course cost is \$350.00 per person, total cost is \$700.00 from line item 5195 Police.
- Lodging: not to exceed \$615.00, includes taxes from line item 5200 Police.
- Meals: \$50.00 per day, per person not to exceed \$200.00 from 5200 Police.

Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

CHIEF'S REPORT:

Chief Stockburger stated:

- Working on a body camera grant with Sergeant Pearse.
- Administrative Assistant Roxana Medina's second week in the department and is doing very well.
- Three officers assisted in traffic control when President Biden visited Belvidere last week.

FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

CHAIRMAN'S REPORT: No Report.

ADMINISTRATION REPORT:

1. Village Administrator Claeysen updated the committee on where he is at regarding the Dog Park at Baumann Park:
 - Dach Fencing has finished the fencing work. Restoration will be needed, pictures are being taken for documentation.
 - Still waiting on additional quotes for keyless entry.
2. October 2023 Administrative Report - Report placed on file with permanent record.

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PLANNING AND DEVELOPMENT - CHAIRMAN TRUSTEE CARL WEDIG

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Monthly Health Insurance Deductible vs Budget Report. Report will be placed on file with the permanent record. If you have any questions, please see Treasurer Maureen Gumowski.

ADJOURNMENT: Trustee Neville moved that the meeting be adjourned at 7:21 PM. Trustee Fustin seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

Meeting minutes recorded by Deputy Village Clerk Heather Riley.

Meeting minutes reviewed by Village Administrator Jim Claeysen on November 21, 2023.