

**VILLAGE OF CHERRY VALLEY, IL  
COMMITTEE OF THE WHOLE MEETING  
MONDAY NOVEMBER 27, 2023  
7:00 PM**

**MEMBERS:** VILLAGE PRESIDENT: DAVID SCHROEDER  
VILLAGE TRUSTEES: NANCY BELT MIKE NEVILLE  
JEFF FUSTIN BRANDI PEARSE  
SALLY HOLLEMBEAK CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Village Clerk Kathy Trimble took roll call:

*NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
JEFF FUSTIN	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	DAVID SCHROEDER	PRESENT
CARL WEDIG	PRESENT		

\*Trustee Belt called in to the meeting and was present by Teleconference.

Also present: Attorney Roxanne Sosnowski, Village Engineer Adam Bunge, Village Administrator Jim Claeysen, Public Works Supervisor Andy Wesseln and Police Chief Todd Stockburger.

**ADOPT THE AGENDA:**

Village President Schroeder entertained a motion to adopt and amend the agenda with a one change:

- Add item #2 Attorney’s Report under President’s Report

Trustee Hollembeak moved to approve the amended November 27, 2023 agenda. Trustee Neville seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

**APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:**

Village President Schroeder entertained a motion to approve the Committee of the Whole Meeting Minutes from November 13, 2023. Trustee Fustin moved to approve the November 13, 2023 Committee of the Whole Meeting Minutes. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

**PUBLIC COMMENT:** None.

**PRESIDENT’S REPORT:**

1. President Schroeder moved to send to the Village Board a motion to approve Village President David Schroeder to sign an agreement with IDOT (Illinois Department of Transportation) Agreement No. JN224022 for intersection upgrades at South Mall Drive and Harrison Ave. to be started in early Summer 2024 (this is part of the reconstructing of US 20 and I-39 from the current cloverleaf design to a Diverging Diamond

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Interchange). The Village of Cherry Valley will be reimbursed for the cost of moving the water main at South Mall Drive. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

2. Attorney Sosnowski informed the committee of the new legislation called the Paid Leave for All Workers Act. After some discussion the committee decided to update our Employee Handbook to conform to the State's rule to 90 days from 6 months. Attorney Sosnowski will draft an ordinance for the December 5, 2023 Village Board Meeting for passage.

ORDINANCE -CHAIRMAN TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC WORKS -CHAIRMAN TRUSTEE MIKE NEVILLE.

ENGINEER'S REPORT:

1. Well 7 – Well House – C.E.S. submitted Well House #7 plans and specs for IEPA review. As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits.  
Next steps include:
  - Approximate Schedule – Estimated project dates provided below.
    - Design Drawings Completed for submittal to IEPA/ Winn Co – Plans & Specs are at IEPA for review.
    - IEPA review is 90 days from submittal.
    - IEPA/Winn Co provide review comments – January 29, 2024 (Estimated).
    - Revise per comments and resubmit – February 19, 2024 (Estimated).
    - Plans approved & advertise for Bidding – March 11, 2024 (Estimated).
    - Construction – Commence April 22, 2024, Weather Depending.
  - Adam is investigating 2 radium treatment equipment systems to prepare a report for Committee review and recommendation in the event radium treatment is required in the future.

State Street Alley (pedestrian improvements) – Adam has reviewed the project timeline against the original Contract deadline for compliance. The Committee has decided to forgo the Change Orders for the Arches. Final steps still include installing the benches and planters. The walking path has been striped.

Upper Pond Regional Detention Improvements – Stenstrom has finished grading, seeding, and stabilizing the project limits. We will be holding 5% retainage until the spring to assess the seed growth and path replacement.

Trustee Fustin asked that Adam put a date in the report for when the permit was sent to the IEPA and to the County.

The Full Engineering Report will be placed on file with the permanent record.

2. Presentation by Civil Engineer Adam Bunge regarding a watermain river crossing project. After discussion, the committee decided that the best route would be to go with Option B (the route going north on North Cherry Street) presented by Adam Bunge. A copy of this presentation will be placed on file with the permanent record.

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**UNFINISHED BUSINESS:**

1. General Public Works Updates from Public Works Supervisor Andy WesselIn.
  - Well 1 - the new Soft Starter Controller was been installed.
  - Well 5 - the Variable Frequency Drive (VFD) has failed. Still working with Danfoss to determine what the issue is.
  - Street Sweeping - Fault with broom tilt sensor rendering the sweeper inoperable until repaired.
  - Concrete Work - Public Works crew has replaced 20' of sidewalk and a small section of driveway.Trustee Fustin asked for a date of when Well 5 went offline. The complete report will be placed with the permanent file.

**NEW BUSINESS:**

1. Trustee Neville moved to send to the Village Board to approve an invoice from S J Carlson Fire Protection, Rockford, Illinois for providing service to the fire sprinkler system at Village Hall in an amount of \$7,894.44 from line item 5120 Buildings and Grounds. Trustee Hollembeak seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

2. Trustee Neville moved to send to the Village Board to approve the repairs to Public Works Truck #505 by LAKESIDE INTL, LLC, Rockford, Illinois in an amount of \$15,160.04 from line item 5125 Streets. Hollembeak Belt seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

**CHAIRMAN'S REPORT:** No report.

**EX-OFFICIO'S RECREATION BOARD REPORT:**

Trustee Pearse stated:

- Santa was at the Granary on Sunday November 26, 2023
- Recreation Boards next meeting is on Wednesday December 13<sup>th</sup> to decide the holiday light winners.
- Please send in nominations for the Holiday Light Display to Heather Riley.

**PUBLIC SAFETY - CHAIRMAN TRUSTEE JEFF FUSTIN.**

**UNFINISHED BUSINESS:** None.

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**NEW BUSINESS:**

1. Trustee Fustin moved to send to the Village Board a Conditional Offer of Employment to Mr. Joshua Strand to serve as a Lateral Entry Patrol Officer for the Village of Cherry Valley at a starting wage of \$72,539.00. Trustee Wedig seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

**CHIEF'S REPORT:**

Chief Stockburger stated:

- Body Cameras have been implemented along with all of the policies to support the body cameras.
- Kick off meeting for the eight (8) FLOCK license plate reader cameras that were obtained through a grant will be held on November 28<sup>th</sup>.

**FINANCE - CHAIRMAN TRUSTEE BRANDI PEARSE.**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**CHAIRMAN'S REPORT:** No Report.

**ADMINISTRATION REPORT:**

1. Village Administrator Claeysen updated the committee regarding the Dog Park Project:
  - Had some issues with the fencing and gates in the dog park, the main gate area will have to be readdressed with Dach Fence.
  - Public Work Supervisor Andy Wesseln took some site pictures of where restoration will be needed in the Spring by Dach Fence.
  - Still working on obtaining quotes for a keyless entry system.

**PERSONNEL COMPENSATION & BENEFITS - CHAIRMAN TRUSTEE SALLY HOLLEMBEAK.**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**ADJOURNMENT:**

President Schroeder entertained a motion to adjourn the November 27, 2023 Committee of the Whole Meeting at 8:04 PM. Trustee Hollembeak moved that the meeting be adjourned. Trustee Pearse seconded. A roll call vote was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
JEFF FUSTIN	AYE	BRANDI PEARSE	AYE
SALLY HOLLEMBEAK	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

Meeting minutes recorded by Deputy Village Clerk Heather Riley.

Meeting minutes reviewed by Village Administrator Jim Claeysen on December 8, 2023.