VILLAGE OF CHERRY VALLEY, IL
"SPECIAL" COMMITTEE OF THE WHOLE MEETING
MONDAY SEPTEMBER 21, 2026
7:00 PM

MEMBERS: **VILLAGE PRESIDENT:** DAVID SCHROEDER
VILLAGE TRUSTEES: NANCY BELT, SALLY HOLLEMBEAK, SCOTT KRAMER, MIKE NEVILLE, BRANDI PEARSE, CARL WEDIG

Village President David Schroeder called the Committee of the Whole Meeting to order at 7:00 PM. Village Clerk Heather Riley took roll call:

NANCY BELT	PRESENT	SALLY HOLLEMBEAK	PRESENT
SCOTT KRAMER	PRESENT	BRANDI PEARSE	PRESENT
MIKE NEVILLE	PRESENT	CARL WEDIG	PRESENT
DAVID SCHROEDER	PRESENT		

Also present: Attorney Sara Biesterfeldt, Village Administrator Jim Claeyssen, Public Works Director Andy Wesseln, Deputy Chief Jesse Pearse, Adam Bunge C.E.S. Inc, and Village Clerk Heather Riley.

ADOPT THE AGENDA:
President Schroeder entertained a motion to approve the September 21, 2026, Agenda with the following changes:

- Planning & Development Report will be before the Ordinance Report.
- Re-number the items correctly under the Planning & Development Report.

Trustee Hollembeak so moved, Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

APPROVE THE COMMITTEE OF THE WHOLE MEETING MINUTES:
President Schroeder entertained a motion to approve the Committee of the Whole Meeting Minutes from August 24, 2026. Trustee Hollembeak so moved, Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

PUBLIC COMMENT:

- **Lori Laye** – Ms. Laye stated that she attended the Planning & Zoning Commission meeting on Wednesday and expressed concerns that the Village Board had not conducted sufficient due diligence and research on behalf of Village residents. Ms. Laye provided Trustee Belt with a decibel report and played an audio clip from YouTube on her phone for the Board.

PRESIDENT'S REPORT:

1. President Schroeder entertained a motion to send to the Village Board **Resolution 2026-13:** A RESOLUTION OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS AUTHORIZING SUPPORT AND COMMITMENT OF FUNDS FOR A GRANT APPLICATION TO THE ILLINOIS DEPARTMENT OF TRANSPORTATION'S TRANSPORTATION ENHANCEMENT PROGRAM (ITEP) FOR BICYCLE AND PEDESTRIAN IMPROVEMENTS ON CHARLES STREET AND BELL SCHOOL ROAD. Trustee Kramer so moved, Trustee Hollembeak seconded. A roll call was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
SALLY HOLLEMBEAK	AYE	BRANDI PEARSE	AYE
SCOTT KRAMER	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

2. President Schroeder entertained a motion to send to the Village Board **Resolution 2026-15:** A RESOLUTION OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS APPROVING THE INTERGOVERNMENTAL AGREEMENT FOR THE ESTABLISHMENT OF THE ROCKFORD REGION TOURISM IMPROVEMENT DISTRICT. Trustee Neville so moved, Trustee Belt seconded. A roll call was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
SALLY HOLLEMBEAK	AYE	BRANDI PEARSE	AYE
SCOTT KRAMER	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

PLANNING AND DEVELOPMENT – CHAIRMAN TRUSTEE CARL WEDIG.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Wedig moved to send to the Ordinance Report AN ORDINANCE AMENDING VARIOUS PROVISIONS OF CHAPTER 82 - ZONING, OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY TO PROVIDE FOR AMENDED SIDE YARD SETBACKS IN THE R2 ZONING DISTRICT AND SETBACK REGULATIONS IN THE R3 ZONING DISTRICT. Trustee Kramer seconded. All "AYE" None opposed. Motion carried by voice vote.

2. Trustee Wedig moved to send to the Village Board approval of Resolution **2026-14: A** RESOLUTION OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS APPROVING A PRELIMINARY PLAT FOR THE TOWNHOMES OF CHERRY VALLEY. Trustee Neville seconded. All "AYE" None opposed. Motion carried by voice vote.

ORDINANCE –CHAIRMAN TRUSTEE NANCY BELT.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Belt moved to send to the Village Board for first reading AN ORDINANCE AMENDING VARIOUS PROVISIONS OF CHAPTER 82 - ZONING, OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY TO PROVIDE FOR AMENDED SIDE YARD SETBACKS IN THE R2 ZONING DISTRICT AND SETBACK REGULATIONS IN THE R3 ZONING DISTRICT. Trustee Hollembeak seconded. All "AYE", None opposed. Motion carried by voice vote.

PUBLIC WORKS – CHAIRMAN TRUSTEE MIKE NEVILLE.

ENGINEERS REPORT: Adam Bunge CES INC

Well 7 – Well House – **We received the Construction Permit!** As a reminder, we will be required to retest for radium and gross alpha during a final well water quality test when applying for the operating permits.
Next steps include:

- Construction Update Report:
  - **Public Works is working on obtaining the Operating Permit.**
    - **We finally received some feedback from the IEPA for their permit review.**
  - **DPI has completed their current punch list. The project will remain open until the Village receives the operating permit and a full Well House system test can be completed.**

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Mill Road Watermain Replacement and River Crossing –We have our construction permit!
N-Trak has nearly completed the project. Site restoration on both sides of the river has been completed. The last item for project completion is the replacement of the black chain link fence. C.E.S. is assisting with the operating permit request for the Village.

CV 2026 Streets Improvements – **Schroeder has completed the project and punch list. Adam has submitted his recommended quantities to the Contractor for confirmation.**
A final pay request will be submitted once final quantities have been agreed to.
Ulster Watermain Replacement – Schroeder has completed the watermain portion of the project. The curb and gutter have been replaced, Ulster has been repaved, and the site restoration has been installed. This portion of the project is nearly completed. **Schroeder has completed the project and punch list. Adam has submitted his recommended quantities to the Contractor for confirmation.**

CV DCEO Playground Improvements (Butler and Old School Park) – The Village is coordinating with the Rockford Park District for their assistance with installing the playground equipment.
The Village held a Precon with the Contractor, Rockford Park District (RPD), and C.E.S. Scandroli plans to begin excavation next week.
Adam has been reviewing submittals for the project. Adam will be coordinating with RPD to provide layout for the foundations for the proposed playground.

This Engineering Report will be placed on file with the permanent record.

UNFINISHED BUSINESS:

1. Public Works Updates from Public Works Director Andy Wesseln.
   - Well 1 experiencing controls issues
     - We will continue to work with electricians and SCADA providers as needed
   - PW crews are currently working through various concrete projects throughout town.
   - Once the concrete pad is poured, crews will be able to assemble pavilion in the Dog Park.
   - After concrete crews will move to storm sewer inlet repairs

NEW BUSINESS:

1. Trustee Neville moved to send to the Village Board to purchase a RPZ Fire Hydrant Meter from Ferguson Enterprises, Newport News, VA for the Village's Public Works & Water Departments at a cost of $4,331.27 from line-item 5382 Water. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

2. Trustee Neville moved to send to the Village Board approval to have the Layne Christensen Company, Aurora, IL repair the original motor that was in Well #1 (which can also be used in Well #2 or #3 if needed) at a cost of $6,126.00 from line-item 5405 Water. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

3. Trustee Neville moved to send to the Village Board to hire Mr. Carter Lee as a Maintenance Worker 1 Employee in the Public Works Department at a starting wage of $21.00 per hour with a starting date of September 15, 2026. Trustee Kramer seconded. All "AYE" None opposed. Motion carried by voice vote.

4. Trustee Neville moved to send to the Village Board approval of a Maintenance Proposal from McGuire Iron, Sioux Falls, SD for Water Tower 1 and Water Tower 2 at a total cost of $193,965.58 (for Year 1) from line-item 5405 Water Improvements other than Buildings. Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

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CHAIRMAN'S REPORT: No Report.

PUBLIC SAFETY –CHAIRMAN TRUSTEE SCOTT KRAMER

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Trustee Kramer moved to send to the Village Board approval to purchase a Traffic Logix Speed Sign Trailer from DJF Sales and Training, Aurora, IL at a cost of $7,690.00 from line-item 5375 Capital Equipment. Trustee Wedig seconded. All "AYE" None opposed. Motion carried by voice vote.

2. Trustee Kramer moved to send to the Village Board approval to send Patrol Officer Kyle Erickson and Patrol Sergeant Josh Strand to attend a training workshop "Taser Instructor Certification" at Peru Police Department, Peru, IL November 16 and 17, 2026.
    - Registration is $0.00 (covered by Axon Voucher).
    - Transportation: Police Vehicle.
    - Meals: $200.00 from line-item 5200 P (Travel).
    - Total costs for training are $200.00. Trustee Wedig seconded. All "AYE" None opposed. Motion carried by voice vote.

CHIEF'S REPORT: DEPUTY CHIEF JESSE PEARSE IN CHIEF TODD STOCKBURGER'S ABSENCE -

- Sergeant Strand and Sergeant Crouch have returned to the office for two weeks before returning to training.
- Preparations are underway for the Fall Festival and Trunk-or-Treat Events in partnership with the Cherry Valley Business Association (CVBA).
- Cherry Valley Connect, powered by GOGov, will be going live soon.

FINANCE – CHAIRMAN TRUSTEE BRANDI PEARSE

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

CHAIRMAN'S REPORT: No Report.

ADMINISTRATION REPORT: No Report.

PERSONNEL COMPENSATION & BENEFITS –CHAIRMAN TRUSTEE SALLY HOLLEMBEAK

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Committee discussion was held regarding establishing standard review periods for employee performance reviews. The Committee discussed implementing more regular employee performance reviews, including the frequency and format of the review process. Options discussed included semi-annual or annual reviews. Village Administrator Claeyssen will compile and distribute the ordinances pertaining to appointed positions for review. Committee members were asked to review the ordinances and bring their recommendations regarding the performance review process back to the next Committee of the Whole Meeting for further discussion.

2. Monthly Health Insurance Deductible vs Budget Report for August 2026. – Any questions ask Village Clerk Heather Riley.

EXECUTIVE SESSION: President Schroeder entertained a motion to go into Executive Session for the following:
(5 ILCS 120/2) (C)(2) (Collective negotiating) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Trustee Hollembeak so moved, Trustee Belt seconded. A roll call was taken:

NANCY BELT	AYE	MIKE NEVILLE	AYE
SALLY HOLLEMBEAK	AYE	BRANDI PEARSE	AYE
SCOTT KRAMER	AYE	CARL WEDIG	AYE
DAVID SCHROEDER	AYE		

Motion carried 7-0.

Public Works Director Andy Wesseln and Trustee Brandi Pearse were excused from executive session at 7:41 PM and for the remainder of the meeting.

The Village Board was in Executive Session from 7:41 PM to 7:47 PM.

President Schroeder called the meeting back to order at 7:47 PM. A roll call was taken by Village Clerk Heather Riley:

NANCY BELT	PRESENT	MIKE NEVILLE	PRESENT
SALLY HOLLEMBEAK	PRESENT	BRANDI PEARSE	ABSENT
CARL WEDIG	PRESENT	SCOTT KRAMER	PRESENT
DAVID SCHROEDER	PRESENT		

ADJOURNMENT:
President Schroeder entertained a motion to adjourn at 7:48 PM. Trustee Hollembeak so moved, Trustee Belt seconded. All "AYE" None opposed. Motion carried by voice vote.

Minutes recorded by Village Clerk Heather Riley.
Minutes reviewed by Administrator Jim E. Claeyssen on October 8, 2026.