



SIGN APPLICATION & PERMIT

Village of Cherry Valley
806 E. State Street
Cherry Valley, IL 61016

Name of Property Owner: _____

Address: _____

Phone number: _____

Name, address & phone of actual sign owner (if different): _____

_____ () _____

Name, address & phone of sign builder/installer: _____

_____ () _____

Property address where sign is to be installed: _____

Type of sign:

- | | |
|---|---|
| <input type="checkbox"/> Free standing Ground Sign | <input type="checkbox"/> Realtor Sign |
| <input type="checkbox"/> Sign attached to building | <input type="checkbox"/> Temporary Sign |
| <input type="checkbox"/> Is sign Illuminated | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Billboard (consult with zoning officer regarding additional regulations) | |

Total square footage of sign (one side): _____ sq. ft.

Total area of wall on which sign is to be placed: _____ sq. ft.

Total height from ground to top of sign: _____ sq. ft.

Enclosed the following information with your application:

- Drawing of sign with dimensions and colors
- Check for **\$65.00** made payable to "Village of Cherry Valley"
- Temporary Signs **\$20.00** per sign after the third sign (First two temporary signs no cost)
- Electronic message boards; an additional **\$150.00** (requires additional application process)

***Information submitted by applicant must be complete and accurate. The Village is not responsible for any delays resulting from the applicant's failure to complete the application. It is the sole responsibility of the applicant to be aware of the content of the Village's sign ordinance.**

Signature of applicant

Date

Application has been reviewed and deemed complete and approved:

Village Designee

Date

A BUILDING PERMIT FOR ANY INSPECTIONS RELATED TO THIS PROJECT MUST BE OBTAINED AT THE WINNEBAGO COUNTY BUILDING DEPARTMENT AT 404 ELM STREET, ROOM 403, ROCKFORD, IL PHONE 815-319-4350. PERMITS ARE REQUIRED ONLY FOR SIGNS THAT WILL BE PLACED UPON THE OUTSIDE OF A BUILDING OR SPACE.