

**VIRGINIA CITY COUNCIL**

**COUNCIL PROCEEDINGS**

**CITY OF VIRGINIA, MINNESOTA, September 13, 2022**

The regular meeting of the City Council of the City of Virginia, Minnesota, was called to order by Vice Mayor Baribeau at 5:30 P.M. in the Council Chambers.

Present: Councillor Friedlieb, Paulsen, Biondich, Johnson, Baranzelli, Vice Mayor Baribeau (6)

Absent: Mayor Cuffe, Jr. (1)

Vice Mayor Baribeau lead the Pledge of Allegiance.

Moved by Councillor Johnson, supported by Councillor Baranzelli to adopt the Resolution 22144 to approve the 2023 proposed levy for the Virginia Economic Development Authority. Resolution adopted unanimously.

Vice Mayor read the Proclamation for Recovery Month 2022.

Moved by Councillor Friedlieb, supported by Councillor Johnson to approve the consent agenda as follows:

1. Approval/correction of minutes:
  - A.) Regular meeting held August 23, 2022
  - B.) Special meeting held August 22, 2022
  - C.) Special meeting held August 30, 2022
2. Adoption of Finance Resolution No. 22-017 Schedule of Bills.
3. Approve Pay Estimate #11 to Casper Construction for the 2021 Street & Infrastructure Project in the amount of \$413,276.75
4. Approve the Exempt Permit for the Virginia Foundation to conduct a bingo and raffle at the Elks Lodge on November 16-20, 2022
5. Approve the Exempt Permit for the Laurentian Chamber of Commerce to conduct a raffle at the Iron Trail Motors Event Center on October 6, 2022.
6. Approve the 2 a.m. License for Kay Kor Inc. d/b/a Mel's Sportspage Bar & Snickers Pizza
7. Approve the One Day Transient Merchant license:
  - A.) Donald Deering d/b/a Edmoes Cookies
  - B.) Sawmill Saloon and Catering

- C.) Trent Janezich d/b/a Ice Cream Tuck, LLC.
- D.) Dean Davich d/b/a Happy Dean's Eats

8. Approve the Following Travel Requests:
- A.) Jim Rostvit and Tom Hoard to attend the MN Fall Maintenance Expo October 4-6, 2022 in St Cloud MN total cost \$760.48
  - B.) Maegen Bothwell to attend the MN SHRM State Conference October 10-11, 2022 in Prior Lake, MN cost of \$987.50
  - C.) Noah Buhr to attend the Realist De-Escalation Training September 27-28, 2022 in Waite Park, MN cost of \$2550.00
  - D.) Mayor Cuffe, Jr. to attend the MN Mayor's Annual Conference September 30 to October 1, 2022 in Columbus MN cost of \$514.00
  - E.) Britt See-Benes and Pamela LaBine to attend the MCFOA Region II meeting on September 30, 2022 in Hermantown MN total cost of \$162.50

Motion Carried.

#### UNFINISHED BUSINESS

Property at 410 5<sup>th</sup> Street South-City Attorney Lindsay noted that there is no update they are waiting on a court date for the initial filing

Clinic Lease-working on setting a date for the meeting. Currently waiting for information on the insurance claim. The engineers will make a list on what was on the claim and will differentiate of the needed repairs. The lease has a clause that Essentia will still have to pay when the lease is complete.

Rental Code Ordinance-Planning and Zoning will set a meeting in October to discuss the implementation of the Ordinance.

#### DISCUSSION ITEMS

Moved by Councillor Paulsen, supported by Councillor Baranzelli to approve the second reading of the Ordinance, Chapter 10, Section 10.38 for Moratorium on the sale of hemp derived THD food and beverages.

Motion Carried.

#### COMMITTEE REPORTS

Committee of the Whole held September 6, 2022:

The Council discussed the process on having a meeting to review a parking study or to review independently the parking lots and the two-hour parking designations. It was decided to add the discussion to the Committee of the Whole and have the updated map to review.

Moved by Councillor Johnson, supported by Councillor Baranzelli to adopt a Resolution 22145 to approve the Professional Services Agreement with Short Elliott Henderson (SEH) for the Silver Lake Trail Phase III. Resolution adopted unanimously.

Moved by Councillor Friedlieb, supported by Councillor Biondich to adopt a Resolution 22146 entering into an agreement for Lobbying Services with Jerich and Associates for 2022-2023. Resolution adopted

unanimously.

Moved by Councillor Johnson, supported by Councillor Friedlieb to approve payment of the 2023 CGMC Dues \$14,384.00 and the 2023 Voluntary Assessment \$2,105.00 (2021 dues \$13,977 assessment \$2,094) The previous motion was rescinded.

Moved by Councillor Paulsen, supported by Councillor Biondich to table the CGMC payment approval for further information. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baranzelli to adopt a Resolution 22147 for a three-year agreement with ProCare Services for maintenance of the Power Load Cots for the Ambulance Service in the amount of \$21,141.90 per year total of \$63,425.70 Resolution adopted unanimously.

Moved by Councillor Paulsen, supported by Councillor Friedlieb to approve entering into an agreement with Oracle Cloud Services for support and maintenance of the Point of Sale Software at the Iron Trail Motors Event Center at no cost. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Friedlieb to adopt a Resolution 22148 to approve the purchase of a Specialty Trailer from RMS Supply in the amount of \$25,675.56 for the Public Works Department. Resolution adopted unanimously.

City Attorney noted that he has reviewed the change to the Crysteel invoice and suggested to agree to the change but not to allow any further increases.

Moved by Councillor Johnson, supported by Councillor Biondich approve the additional surcharge of \$12,204.00 for the purchase of the 2023 Crysteel Dump Truck and have the City Attorney send letter as recommended. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baranzelli to adopt a Resolution 22149 to purchase a 2023/2024 Heil Rapid Rail Garbage Truck in the amount of \$316,873.22 to be paid for from the Enterprise Fund and split between budget years 2023 and 2024. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Friedlieb to direct city staff to proceed as noted in the Purchase Agreement with Our Saviors Church and to contact them regarding the installation of the fence.

Motion Carried.

The Council discussed the request by SHPO regarding the old Fire Hall and it was noted that USDA will not release funds until the evaluation is complete.

Moved by Councillor Friedlieb, supported by Councillor Johnson to approve the request by WOLD Architects for additional fee of \$25,000 for a SHPO Phase II Evaluation for the Public Safety Center funding from USDA. Motion Carried.

Moved by Councillor Friedlieb, supported by Councillor Johnson to adopt the Resolution 22150 to set the Utility permit fee at \$35.00 Resolution adopted unanimously.

Moved by Councillor Paulsen, supported by Councillor Baranzelli to approve the higher quote for the purchase of office equipment in the amount of \$14,824.27 from Range Office Supply because its from a local business. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Biondich to approve the Police Department to hold the 2<sup>nd</sup> Annual Range Recovery Night Out on Tuesday, September 20, 2022 at Olcott Park from 4 p.m. to 7 p.m. Motion Carried.

Brad Gustafson, presented information regarding the status of the project on Chestnut Street and is hoping to be open in the fall of 2023.

Moved by Councillor Friedlieb, supported by Councillor Johnson to approve the draft Development Agreement with G&N Enterprises, LLC at 224 Chestnut Street. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Paulsen to adopt the Resolution 22151 to approve the purchase of property and waivers for relocation at 105 8 1/2 Street South, Virginia MN. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Paulsen to adopt the Resolution 22152 to approve the purchase of property at for 1008 South 2<sup>nd</sup> Avenue, Virginia MN. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Friedlieb to adopt the Resolution 22153 to approve the purchase of property at 115 10<sup>th</sup> Street South. Virginia MN. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Biondich to direct City staff to work with

potential buyers of City vacant lot located on 4<sup>th</sup> Street North regarding design standards in this area. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baranzelli to direct City Staff to work with Iron Range Rehabilitation Board and First National Bank of Gilbert for the purchase of parcels 090-0010-01550, 090-0010-01170, 090-0010-02570, 090-0010-01170, 090-0010-12550, 090-0010-12390 and 090-0010-02160. Motion Carried.

Moved by Councillor Friedlieb, supported by Councillor Johnson to set interviews on Tuesday, September 27, 2022 at 10:00 a.m. for Fire Chief per the hiring policy, appointing Councillors Paulsen, Baribeau, and Johnson to the interview panel. Motion Carried.

COMMISSION LIAISON REPORTS-None

DEPARTMENT HEAD REPORTS-

Britt See-Benes informed the Council that John Sullivan, Community Development Planner has left the City of Virginia and the City is currently seeking a replacement for the position.

Sherry Erickson, Finance Director thanked the Council and staff for helping with the proposed 2023 budget and levy.

COUNCIL REPORTS

Councillor Johnson noted that the school board has made a request of the City and it will be added to the next Committee of the Whole meeting for discussion.

The Food Truck Festival will be held on Saturday, September 17, 2022 beginning at 11:00 a.m. on Chestnut Street.

The meeting adjourned at 6:41 p.m. to Tuesday, September 27, 2022 at 5:30 p.m. in the Council Chambers.

(OFFICIAL SEAL)

---

Larry Cuffe, Jr., Mayor

---

Pamela LaBine, City Clerk