CITY OF WHITING
Mayor Steve Spebar

APPLICATION FOR EMPLOYMENT – FIRE DEPARTMENT

Date:		
Applicant Name:		
Present Address:		
Telephone:	Social Security No.:	
Permanent Address (If different from present address):		
Email address:		
Are you now, or will you be in six months, 21 years old or older? ☐ Yes ☐ No Date of Birth:	Are you either a U.S. citizen or an alien authorized to work in the U.S.? ☐ Yes ☐ No	
Have you ever worked or attended school under another name? If so, under what name?		
Have you ever been convicted of a crime?* ☐ Yes ☐ No If yes, give details, including date(s): * A "yes" answer will not automatically disqualify you from employment. We will consider the nature and date of the offense and the job for which you are applying for job-related purposes only, and only to the extent permitted by applicable law.		
POSITION – FIREFIGHTER/EMT		
Position: Probationary Firefighter/EMT	Date you can start:	
Have you previously worked for the City of Whiting? If so, from _____ to _____ Reason for leaving: Former supervisor(s) for the City:		
How did you learn about this potential opening?		
EDUCATION		
High School:	Graduated? ☐ Yes ☐ No	GED: ☐ Yes ☐ No
Technical School:	Graduated? ☐ Yes ☐ No	Course of Study:

College/University:	Graduated? ☐ Yes ☐ No	Course of Study:
Other education or training: Indiana EMT State or National Certification ☐ Yes ☐ No ☐ Enrolled If yes, certification expiration_____ Paramedic Certification ☐ Yes ☐ No ☐ Enrolled If yes, certification expiration_____		
MILITARY EXPERIENCE		
Branch of Service/Reserves:	Dates Served:	Honorable Discharge: ☐ Yes ☐ No
Education and Training:		
Any applicant with military experience must attach a copy of his/her discharge papers.		
WORK EXPERIENCE Please list all previous employment, beginning with the most recent. If you need more room, you may attach another sheet of paper.		
Employer:	Address:	
From _____ to _____	Position Held:	Reason for leaving:
Supervisor's Name & Title:		May we contact? ☐Yes ☐ No Phone: ( )
Description of Duties:		
Starting Hourly Pay:	Final Hourly Pay:	
Employer:	Address:	
From _____ to _____	Position Held:	Reason for leaving:
Supervisor's Name & Title:		May we contact? ☐ Yes ☐ No Phone: ( )
Description of Duties:		
Starting Hourly Pay:	Final Hourly Pay:	
Employer:	Address:	
From _____ to _____	Position Held:	Reason for leaving:
Supervisor's Name & Title:		May we contact? ☐ Yes ☐ No Phone: ( )

Description of Duties:	
Starting Hourly Pay:	Final Hourly Pay:

AUTHORIZATION AND ACKNOWLEDGMENTS

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that if I am employed, any false statements on this application may be grounds for dismissal.

I authorize investigation of all statements contained in this application. I also grant permission to contact all references listed above, and authorize them to release all information concerning my previous employment and any other pertinent information these references might have, personal or otherwise. I release all parties from all liability for any damage that may result from furnishing this information to you.

I understand and agree that, if hired, my employment is for no definite period and may be terminated at any time and without prior notice.

Applicant Signature: _____ Date: _____

APPLICATION FEE	
$25.00 payable by	☐ cash ☐ check ☐ money order

Note: Please attach a copy of your birth certificate and any Fire or EMS certifications

To be appointed to the City of Whiting Fire Department, an applicant must:

1. Be a citizen of the United States.
2. Be a high school graduate or equivalent.
3. Be at least twenty-one (21) years of age, but less than forty (40) years of age.
4. Be a person who does not have a felony conviction.

5. Produce satisfactory proof of date and place of birth.
6. Pass the general aptitude test required under I.C. 36-8-3.2-3 or I.C. 36-8-3.2-3.5.
7. The applicant must possess a current and valid CPAT at the time of the interview
8. Have a valid driver's license, chauffeur's license or commercial driver's license (CDL), and if hired, maintain a valid Indiana license.
9. Pass an oral interview.
10. Pass an administered drug test.
11. Pass a psychological evaluation from a licensed psychiatrist.
12. Be accepted by the Whiting Fire Department Pension Board.
13. Sign a City of Whiting Firefighter Reimbursement Agreement.
14. Applicants should also note that the condition of continued employment subsequent to completion of the probationary period is completion of the Firefighter I/II State of Indiana certification including Hazmat Awareness and Operations, Mandatory Firefighter and Technical Rescue Awareness and a State of Indiana or National EMT license within one (1) year after completing the probationary period.
15. Conditional offers of employment will be made, and applicants will be subject to all state testing requirements and acceptance by the 1977 Police & Fire Retirement Fund if not already in the Fund.

AUTHORIZATION AND ACKNOWLEDGMENTS

I understand that if I am offered a position of employment with the City of Whiting that I may be required to undergo medical testing for substance abuse before actual employment begins. The City reserves the right to disqualify any applicant based on the findings of these medical tests.

I release the City of Whiting and all its agents from all liability for any damage that may result from this testing process.

Applicant Signature: _____ Date: _____

PERSONAL DATA

Last Name _____ First Name _____ Middle Name _____

Current Address _____ Dates lived here _____

Date of Birth _____ Other Names Used (including maiden name) _____ Years Used _____

Social Security Number _____ Driver's License # _____ DL State _____

Email address (may be used for official correspondence) _____

Para información en español, visite www.consumerfinance.gov/learnmore o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.

- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:

    - a person has taken adverse action against you because of information in your credit report;
    - you are the victim of identity theft and place a fraud alert in your file;
    - your file contains inaccurate information as a result of fraud;
    - you are on public assistance;
    - you are unemployed but expect to apply for employment within 60 days.

  In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.

- **You have the right to dispute incomplete or inaccurate information.** If

you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures

- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete, or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.

- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need – usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.

- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.

- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).

- The following FCRA right applies with respect to nationwide consumer reporting agencies**:**

  CONSUMERS HAVE THE RIGHT TO OBTAIN A SECURITY FREEZE

  You have a right to place a "security freeze" on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent.
  However, you should be aware that using a security freeze to take control over who gets access the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit.

As an alternative to a security freeze, you have the right to place an initial or extended fraud alert on your credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting 7 years.

A security freeze does not apply to a person or entity, or its affiliates, or collection agencies acting on behalf of the person or entity, with which you have an existing account that requests information in your credit report for the purposes of reviewing or collecting the account. Reviewing the account includes activities related to account maintenance, monitoring, credit line increases, and account upgrades and enhancements.

- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.

- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General.

TYPE OF BUSINESS:	CONTACT:
1.a. Banks, savings associations, and credit unions with total assets of over $10 billion and their affiliates b. Such affiliates that are not banks, savings associations, or credit unions also should list, in addition to the CFPB:	a. Consumer Financial Protection Bureau 1700 G Street, N.W. Washington, DC 20552 b. Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, N.W. Washington, DC 20580 (877) 382-4357
2. To the extent not included in item 1 above: a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act. c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations d. Federal Credit Unions	a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney Street, Suite 3450 Houston, TX 77010-9050 b. Federal Reserve Consumer Help Center P.O. Box 1200 Minneapolis, MN 55480 c. FDIC Consumer Response Center 1100 Walnut Street, Box #11 Kansas City, MO 64106 d. National Credit Union Administration Office of Consumer Financial Protection (OCFP) Division of Consumer Compliance Policy and Outreach 1775 Duke Street Alexandria, VA 22314
3. Air carriers	Asst. General Counsel for Aviation Enforcement & Proceedings Aviation Consumer Protection Division Department of Transportation 1200 New Jersey Avenue, S.E. Washington, DC 20590
4. Creditors Subject to the Surface Transportation Board	Office of Proceedings, Surface Transportation Board Department of Transportation 395 E Street, S.W. Washington, DC 20423
5. Creditors Subject to the Packers and Stockyards Act, 1921	Nearest Packers and Stockyards Administration area supervisor
6. Small Business Investment Companies	Associate Deputy Administrator for Capital Access United States Small Business Administration 409 Third Street, S.W., Suite 8200 Washington, DC 20416

7. Brokers and Dealers	Securities and Exchange Commission 100 F Street, N.E. Washington, DC 20549
8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations	Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102-5090
9. Retailers, Finance Companies, and All Other Creditors Not Listed Above	Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, N.W. Washington, DC 20580 (877) 382-4357