



AGENDA
Board of City Commissioners
March 8, 2022 - 6:00 pm
GoToMeeting / Teleconference
Williston, North Dakota

1. Roll Call of Commissioners and Pledge of Allegiance
2. Consent Agenda
 - A. Reading and Approval of Minutes
 - 1) Regular Meeting – February 22, 2022
 - B. Auditor and Finance
 - 1) Accounts, Claims and Bills – February 18–March 3, 2022
 - 2) Business Licenses
 - C. Development Services
 - 1) Contractor Licenses
 - 2) Request for a Public Hearing and First Reading at the March 22, 2022 City Commission Meeting for Ordinance 1130, an Amendment to Ordinance 613, Otherwise Known as the City of Williston Zoning Ordinance, Creating Section 21b. 2nd Street West Commercial Overlay District
 - 3) Request for a Public Hearing at the March 22, 2022 City Commission Meeting for a Zone Change from A: Agricultural to R-1A: Rural Residential for 1.49 Acres Proposed to be Known as Lot 2 of the Proposed MJW Subdivision, located in the NWSE of Section 12, T154N, R101W, City of Williston
 - D. Engineering
 - E. Authorization to Bid
 - 1) 11th Street West Irrigation Project (Public Works)
 - 2) 2022 Street Light Boring Project (Street Lights)
3. Public Hearings
4. Bid Openings
 - A. 2022 Sidewalk Improvements District 22-1 (Engineering)
 - B. 2022 Seal Coat Patching Project (Engineering)
 - C. Self-Contained Automated Traffic Count Trailer (Engineering)
5. Ordinances
6. Petitions, Communications and Remonstrances
 - A. Williston State College – President, Dr. Bernell Hirning
7. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner

8. Report of Departments
 - A. Administration
 - B. Finance
 - C. Attorney
 - 1) Dangerous Building Hearing – 825 2nd Avenue West
 - D. Public Works
 - E. Engineering
 - 1) Hawkeye Village Phase II Improvement District 22-03
(Resolutions 22-005, 22-006, 22-007, 22-008, 22-009)
 - 2) 8th Avenue West and 31st Street West Improvements Project – Alliance Consulting Task Order 20-22
 - F. Fire Department
 - G. Police Department
 - H. Development Services
 - I. Economic Development
 - 1) Flex PACE Application
 - a. The Empty Bobbin
 - b. Northwest Therapy Services
 - c. PRGA Prime Properties/Slim Chickens
 - 2) Community Build Application
 - a. Crisis Residential Unit/NDAD Williston
 - b. XWA-Williston Basin International Airport
 - c. TrainND Northwest
 - J. Airport
 - 1) Aero Spraying Service
 - K. Convention and Visitor's Bureau
9. Appointments and Consultations with Officers
 - A. Planning and Zoning Commission Appointment
10. Unfinished Business
11. New Business
12. Executive Session
 - A. Economic Development Discussion (Exempt under NDCC 44-04-18.4)
13. Adjourn

VIRTUAL MEETING ACCESS INFORMATION

City Commission Meeting

Tuesday, March 8, 2022 6:00 PM (CST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/621652797>

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Access Code: 621-652-797

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- If your device has speakers but no microphone and you are expected to speak during the meeting, you will need to use the "join my meeting" link above and dial into the meeting using your phone. When prompted, select save and continue and mute your device speakers.
- If you plan to join the meeting in listening mode only, please join the meeting by dialing the phone number above on your phone.



Memo

To: Board of City Commissioners

From: Hercules Cummings, Finance Director

Date: March 8, 2022

Re: Consent Agenda

2A1 Regular Meeting Minutes Dated: February 22, 2022

2B1 Accounts, Claims and Bills

Accounts, claims and bills processed: February 18 – March 3rd, 2022

2B2 Business Licenses

a. Susie Q's Ice Cream Truck – Frozen Dessert Vendor Renewal

Recommendation: Approval of all consent agenda items

Attachments:

a2A1

a2B1

a2B2a



DATE: March 8, 2022

TO: City Commission

FROM: Kenny Bergstrom, Director of Public Works

RE: Request to Advertise for Bids

2E1 Request to Advertise for Bids

The City of Williston Public Works is seeking to bid the following project:

- 11th Street W Irrigation Project

We are requesting authorization to advertise for the 11th Street Irrigation project on March 13 and 20, 2022, with bids being opened on April 4, 2022.

2E2 Request to Advertise for Bids

The City of Williston Public Works is seeking to bid the following project:

- 2022 Street Light Boring Project (Street Light Department)

We are requesting authorization to advertise for the 2022 Street Light Boring Project advertised on March 13, 20 and 27, 2022, with bids being opened on April 6, 2022.

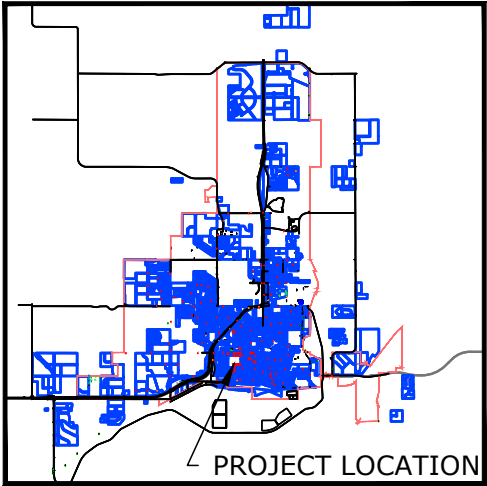
Attachments

2e1

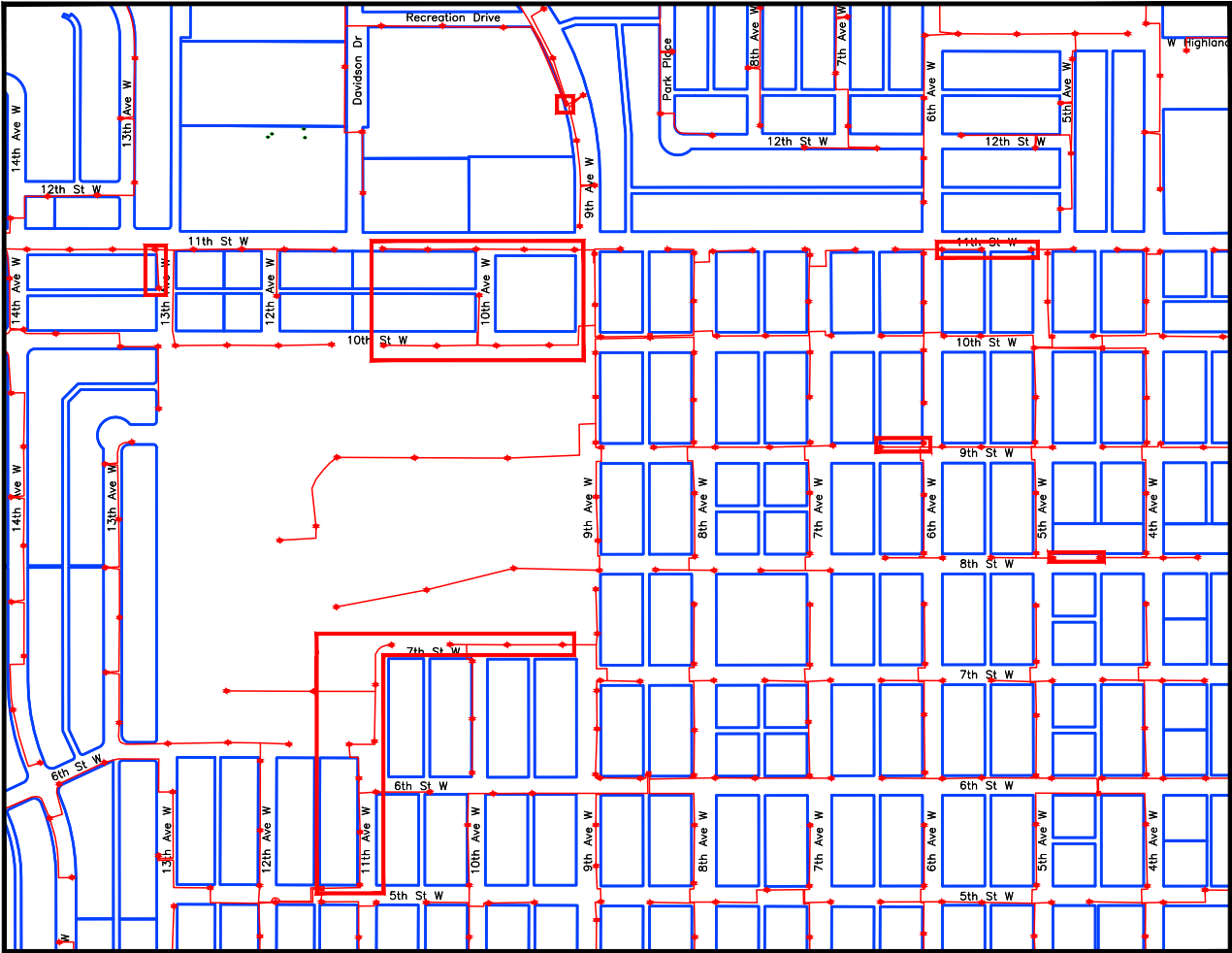
2e2.a

2e2.b

2022 STREET LIGHT BORING PROJECT



GOVERNING SPECIFICATIONS
ALL WORK SHALL CONFORM TO THE NOTES
AND SPECIFICATIONS CONTAINED WITHIN
THESE DRAWINGS, THE CITY OF WILLISTON
ENGINEERING SPECIFICATIONS, AND THE
STANDARD SPECIFICATIONS ADOPTED BY
THE NORTH DAKOTA DEPARTMENT OF
TRANSPORTATION OCTOBER 2020;
STANDARD DRAWINGS CURRENTLY IN
EFFECT; AND OTHER CONTRACT
PROVISIONS SUBMITTED HEREIN.



2022 Street Light Boring Project
Title Sheet
Williston, ND

City of Williston
Engineering Department
1121 5th Street East - Williston, North Dakota 58801



DATE: March 8, 2022
TO: City Commission
FROM: David Juma, City Engineer
RE: Bid Awards Agenda, Item 4B - Engineering

4A Award of D22-1 – 2022 Sidewalk Improvements District

This project is an opt-in sidewalk repair program that is made available to Williston residents. The project scope will depend on public interest in the program but will be managed by the Engineering Department to stay within budget.

On March 2, 2022, the City Engineering Department opened bids for the 2022 Sidewalk Improvement District with the following results:

Bidder	Base Bid
Keller Paving	\$191,750.00
Winn Construction	\$193,639.10
Knife River	\$299,985.50

The Engineer's estimate for this project was \$157,502.50.

A copy of the Tabulation of Bids for this project is included in the Commissioner's Information Packet.

RECOMMENDATION:

The City Commission accept the bid received from Keller Paving & Landscaping, Inc and award them a contract for the 2022 Sidewalk Improvement District in the amount of \$191,750.00.

Attachment:

4B.1.A Bid Tabulation – 2022 Sidewalk Improvement District.



DATE: March 8, 2022
TO: City Commission
FROM: David Juma, City Engineer
RE: Bid Awards Agenda, Item 4B - Engineering

4B Award of P322a – 2022 Seal Coat Patching Project

This project involves the patching of City streets in the area primarily south of 11th Street, east of 8th Ave to support the 2022 Seal Coat project. Actual project scope may vary to accommodate the budget.

On March 2, 2022, the City Engineering Department opened bids for the 2022 Seal Coat Patching Project with the following results:

Bidder	Base Bid
Keller Paving and Landscaping	\$96,600.00
Knife River Corporation- North Central	\$148,760.40

The Engineer's estimate for this project was \$95,930.00. The 2022 capital improvements budget includes \$500,000 for the seal coat, patching and striping projects combined.

A copy of the Tabulation of Bids for this project is included in the Commissioner's Information Packet.

RECOMMENDATION:

The City Commission accept the bid received from Keller Paving and Landscaping and award them a contract for the 2022 Seal Coat Patching Project in the amount of \$96,600.00.

Attachment:

a4B Bid Tabulation – 2022 Seal Coat Patching Project.



DATE: March 8, 2022
TO: City Commission
FROM: David Juma, City Engineer
RE: Bid Awards Agenda, Item 4B - Engineering

4C Award of New Self-Contained Automated Traffic Count Trailer

On March 2, 2022, the City Engineering Department opened bids for the New Self-Contained Automated Traffic Count Trailer with the following results:

New Self-Contained Automated Traffic Count Trailer Budget	\$52,500.00
General Traffic Controls	\$51,412.00

A copy of the Tabulation of Bids for this equipment is included in the Commissioner's Information Packet.

RECOMMENDATION:

The City Commission accept the bid received from General Traffic Controls, and award them the New Self-Contained Automated Traffic Count Trailer in the amount of \$51,412.00.

Attachment:

a4C Bid Tabulation – New Self-Contained Automated Traffic Count Trailer



Memo

To: City Commission, City of Williston and all Department Heads
From: Taylor D. Olson
CC:
Date: March 1, 2022
Re: Dangerous Building hearing

Good evening Commissioners and Department Heads:

Division 3 of Chapter 5 of the Williston Code of Ordinances governs "Dangerous Buildings." The remedy of buildings deemed dangerous are of the utmost importance to ensuring the safety and welfare of the citizens of Williston.

Section 5-267 defines what is considered a dangerous building in the city of Williston. Each packet contains a brief overview of the reason for deeming each property a "dangerous building."

The property located at 825 2nd Avenue West is not currently hooked up to City water services and hasn't had City services since April 1, 2014. In its current state, the property fails to provide the amenities essential to a decent human life as required by city code and the International Property Maintenance Code. From the outside it appears that numerous rooms in the home are packed floor to ceiling with various items creating hazardous conditions for any occupants.

The following is the procedure which was followed in order to bring us to this hearing today.

1. The building official inspects properties in town in which their department has received a complaint or the inspectors have identified to be an issue. The code compliance department, a division of the building department, operates mainly on complaints.

2. If the city building official deems a property a “dangerous property” it is declared to be a public nuisance and the property is to be repaired, vacated, or demolished pursuant to the procedure outlined here in this memo.
3. The city building official then sends a letter, pursuant to section (3) of 5-269, to the individuals listed to do the following:
 - a. The owner must vacate, repair or demolish such building in accordance with the terms of the notice and this division;
 - b. the owner or occupant must vacate such building or may have it repaired in accordance with this notice and remain in possession; provided that any person notified under this paragraph to repair, vacate or demolish any building shall be given such reasonable time, not exceeding sixty (60) days, as may be necessary to do, or have done, the work or act required by the notice provided for herein.
4. The city building official then reports to the city commission the names of the individuals not complying with the request to “repair, vacate, or demolish” and a hearing is set. Written notice must be given to the individuals listed requesting them to appear before the city on the date specified to show cause as to why the building or structure should not be “repaired, vacated or demolished.”

This hearing was noticed by both the city attorney and city building official in order to comply with both subsections 3 and 4 above.

The hearing before you today is a hearing by which the individual noticed is required to show cause as why the building or structure reported to be a dangerous building should not be repaired, vacated or demolished in accordance with the statement of particulars set forth in the city building official’s notice provided for in section (3) of 5-269.

I have included Division 3 of Chapter 5 of the Williston Code of Ordinances for each of you. I have also included information, pictures, etc. submitted by the city building official and the proper notices to each of the required parties.

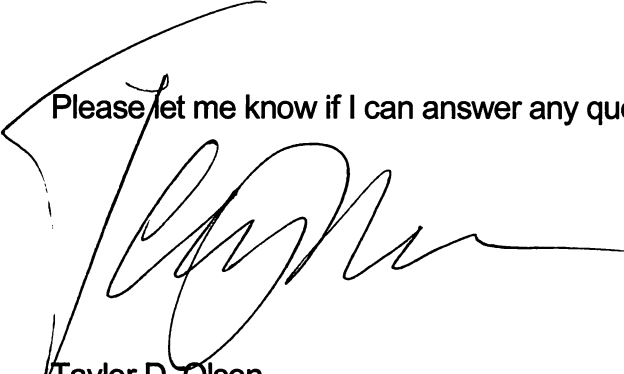
Action the commission needs to take:

1. You must make a determination, after hearing testimony of the city attorney, city building official, and any other pertinent party, as to whether or not the building is a “dangerous building” within the definition of 5-267. If the answer is no, the analysis stops here. If the answer is yes, you move on to issuing an order.
2. You have a few options here. You can order the property repaired or demolished. You may also prescribe a time period in which to get this done or you may order it done by the city, or their agent, and assessed to the property

tax. (5-279). My suggestion is to offer the party 60 days to do it themselves and then include in the order that after 60 days the city will complete the order and have it assessed to property tax (5-279).

Pursuant to 5-276(2) I believe both the property holder and any lienholder have the right to speak on the matter. Also, under 5-276(3) the commission must issue written findings of fact from the testimony. I will prepare this for you. Finally, under 5-276(4) the commission must issue an order with their decision. I will also prepare this for the commission after the hearing.

Please let me know if I can answer any questions for you.



Taylor D. Olson



DATE: March 08, 2022
TO: City Commission
FROM: David Juma, City Engineer
RE: Agenda Item 8E - Engineering

8E.1 Hawkeye Village Phase II Improvement District 22-03

Hawkeye Village Phase II Improvement District 22-03 will install new water, sewer, and street systems along the following streets:

19th Street West from 36th Avenue West to 39th Avenue West, and Buford Circle from the intersections of 19th Street West and 37th Avenue West to 19th Street West and 39th Avenue West.

The improvements will require the installation of new infrastructure which will be 100% assessed to the properties within the district. The 2022 Capital Improvements plan has \$0 for this project.

Updated preliminary estimates for the project are:

General Items:	\$1,154,500
Sewer Construction:	\$ 500,000
Storm Construction:	\$ 521,500
Street Construction:	\$1,790,500
Water Construction:	<u>\$ 733,500</u>
Total Estimated Cost:	\$4,700,000

The City Engineering department is requesting approval of the necessary resolutions to declare the necessity of the district, approve the project plans and specifications and authorize the Engineering Department to advertise for construction bids as outlined in the following resolutions:

#22-005	Resolution Receiving the Engineer's Report.
#22-006	Resolution Declaring Necessity.
#22-007	Resolution Directing Preparation of Detailed Plans and Specifications.
#22-008	Resolution Approving Detailed Plans and Specifications.
#22-009	Resolution Ordering Advertisement for a Construction Bid

Copies of the resolutions are included in the Commissioner's Information Packet.

Recommendation:

The City Commission adopt the resolutions to declare the necessity of the Hawkeye Village Phase II Improvement District 22-03, approve the plans and specifications for the district and authorize the City Engineer to advertise for construction bids as presented.



Attachments:

- 8E.1a Resolutions #22-005, #22-006, & #22-007
- 8E.1b Engineering Report
- 8E.1c District Plan Cover Sheet
- 8E.1d Advertisement for Bids

8E.2 Alliance Consulting Task Order 22-02 – 8th Avenue West and 31st Street West Improvements Project

Alliance Consulting has submitted a proposed Task Order 22-02 under their Master Professional Services Agreement with the City for the preliminary design, final design engineering, and CA/CO services necessary to design and construct the 8th Avenue and 31st Street West improvements project. These streets are necessary to provide access to the Sanford regional clinic and hospital planned within the Williston Square. Alliance is proposing a lump sum fee of \$71,850 to perform these services.

A copy of Task Order 22-02 is included in the Commissioner's Information Packet.

RECOMMENDATION:

That the City Commission authorize Alliance's Task Order 22-02 of \$71,850 for the design engineering and construction services required for the 8th Avenue and 31st Street West Improvements Project as presented.

Attachment:

- 8E.2a Alliance Engineering Task Authorization 22-02

RESOLUTION NO. 22-005

Commissioner _____ introduced the following Resolution and moved its adoption:

RESOLUTION RECEIVING THE ENGINEER'S REPORT AS TO THE GENERAL NATURE, PURPOSE, AND FEASIBILITY OF THE PROPOSED IMPROVEMENT AND AN ESTIMATE AS TO THE PROBABLE COST OF WORK FOR **HAWKEYE VILLAGE PHASE II IMPROVEMENT DISTRICT 22-03** AND APPROVING THE SAME.

BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WILLISTON, NORTH DAKOTA:

That the Engineering Report as the general nature, purpose, and feasibility of **HAWKEYE VILLAGE PHASE II IMPROVEMENT DISTRICT 22-03** and the estimate of the probable cost of such work hereby be approved and hereby ordered to be placed on file in the office of the City Auditor, where they shall remain on file subject to inspection by anyone interested herein.

The motion for the adoption of the foregoing Resolution was duly seconded by Commissioner _____, and upon vote being taken thereon, the following Commissioners voted "AYE" _____

_____. and the following voted "NAY":
_____. Absent and not
voting: _____. Whereupon said motion was declared duly passed and adopted this **8th Day of March 2022.**

ATTEST:

Hercules Cummings, Finance Director

Board of City Commissioners
Howard Klug, President

RESOLUTION NO. 22-006

Commissioner _____ introduced the following Resolution and moved its adoption:

**RESOLUTION DECLARING NECESSITY OF AN IMPROVEMENT IN HAWKEYE VILLAGE
PHASE II IMPROVEMENT DISTRICT 22-03.**

BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WILLISTON, NORTH DAKOTA:

That the Board of City Commissioners has received the Engineer's Report for the **HAWKEYE VILLAGE PHASE II IMPROVEMENT DISTRICT 22-03** and determines that it is necessary to make the following improvements:

Installing new water, sewer and street systems along 19th Street West from 36th Avenue West to 39th Avenue West, and Buford Circle from the intersections of 19th Street West and 37th Avenue West to 19th Street West and 39th Avenue West.

That the real property of said improvement District are described as follows:

Lots 7 through 32 of Block 7, Lots 1R through 20R of Block 8, Lots 8 through 12 of Block 11, and Lots 1 through 10 of Block 12 of the Hawkeye Village Subdivision.

As shown on the attached map.

That the City Auditor is hereby authorized and directed to cause the Resolution Declaring Necessity of an improvement in **HAWKEYE VILLAGE PHASE II IMPROVEMENT DISTRICT 22-03** to be published once each week for two (2) consecutive weeks in the official newspaper of the City.

And the owners of property within said improvement district be afforded an opportunity to file written protests with the City Auditor at any time within 30 days after the first publication of the Resolution. The Board of City Commissioners shall meet to hear and to determine the sufficiency of any protests that are filed with the City Auditor prior to **April 12, 2022** at 6:00 p.m. at City Hall, in the Commission Room.

The motion for the adoption of the foregoing Resolution was duly seconded by Commissioner _____, and upon vote being taken thereon, the following Commissioners voted "AYE" _____

_____. and the following voted "NAY":
_____. Absent and not
voting: _____. Whereupon said motion was declared duly passed and adopted this **8th Day of March 2022.**

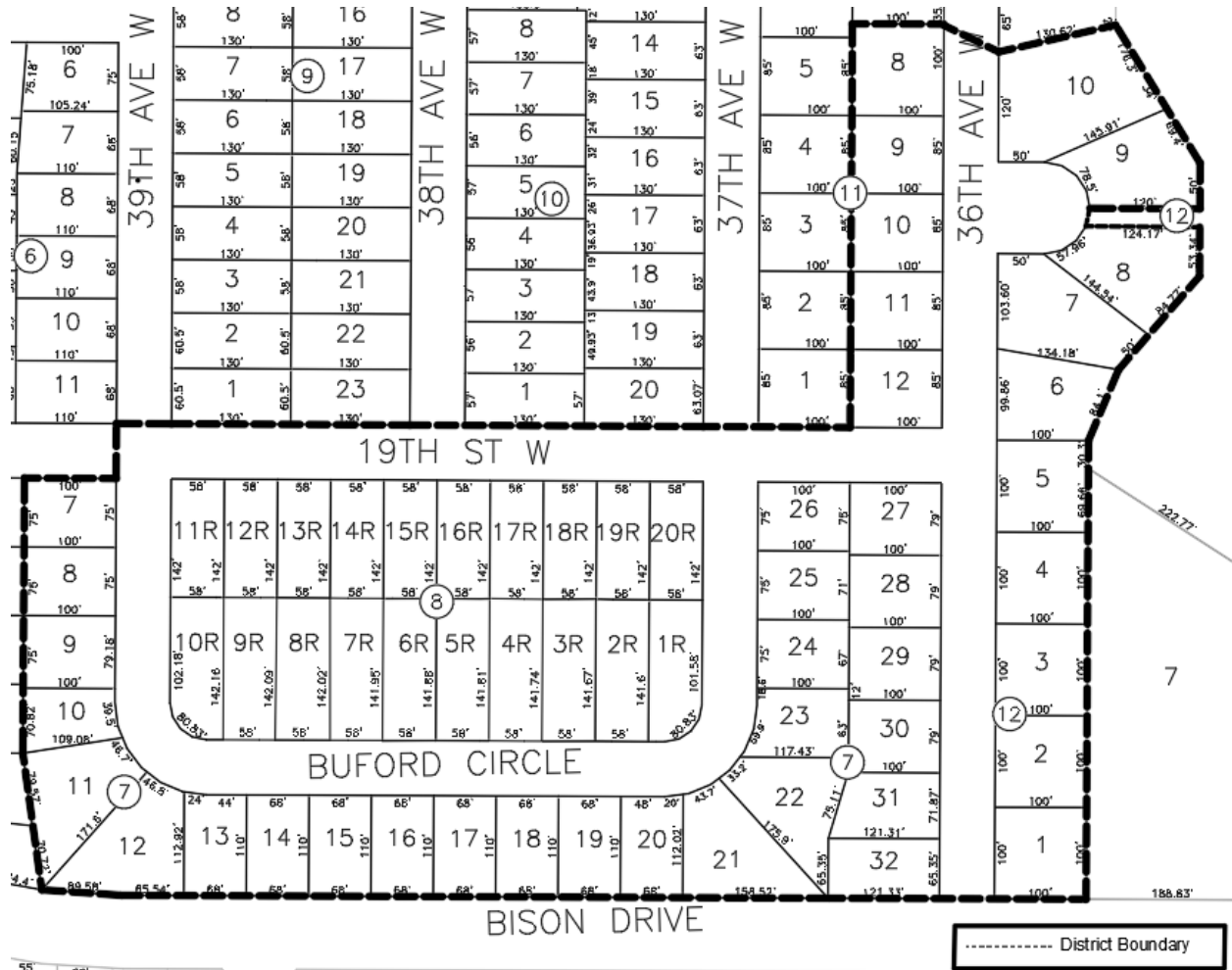
ATTEST:

Hercules Cummings, Finance Director

Board of City Commissioners
Howard Klug, President

Publish:
March 13th, 2022
March 20th, 2022

**Phase II Improvements District 22 - 03
Hawkeye Village Subdivision**



District Description

Lots 7 through 32 of Block 7, Lots 1R through 20R of Block 8, Lots 8 through 12 of Block 11, and Lots 1 through 10 of Block 12 of the Hawkeye Village Subdivision

RESOLUTION NO. 22-007

Commissioner _____ introduced the following Resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER FOR THE CITY OF WILLISTON TO PREPARE DETAILED PLANS AND SPECIFICATIONS FOR CONSTRUCTION OF THE IMPROVEMENT PROJECT DESIGNATED AS **HAWKEYE VILLAGE PHASE II IMPROVEMENT DISTRICT 22-03**.

BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WILLISTON, NORTH DAKOTA:

That the City Engineer for the City of Williston, North Dakota, prepare detailed plans and specifications for construction of the improvement project designated as **HAWKEYE VILLAGE PHASE II IMPROVEMENT DISTRICT 22-03** which is an improvement project created for the purpose of:

Installing new water, sewer and street systems along 19th Street West from 36th Avenue West to 39th Avenue West, and Buford Circle from the intersections of 19th Street West and 37th Avenue West to 19th Street West and 39th Avenue West.

The motion for the adoption of the foregoing Resolution was duly seconded by Commissioner _____, and upon vote being taken thereon, the following Commissioners voted "AYE" _____

_____. and the following voted "NAY": _____.
Absent and not voting: _____. Whereupon said motion was declared duly passed and adopted this **8th Day of March 2022**.

ATTEST:

Hercules Cummings, Finance Director

Board of City Commissioners
Howard Klug, President

RESOLUTION NO. 22-008

Commissioner _____ introduced the following Resolution and moved its adoption:

RESOLUTION APPROVING DETAILED PLANS AND SPECIFICATIONS FOR CONSTRUCTION OF HAWKEYE VILLAGE PHASE II IMPROVEMENT DISTRICT 22-03.

BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WILLISTON, NORTH DAKOTA:

That the detailed plans and specifications for construction of **HAWKEYE VILLAGE PHASE II IMPROVEMENT DISTRICT 22-03** which is an improvement project created for the purpose of:

Installing new water, sewer and street systems along 19th Street West from 36th Avenue West to 39th Avenue West, and Buford Circle from the intersections of 19th Street West and 37th Avenue West to 19th Street West and 39th Avenue West.

are approved as presented by the Engineer to the Board of City Commissioners.

That a copy of the plans, specifications, and estimates which have been prepared for such improvements be placed on file in the City Engineer's office.

That the plans, specifications, and estimates shall be the property of the City and shall be filed in the office of the City Auditor and shall remain on file in his office subject to inspection by anyone interested therein.

The motion for the adoption of the foregoing Resolution was duly seconded by Commissioner _____, and upon vote being taken thereon, the following Commissioners voted "AYE" _____

_____. and the following voted "NAY":
_____. Absent and not
voting: _____. Whereupon said motion was declared duly passed and adopted this **8th Day of March 2022.**

ATTEST:

Hercules Cummings, Finance Director

Board of City Commissioners
Howard Klug, President

RESOLUTION NO. 22-009

Commissioner _____ introduced the following Resolution and moved its adoption:

RESOLUTION ORDERING ADVERTISEMENT FOR A CONSTRUCTION BID.

BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WILLISTON, NORTH DAKOTA:

That the Board of City Commissioners orders the advertisement for construction bids for **HAWKEYE VILLAGE PHASE II IMPROVEMENT DISTRICT 22-03**.

The motion for the adoption of the foregoing Resolution was duly seconded by Commissioner _____, and upon vote being taken thereon, the following Commissioners voted "AYE" _____

_____. and the following voted "NAY":
_____. Absent and not
voting: _____. Whereupon said motion was declared duly passed and adopted this **8th Day of March 2022**.

ATTEST:

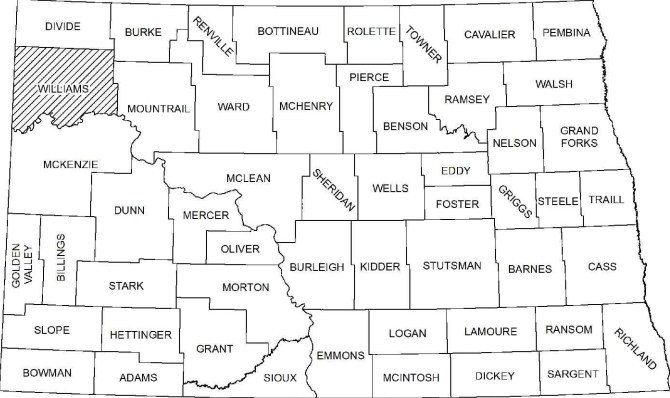
Hercules Cummings, Finance Director

Board of City Commissioners
Howard Klug, President

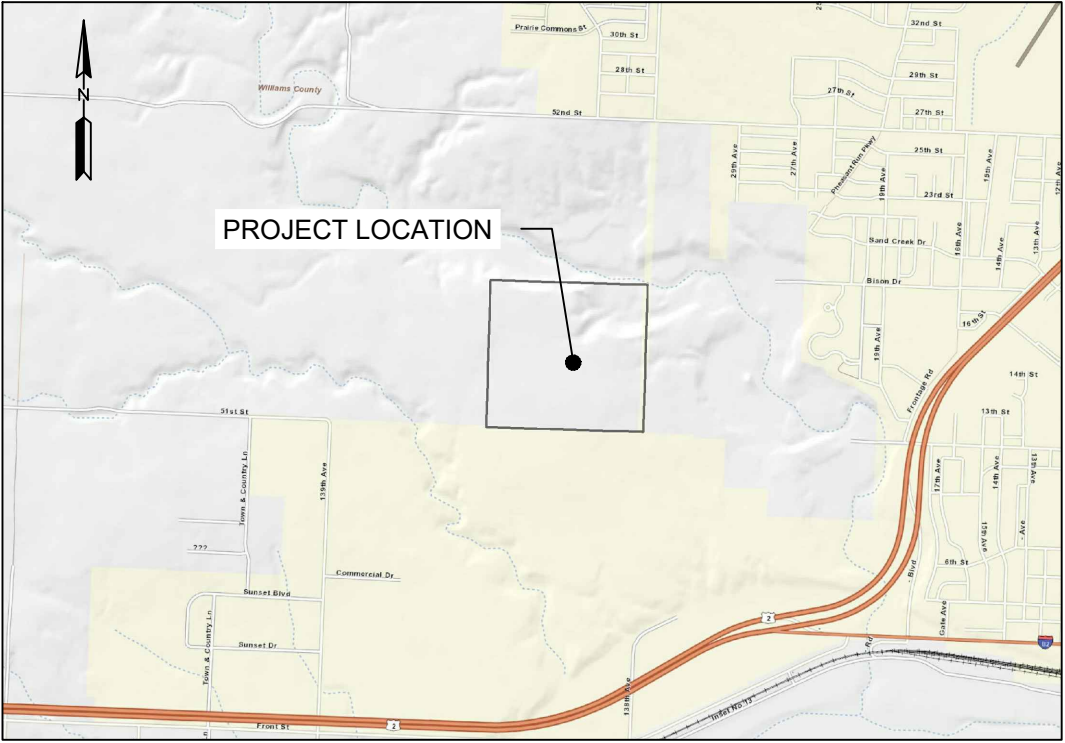
CIVIL SITE DESIGN FOR:
**HAWKEYE VILLAGE PHASE II
IMPROVEMENTS**

CITY OF WILLISTON SPECIAL ASSESSMENT DISTRICT #22-03

WILLISTON, NORTH DAKOTA
BAKKEN HOUSING COMPANY, LLC
JANUARY 2022



VICINITY MAP
NOT TO SCALE



PROJECT LOCATION MAP
NOT TO SCALE

SHEET INDEX

SECTION NO.	DESCRIPTION
G-101	TITLE SHEET
G-102	PROJECT SCOPE
G-103 TO G-104	PROJECT NOTES
G-105	BASIS OF ESTIMATE & QUANTITIES
G-106	TYPICAL SECTIONS
C-101	EXISTING CONDITIONS & REMOVALS
C-201 TO C-206	PLAN AND PROFILE
C-301 TO C-306	PAVING PLAN
C-401	EROSION CONTROL
C-501	TRAFFIC CONTROL
C-601 TO C-606	UTILITY LAYOUT
D-101 TO D-104	CIVIL DETAILS
E-101 TO E-105	STREET LIGHTING LAYOUT & DETAILS

STANDARD SPECIFICATIONS:

STANDARD SPECIFICATIONS FOR THIS PROJECT ARE THE MOST RECENT VERSION ADOPTED BY THE CITY OF WILLISTON, ND AT THE TIME OF CONSTRUCTION.



NORTH DAKOTA ONE CALL
TOLL FREE 1-800-795-0555



HAWKEYE VILLAGE PHASE II IMPROVEMENTS
CITY OF WILLISTON, NORTH DAKOTA
DEVELOPER BAKKEN HOUSING COMPANY, LLC

TITLE SHEET

SHEET TITLE:	G-101	
DRAWN BY:	JME	
REVIEWED BY:	BJZ	
PROJECT NO:	005032	
DATE:	3/4/2022	ISSUE: 1
SHEET NO:	G-101	



DATE: March 8, 2022
TO: City Commission
FROM: Shawn Wenko, Executive Director, Williston Economic Development Office
RE: Report of Departments – STAR Fund

8I1 Flex PACE Application

The Empty Bobbin: Request for Flex PACE Buydown in the amount not to exceed \$10,000 for new quilt supply store downtown.

Northwest Therapy Services: Request for Flex PACE Buydown in the amount not to exceed \$25,000 for the purchase of a building to expand her speech therapy services.

PRGA Prime Properties/Slim Chickens: Request for in-kind Flex PACE Buydown in the amount up to \$108,000 for the permanent financing new restaurant in Williston.

The STAR Fund Board recommends the approval of above Flex PACE Buydown application(s) for the amount indicated by the Williston City Commission.

8I2 Community Build Application

Crisis Residential Unit/NDAD Williston: Request for funds to rehab four of the residential rooms at the crisis residential unit. Request is for the amount up to \$6,000.

XWA-Williston Basin International Airport: Request for funds for the 2nd Annual Airshow. Funding request is for \$35,000 and will be matched by the Williston Convention and Visitors Bureau.

Train ND Northwest: Request for funds for a drone light show to be held at the 2022 Babe Ruth World Series. Request is for \$10,000 and will be matched by the Williston Convention and Visitors Bureau.

The STAR Fund Board recommends the above Community Build Grants be approved by the Williston City Commission.

Attachments

STAR Fund Minutes, Applications



DATE: Tuesday, March 8, 2022

TO: City Commission

FROM: Anthony Dudas, Airport Director

RE: Report of Departments – Airport

8J1: Aero Spraying Service FAA Approval for Vector Control

Richard Marburger has submitted an Authorization Application for the Board's consideration. The approval, if granted, will allow Mr. Marburger to perform aerial spraying for mosquitoes and stipulates a 24-hour public notice before spraying operations begin. This approval provides a low flying aircraft waiver that is required by the FAA.

I recommend approval of the authorization application for Aero Spraying Service.

Attachments

A18J1: Aero Spraying Service Authorization Application



DATE: March 8, 2022
TO: City Commission
FROM: Rachel Laqua, Principal Planner
RE: 9A: Planning and Zoning Commission Appointment

9A: Planning and Zoning Commission Appointment

Planning and Zoning Commissioner Bob Eynon's term is up. Staff recommends appointing Mr. Eynon to another 5 year term.

RECOMMENDATION: to appoint Mr. Bob Eynon to a 5 year term on the Planning and Zoning Commission