



Minutes

**YPSILANTI COMMUNITY UTILITIES AUTHORITY
BOARD OF COMMISSIONERS MEETING
Tuesday, May 22, 2012 – 9:00 a.m.
YCUA Administration Building
2777 State Road
Ypsilanti, MI 48198-9112**

Members Present: Brenda L. Stumbo, Andrew Cameron, Larry J. Doe, and Gregory A. Peoples.

Members Absent: None.

1. **CALL TO ORDER:** Ms. Stumbo called the meeting to order at 9:01 a.m.
2. **MINUTES OF THE PREVIOUS MEETINGS:** Motion by Doe to receive and file the minutes of the April 24, 2012 meeting and May 4, 2012 special meeting as presented. Support by Cameron. In favor: All. Opposed: None. (Motion carried.)

3. **NEW BUSINESS:**

A. **Request to Approve - YCUA Resolution No. 12-5 re: Retirement for Timothy G. Stachlewitz – Larry R. Thomas**

Ms. Stumbo read the resolution into the record as follows:

“WHEREAS, Timothy G. Stachlewitz, an employee of the Ypsilanti Community Utilities Authority, has completed thirty-five years of service to the Authority; and

WHEREAS, Timothy G. Stachlewitz has requested retirement as of May 31, 2012.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Ypsilanti Community Utilities Authority commends Timothy G. Stachlewitz for his accomplishments and years of service to the Authority and expresses its appreciation to him.

BE IT FURTHER RESOLVED THAT a suitably inscribed copy of this Resolution of Retirement be sent to Timothy G. Stachlewitz as an expression of the Board’s sincere appreciation for his years of service and the desire to convey its best wishes for good health and happiness in his retirement.”

Motion by Peoples to approve YCUA Resolution No. 12-5 re: Retirement for Timothy G. Stachlewitz. Support by Doe.

Ms. Stumbo thanked Mr. Stachlewitz for his years of service. In favor: All. Opposed: None. (Motion carried)

B. Request to Approve – Change in YCUA Organizational Structure – Larry R. Thomas

Mr. Thomas advised the Board that, due to Tim Stachlewitz's retirement, there will be an open position in the maintenance department for a maintenance mechanic. He indicated that he has recommended to the Personnel Committee that that position be posted internally and filled.

Mr. Thomas explained that, as a result, all of the subsequent open positions will be filled until the open position of custodian / groundskeeper. He pointed out that, rather than fill the custodian / groundskeeper position, he recommends leaving that position vacant and re-establishing a third customer service clerk in the billing office. Mr. Thomas also explained that, last fall, the Authority eliminated the third position of customer service clerk and, in retrospect, it has resulted in that department being understaffed. He further advised that the Personnel Committee approved this recommendation and is recommending the same.

Mr. Thomas stated that this change allows for the billing department to be returned to three individuals and the custodian / groundskeeper position left vacant, resulting in no net increase to staff. He acknowledged that the difference in salary between the two positions totals \$8,406 per year and that, for the remainder of this fiscal year, the effect on the budget will be \$2,120.

Mr. Thomas recommended approval of the Personnel Committee's recommendation to staff the customer service department with three billing clerks and to leave a custodian / groundskeeper position open.

Motion by Doe to approve the Personnel Committee's recommendation to staff the customer service department with three billing clerks and to leave a custodian / groundskeeper position open. Support by Peoples.

Mr. Doe inquired as to whether the customer service department's being short-handed is the reason why there were errors on some of the bills that went out recently. Mr. Thomas responded that he considers it to be a contributing factor.

In favor: All. Opposed: None. (Motion carried)

C. Request to Approve – Authorization for Posting, Advertising, and Filling of YCUA Director Position – Larry R. Thomas

Mr. Thomas advised the Board that the Personnel Committee has met and discussed the filling of the Director's position at the Authority. He indicated that the Personnel Committee is recommending to the Board that a national search commence for the position in addition to making the job posting available to existing staff members.

Mr. Thomas explained that the new HR director will be starting June and her first task is to commence advertising for the position. He pointed out that it is recommended that the selection committee consist of the two Board members on the Personnel Committee (Brenda Stumbo and Greg Peoples), Kim Robinson, and him. Mr. Thomas also explained that, preferably, the award of the position will be able to occur at the July Board meeting.

Mr. Thomas recommended approval of the Personnel Committee's recommendation to commence with the search and interviewing of Director candidates.

Motion by Doe to approve the Personnel Committee's recommendation to commence with the search and interviewing of Director candidates. Support by Cameron.

Mr. Peoples interjected that the Personnel Committee's recommended included that their candidate of choice would be brought before the Board for approval. Ms. Stumbo added there is a lot to be done in a short amount of time as the goal is to give the selected candidate time to work the current director and transition into the position before Mr. Thomas retires in August.

In favor: All. Opposed: None. (Motion carried)

D. Request to Approve - Renewal of Wastewater Treatment Plant Natural Gas Contract – Larry R. Thomas

Mr. Thomas directed the Board's attention to a memo from Kurian Joychan, Director of Wastewater Operations, regarding a contract with Exelon Energy for natural gas purchase. He indicated that also included is the Exelon Energy draft contract.

Mr. Thomas explained that the Authority has been using Exelon Energy to supply natural gas for several years. He pointed out that YCUA uses significant amounts of natural gas for heating the facility as well as for sludge incineration.

Mr. Thomas also explained that, by using Exelon Energy, the Authority can save on the distribution charge, which is part of the cost for natural gas. He further advised that the price of the natural gas itself is the same for all three suppliers but that the estimated distribution savings is \$5,721.44 per year. Mr. Thomas stated that natural gas is an O & M expense.

Mr. Thomas recommended approval of the request for authorization to enter into the contract with Exelon Energy for the purchase and delivery of natural gas at the wastewater treatment plant.

Motion by Peoples to approve the request for authorization to enter into the contract with Exelon Energy for the purchase and delivery of natural gas at the wastewater treatment plant. Support by Doe.

Ms. Stumbo inquired as to the length of the contract. Mr. Thomas responded that the term of the agreement is one year. Mr. Doe asked for clarification that this contract will lock in the cost of the distribution but not the cost of the gas itself. Mr. Thomas responded affirmatively.

In favor: All. Opposed: None. (Motion carried)

E. Request to Approve - Purchase of Replacement Belts for the Ashbrook Belt Presses – Kevin Dupuis

Mr. Dupuis advised the Board that four vendors responded to solicitation for quotes on replacement belts for the Ashbrook belt presses and that the quotes ranged from \$1,360 to \$1,762. He indicated that specifications were distributed with the request as a minimum acceptable quality for bid of material. Mr. Dupuis explained that all vendors were asked to present the same specifications of their materials for comparison purposes.

He pointed out that past experience has presented an issue with the purchase of the least expensive material. Mr. Dupuis also explained that Filter Belts had supplied multiple purchases of ten belt orders but that the quality of these belts resulted in belts breaking before the expected 2,000 hours of operation. He further advised that an expected replacement of a pair of belts requires 12 total hours of labor for three mechanics and that broken belt removal and replacement results in nearly 50 total hours of labor for three mechanics.

Mr. Dupuis stated that, after switching to the Clear Edge belts, failures have diminished and the run hours have exceeded 2,000 hours in most cycles. He acknowledged that he would also like to purchase a set of belts from Micronics as a test for future reference and purchase opportunities. Mr. Dupuis confirmed that another supplier will keep the quoting competitive.

He also advised that Clear Edge will provide a quantity discount for eleven or more units, bringing the unit price down to \$1,709.

Mr. Dupuis recommended approval of the purchase of eleven belts from Clear Edge at a cost of \$1,709 each.

Motion by Doe to approve the purchase of eleven belts from Clear Edge at a cost of \$1,709 each. Support by Peoples. In favor: All. Opposed: None. (Motion carried)

F. Request to Approve - Purchase of Replacement of Incinerator Thermocouples and Thermal Wells – Kevin Dupuis

Mr. Dupuis advised the Board that, in preparation of preventative maintenance for the incinerator, he proposes that the Authority change the type of material that is being used for 11 thermal wells and 11 thermocouples from stainless steel to Inconel. He indicated that stainless steel has a temperature rating of 1,800°F compared to Inconel's rating of 2,430°F.

Mr. Dupuis explained that the cost for the Inconel units is considerably higher than that for stainless steel but that, because the incinerator typically operates at temperatures near or at 1,800°F, the stainless steel units are proving to be problematic due to sagging that is caused by the heat.

Mr. Dupuis also explained that YCUA has at least one unit on the incinerator that it presently cannot repair or replace. He further advised that that staff is of the opinion that the stainless steel thermal well has sagged to the point it is prohibiting the removal of the thermocouple. Mr. Dupuis stated that this will require the incinerator to be taken offline and for staff to physically enter the incinerator and cut off the sag in order to remove the well.

Mr. Dupuis recommended approval of the request to purchase 11 Inconel thermal wells in the amount of \$17,097.46 and 11 Inconel thermocouples in the amount of \$1,604.50 for a total cost of \$18,701.96.

Motion by Cameron to approve the purchase 11 Inconel thermal wells in the amount of \$17,097.46 and 11 Inconel thermocouples in the amount of \$1,604.50 for a total cost of \$18,701.96. Support by Doe.

Mr. Doe asked for clarification on how these units operate and why the problems have been occurring. Mr. Dupuis and Mr. Stachlewitz explained the process in greater detail.

In favor: All. Opposed: None. (Motion carried)

G. Request to Approve - Repair of McGregor Pump Station No. 3 Motor
– Kevin Dupuis

Mr. Dupuis advised the Board that Spina Electric Company picked up the motor from the McGregor pump station on May 9, 2012 and responded with an appraisal and estimate for repair of \$21,779 and a new motor cost estimate of \$50,000. He indicated that this is a UL-rated, two-speed motor rated at 400 / 200 HP at 480 Volts. Mr. Dupuis explained that Spina is a UL rated facility and that Arrow Pump and Motor, YCUA's former repair shop, has lost their UL rating. He pointed out that Spina has also done work for the Authority in the past, including the rewinding of the 2,250 HP 4160 Volt no. 1 aeration blower motor.

Mr. Dupuis recommended approval of the request to proceed with the repair of the No. 3 motor at the McGregor Pump Station by Spina Electric Company in the amount of \$21,779.

Motion by Doe to approve the repair of the No. 3 motor at the McGregor Pump Station by Spina Electric Company in the amount of \$21,779. Support by Cameron. In favor: All. Opposed: None. (Motion carried)

H. Request to Approve - Solicitation of Construction Bids re: 2012 Road Repairs
– Scott D. Westover

Mr. Westover advised the Board that this project will consist of permanent restoration of pavements disturbed by Authority excavations. He indicated that the project will include locations excavated primarily between June 1, 2011 and May 31, 2012.

Mr. Westover explained that the excavations were necessary to operate, maintain, and repair water supply and / or wastewater infrastructure in various locations in both the City of Ypsilanti and Charter Township of Ypsilanti. He pointed out that all restoration work will be completed in accordance with the agency having jurisdiction over the right-of-way or easement the repair is located within. Mr. Westover also explained that, upon the Board's approval, a request for bids will be issued in accordance with the Authority Purchasing Policy.

Mr. Westover recommended approval of the Solicitation of Construction Bids re: 2012 Road Repairs.

Motion by Cameron to approve the Solicitation of Construction Bids re: 2012 Road Repairs. Support by Peoples.

Mr. Stumbo commented that the length of time to make these road repairs is one of the biggest complaints received at the Township. She inquired as to whether there is any way to accomplish these repairs within 30 days of

making the cuts, rather than waiting a year. Mr. Westover responded that the thought process for waiting a few months between making the cut and completing the repair is that time is needed to allow for soil settling in the surrounding area in order for an effective repair to be made. He indicated that if the repair is done too quickly the permanent repair can be damaged if the ground underneath it settles even just a little bit, possibly resulting in a sink hole. Mr. Westover also explained that soliciting bids on individual repairs as they occur versus the entire season's repairs as a whole will most likely result in a higher per unit cost but that it is something that he can look into.

Ms. Stumbo inquired as to whether there is typically a mobilization fee. Mr. Westover responded that those fees are generally rolled into the per-unit cost. Ms. Stumbo further inquired as to whether a single bid can be requested to cover the work done in the previous year. Mr. Westover responded that it can be done, but that it may result in some rather large change orders.

Mr. Doe inquired as to whether the road repairs can be bid both ways in order to determine just how much more it will cost to do the individual repair jobs on an as-needed basis. Mr. Westover responded that he will discuss this with past and present contractors and report back to the Board on any alternatives.

In favor: All. Opposed: None. (Motion carried)

I. Request to Approve - Solicitation of Construction Bids re: Factory Street Pump Station Improvements Project – Scott D. Westover

Mr. Westover advised the Board that the proposed scope of this work includes removal and replacement of the existing screening equipment, all five existing pumps, the permanent standby generators, and new controls and instrumentation. He indicated that this addresses improvements to the last of the big four pump stations that went into service in 1982 and that similar improvements have been made at Willow Run and Martz Road over the past couple of years and are also presently underway at Snow Road.

Mr. Westover explained that the total project cost is estimated at \$2.718 million and is eligible for funding through the State Revolving Fund (SRF) loan program administered by the Michigan Department of Environmental Quality. He pointed out that, upon the Board's approval, a request for bids will be issued in accordance with the Authority Purchasing Policy and the requirements of the SRF loan program. Mr.

Westover also explained that staff hopes to begin work on this project in the fall.

Mr. Westover recommended approval of the Solicitation of Construction Bids re: Factory Street Pump Station Improvements Project.

Motion by Peoples to approve the Solicitation of Construction Bids re: Factory Street Pump Station Improvements Project. Support by Doe.

Mr. Doe commented that it seems as though it was not too long ago that there was some major work at the Factory Street pump station. Mr. Westover responded that the project to which he is referring was the header replacement project that took place about five or six years ago. Along with input from Mr. Dupuis, Mr. Westover proceeded to explain the two projects and their respective scopes of work in greater detail.

In favor: All. Opposed: None. (Motion carried)

J. Request to Approve - Solicitation of Construction Bids re: Wastewater Treatment Plant Effluent Water Upgrades – Scott D. Westover

Mr. Westover advised the Board that plant effluent water (PEW) is used for various functions at the wastewater treatment plant, such as a coolant for pumps and other mechanical equipment as well as irrigation. He indicated that the proposed scope of work includes removal and replacement of the existing pumps installed as part of the original wastewater treatment plant construction along with installation of new pumps in the tertiary filter building constructed as part of the recent expansion, which will add some much needed redundancy.

Mr. Westover explained that the total project cost is estimated at \$1.035 million and is eligible for funding through the State Revolving Fund (SRF) loan program administered by the Michigan Department of Environmental Quality. He pointed out that, upon the Board's approval, a request for bids will be issued in accordance with the Authority Purchasing Policy and the requirements of the SRF loan program.

Mr. Westover recommended approval of the Solicitation of Construction Bids re: Wastewater Treatment Plant Effluent Water Upgrades.

Motion by Cameron to approve the Solicitation of Construction Bids re: Wastewater Treatment Plant Effluent Water Upgrades. Support by Peoples. In favor: All. Opposed: None. (Motion carried)

K. Request to Approve - Change Order No. 1 re: Snow Road Pump Station Improvements Project – Scott D. Westover

Mr. Westover directed the Board's attention to this memorandum regarding Change Order No. 1 dated May 7, 2012 for the referenced project. He indicated that the change order includes four items that result in an increase of \$4,511.42 to the original contract amount.

Mr. Westover explained that the change order also extends the duration of the Contract by 90 days. He also directed their attention to a summary of the items is provided on the change order with additional justification provided by Tetra Tech.

Mr. Westover also explained that a significant cost increase resulting from modifications to the generator building and generator fuel supply system is essentially offset by a cost decrease due to a reduction in size to the proposed screening equipment. He further advised that staff feels that Change Order No. 1 is acceptable.

Mr. Westover recommended approval of Change Order No. 1 re: Snow Road Pump Station Improvements Project in the amount of \$4,511.42.

Motion by Doe to approve Change Order No. 1 re: Snow Road Pump Station Improvements Project in the amount of \$4,511.42. Support by Peoples.

Ms. Stumbo inquired as to the reason for the 90-day extension. Mr. Westover responded that there was some time needed to determine the sizing of the generator louvers and dampers and then get those items fabricated.

Mr. Doe inquired as to the amount of the contingency on this project. Mr. Westover responded that the overall loan has a 6% contingency, which the project is still well under even with this one change order. He indicated that he expects to see some minor change orders to be forthcoming but that nothing will be substantial.

In favor: All. Opposed: None. (Motion carried)

L. Request to Approve - Bypass and Repair of Joe Hall Drive Sewer— Scott D. Westover

Mr. Westover reminded the Board that analysis and subsequent repair of damaged sanitary sewer pipe and sink hole under the intersection of Frank Daniels Drive and Joe Hall Drive in the Charter Township of Ypsilanti was recently completed. He directed their attention to his memorandum summarizing of the efforts and costs associated with the analysis and repair.

Mr. Westover explained that the first phase of the project involved soliciting bids for temporary bypass pumping to allow for Authority staff to clean and televise the sanitary sewer. He pointed out that three prospective bidders were invited to attend pre-bid conference conducted at the project site on April 25, 2012 and a subsequent Request for Bid was issued to all three bidders, each of whom submitted a proposal.

Mr. Westover also explained that the low, responsible bid was received from Patriot Pumps, LLC of Howell, Michigan, in the amount of \$37,975. He further advised that a bid from Rain for Rain in the amount of \$10,455 was deemed unresponsive for a number of reasons. Mr. Westover stated that their proposal was not submitted on the bid form issued by the Authority and the response included numerous items that conflicted with the requirements outlined in the Request for Bid. He acknowledged that those discrepancies included language stating the quote was not based on prevailing wages and several statements identifying the Authority as being responsible for insuring the contractor, among others.

Mr. Westover confirmed that the bypass pumping was started Friday, May 11, 2012 and Authority staff had cleaned and televised the pipe by mid-morning on Saturday, May 12, 2012. He explained that the televised inspection revealed a significant leak at one joint along with a severe accumulation of debris but no grade problems in the pipe.

Mr. Westover pointed out that the determination that no grade problem existed allowed the pipe to be repaired without the need to excavate the intersection. Consequently, he stated, Authority staff requested that Patriot leave the temporary bypass equipment in place while trenchless repair methods were investigated with the hope that a contractor could mobilize to the site early during the week of May 14, 2012 to correct the deficiencies. Mr. Westover advised that Patriot indicated a standby rate of approximately half and that their daily bypass rate would apply, to which Authority staff agreed.

He indicated that numerous contacts were made to vendors who specialize in trenchless rehabilitation methods ranging from spot repair liners and seals, partial-length to full-length cured-in-place pipe lining, and pressure grouting of the joint. Mr. Westover explained that all of the lining products were identified as having at least a one-week lead time while Advanced Underground Inspection, LLC (AUI) indicated they could be on site within a couple of days to pressure grout and clean the remaining debris from the sanitary sewer. He pointed out that AUI provided a verbal time and material quote of approximately \$4,000 to complete the repair

and that Authority staff authorized AUI to proceed on a time and material basis.

Mr. Westover also explained that Patriot restarted the bypass pumps early on the morning of Thursday, May 17, 2012 and AUI started cleaning the sanitary sewer shortly thereafter. He further advised that AUI ultimately identified and grouted four leaking joints as well as a leak in the upstream manhole. Mr. Westover stated that, with the additionally identified leaks, AUI was on site longer than initially anticipated and their costs totaled \$7,136. He acknowledged that Patriot's efforts totaled \$45,212.10 and directed the Board's attention to the detailed breakdown of the costs for each vendor. Mr. Westover confirmed, however, that it should be noted that the total cost for the work at \$52,348.10 is much less than what it would cost to excavate the intersection to repair the sanitary sewer.

Mr. Westover recommended approval of the Bypass and Repair of Joe Hall Drive Sewer in the amount of \$52,348.10.

Motion by Doe to approve the Bypass and Repair of Joe Hall Drive Sewer in the amount of \$52,348.10. Support by Cameron.

Ms. Stumbo inquired as to the nature of the gap that was mentioned in one of the reports. Mr. Westover responded and explained the nature of the gap in detail.

Mr. Doe inquired as to the nature of the large obstruction that was mentioned. Mr. Westover responded that it consisted of hardened debris that was so dense that YCUA was not able to remove it without the assistance of AUI's more powerful vactor.

In favor: All. Opposed: None. (Motion carried)

M. Fund Balance Report – Larry R. Thomas

Informational only; no motion from the Board required.

N. Financial Report – Authority Net Assets – Larry R. Thomas

Informational only; no motion from the Board required.

O. Usage Report – Consumption Report – Larry R. Thomas

Informational only; no motion from the Board required.

P. Attorney's Report – There was no attorney's report for the month.

Q. Environmental Report – Perry M. Thomas

Mr. Thomas advised the Board that YCUA submitted the monthly discharge monitoring report for April 2012 and was in compliance with all regulated pollutant limitations and procedures.

He reminded them that a violation notice had been received as a result of a sanitary sewer overflow on Huron Street. Mr. Thomas explained that YCUA issued a notice to proceed to the lining contractor to line the Water Street interceptor and also installed three portable flow meters to measure the flow in the Huron Street interceptor.

He pointed out that, in September of 2003, YCUA entered into a District Compliance Agreement (DCA) with MDEQ due to the Authority's sewer master plan that was completed in 1999. Mr. Thomas also explained that the master plan showed a poor build out during a 25-year storm in that approximately nine structures would not meet the capacity required. He further advised that those nine projects were put into a DCA and that eight of those projects have been completed, either through construction or by additional modeling.

Mr. Thomas stated that the last remaining project is the Snow Road project that is currently under construction. He acknowledged that, once this project has been completed, YCUA will request that the DCA be terminated.

Mr. Peoples commended staff on the excellent work.

Informational only; no motion from the Board required.

R. Director's Report – There was no director's report for the month.

4. OLD BUSINESS:

S. Discussion Item – YCUA Board Policy re: The Role of the Board of Commissioners in Personnel Discipline and Grievance Matters

Ms. Stumbo suggested that this item remain on table until all Board members can be present for the discussion.

5. OTHER BUSINESS: There was no other business for the month.

6. STATEMENTS AND CHECKS: Motion by Peoples to pay the bills in the amount of \$2,610,671.89. Support by Doe. In favor: All. Opposed: None. (Motion carried)

7. PUBLIC COMMENTS:

Kevin Dupuis addressed the Board and advised them staff has been attempting for some time to get a suction valve for one of the pumps at the North Golfside station. He indicated that the only way to isolate the station was to put a plug between the two wet wells. Mr. Dupuis explained that in the past, this kind of work was done at night during times of low flow but that, in this case, the crews that were supervised in this work by Stacey Reynolds and specifically Mike Morris who did the wet well entry, did an excellent job of completing the work even though it meant working knee-deep in raw sewage.

Mr. Dupuis also explained that having this plug in place will allow the installation of the suction valve to be done in a much safer environment. He further advised that he wishes to express his appreciation for the Authority's having provided the opportunity and the training to make this work possible. Mr. Dupuis stated that the crews deserve recognition for a job well done in a very short amount of time.

The Board members concurred.

8. **ADJOURNMENT:** Motion by Doe to adjourn the meeting at 9:45 a.m. Support by Peoples: In favor: All. Opposed: None. (Motion carried)



Respectfully submitted,

A handwritten signature in blue ink that reads 'Brenda L. Stumbo'. The signature is written in a cursive style and is positioned above a horizontal line.

BRENDA L. STUMBO, Chair

**YCUA RESOLUTION NO. 12-5 ANNOUNCING
THE RETIREMENT OF TIMOTHY G. STACHLEWITZ AND
COMMENDING HIM FOR HIS SERVICE**

Minutes of a regular meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, held in the Authority, on the 22nd day of May 2012 at 9:00 o'clock a.m., Eastern Daylight Time.

PRESENT: Commissioners Brenda L. Stumbo, Andrew Cameron, Larry J. Doe, and
Gregory A. Peoples.

ABSENT: Commissioners None.

The following preamble and resolution were offered by Commissioner Peoples and supported by Commissioner Doe.

WHEREAS, Timothy G. Stachlewitz, an employee of the Ypsilanti Community Utilities Authority, has completed thirty-five (35) years of service to the Authority; and

WHEREAS, Timothy G. Stachlewitz has requested retirement as of May 31, 2012.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Ypsilanti Community Utilities Authority commends Timothy G. Stachlewitz for his accomplishments and years of service to the Authority and expresses its appreciation to him.

BE IT FURTHER RESOLVED THAT a suitably inscribed copy of this Resolution of Retirement be sent to Timothy G. Stachlewitz as an expression of the Board's sincere appreciation for his years of service and the desire to convey its best wishes for good health and happiness in his retirement.

AYES: Commissioners Brenda L. Stumbo, Andrew Cameron, Larry J. Doe, and
Gregory A. Peoples.

NAYS: Commissioners None.

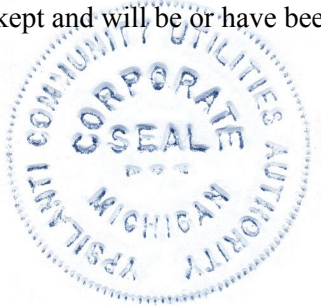
RESOLUTION DECLARED ADOPTED.





ANDREW CAMERON, Secretary - Treasurer

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a regular meeting held on the 22nd day of May 2012 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.



ANDREW CAMERON, Secretary - Treasurer