



# Minutes

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**YPSILANTI COMMUNITY UTILITIES AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
Tuesday, June 26, 2012 – 9:00 a.m.  
YCUA Administration Building  
2777 State Road  
Ypsilanti, MI 48198-9112**

**Members Present:** Brenda L. Stumbo, Larry J. Doe, and Gregory A. Peoples.

**Members Absent:** Andrew Cameron.

1. **CALL TO ORDER:** Ms. Stumbo called the meeting to order at 9:01 a.m.
2. **MINUTES OF THE PREVIOUS MEETINGS:** Motion by Peoples to receive and file the minutes of the May 22, 2012 meeting as presented. Support by Doe. In favor: All. Opposed: None. (Motion carried.)
3. **NEW BUSINESS:**
  - A. **Request to Approve – YCUA Resolution No. 12-6 Approving Contracts re: SRF Wastewater Bonds – Larry R. Thomas**

Mr. Thomas directed the Board's attention to a resolution and two contracts prepared by YCUA's bond counsel Tom Colis. He indicated that the contracts are between YCUA and Ypsilanti Township and concern SRF bonds to be issued for projects in the wastewater treatment plant involving the plant effluent water (PEW) system and the retention basin pipe work. Mr. Thomas explained that the contracts specify that Authority revenues will pay the debt costs and that the resolution approves the two contracts.

He pointed out that Ypsilanti Township has approved the retention basin pipe work contract as well as an amended PEW contract. Mr. Thomas also explained the contracts between YCUA and Ypsilanti Township are required to specify that YCUA will pay the bond costs with its revenues in exchange for Ypsilanti Township's full faith and credit.

He also stated that Pat McGow from Miller Canfield will be present at the meeting to answer any questions about the resolution or the contracts.

Mr. McGow proceeded to give a detailed report on the same and also responded to questions from the Board.

Motion by Peoples to approve YCUA Resolution No. 12-6 Approving Contracts re: SRF Wastewater Bonds. Support by Doe. In favor: All. Opposed: None. (Motion carried)

**B. Request to Approve – YCUA Resolution No. 12-7 re: Retirement for Steven Wyzgoski – Larry R. Thomas**

Mr. Thomas advised the Board that Steve Wyzgoski, chemist for the Authority, has completed 27 years of service to YCUA and has requested retirement as of June 29, 2012. He directed the Board's attention to a Board resolution announcing Mr. Wyzgoski's retirement and commending him for his service. Mr. Thomas explained that Mr. Wyzgoski has been a valuable member of the Authority staff for 27 years and the resolution is fitting at the time of his retirement.

Mr. Thomas recommended approval of YCUA Resolution No. 12-7 re: Retirement for Steven Wyzgoski.

Motion by Doe to approve YCUA Resolution No. 12-7 re: Retirement for Steven Wyzgoski. Support by Peoples. In favor: All. Opposed: None. (Motion carried)

Ms. Stumbo inquired as to whether the Personnel Committee will be discussing the filling of Mr. Wyzgoski's position. Mr. Thomas responded affirmatively.

**C. Request to Approve – Appointment of Hearing Officer for Charter Township of Ypsilanti – Larry R. Thomas**

Mr. Thomas advised the Board that Mark Namatevs was the hearing officer for township billing disputes prior to his resignation. He indicated that the Board needs to appoint a new hearing officer for township cases.

Mr. Thomas explained that, historically, a city representative hears the township cases and a township representative hears the city cases.

Motion by Stumbo to appoint Andrew Cameron as the Hearing Officer for Charter Township of Ypsilanti. Support by Doe. In favor: All. Opposed: None. (Motion carried)

**D. Request to Approve - Solicitation of Sealed Bids re: 2012 Incinerator Emissions Testing – Perry M. Thomas**

Mr. Thomas advised the Board that the Authority is required to do emissions testing on the incinerator annually. He indicated that, this year, YCUA is required to test for carbon monoxide and mercury in the stack

gases. Mr. Thomas explained that the Authority is considering doing additional testing on sulfur dioxide and PCBs. He pointed out that, although not required at this time, the additional testing may help YCUA's planning efforts for incinerator operation. Mr. Thomas also explained that he is also recommending that the Authority test for fluoride before and after the granulated activated carbon absorber.

Mr. Thomas recommended approval of the Solicitation of Sealed Bids re: 2012 Incinerator Emissions Testing.

Motion by Peoples to approve the Solicitation of Sealed Bids re: 2012 Incinerator Emissions Testing. Support by Doe.

Ms. Stumbo commented that she thinks it is great that YCUA continues to be environmental leaders and that testing more is a good way to protect the environment and the Authority's infrastructure.

In favor: All. Opposed: None. (Motion carried)

**E. Request to Approve - Proposed Revisions to YCUA Industrial Pretreatment Program (IPP) – Perry M. Thomas**

Mr. Thomas advised the Board that staff has determined that YCUA's Industrial Pretreatment Program (IPP) needs some revisions in order to comply with new rules from MDEQ. He indicated that he has revised the current IPP to satisfy those new rules.

Mr. Thomas directed the Board's attention to information noting the various changes that have been made as well as a complete copy of the IPP for their review. He pointed out that MDEQ has reviewed the proposed changes and has given YCUA its approval.

Mr. Thomas also explained that, once approved by the Board, MDEQ will public notice the changes for 30 days.

Mr. Thomas recommended approval of the Proposed Revisions to YCUA Industrial Pretreatment Program (IPP).

Motion by Doe to approve the Proposed Revisions to YCUA Industrial Pretreatment Program (IPP). Support by Peoples. In favor: All. Opposed: None. (Motion carried)

**F. Request for Consideration - Road Cut Restoration Procedure Alternatives – Scott D. Westover**

Mr. Westover directed the Board's attention to his memorandum, which addresses the procedure for restoration of paved surfaces that are disturbed during operation, maintenance and / or repair of water supply and / or wastewater system infrastructure. He reminded them that, during the May

22, 2012 Board of Commissioners meeting, it was requested that alternative procedures be investigated.

Mr. Westover explained that the overriding concern expressed by the Board was customer complaints regarding the amount of time between the original removal and subsequent permanent restoration. He pointed out that currently, permanent restoration of disturbed pavements is typically completed by a contractor on an annual basis between Labor Day and mid-November.

Mr. Westover also explained that the typical road repair project includes permanent restoration of cuts made between June 1 of the previous year and May 31 of the current year and that, for this year, that period will be June 1, 2011 to May 31, 2012. He further advised that, given those parameters, it is feasible that a pavement disturbed on June 1 of any given year will likely not be permanently restored until sometime between September and mid-November of the following year, anywhere from 15 to almost 18 months later.

Mr. Westover stated that alternative procedures that have been considered include: restoration by Authority staff, restoration by an on-call contractor working for the Authority, and variations of the current process. He acknowledged that, given the excessive time period that could result with the current procedure, it is clear that improvements need to be made and that the process as it stands now is not acceptable.

Mr. Westover confirmed that there are two items that affect the timing of any paving restoration program, the first being the fact that the Michigan Department of Transportation, whose policies and procedures are almost universally accepted by all other road agencies in the state, dictates that asphalt paving can only occur in this region between May 5 and November 15 of any given year. He explained that it should be noted that the majority of road excavations, particularly those caused by failures in the water supply system, occur outside of the paving season limitations, which will inevitably result in a delay before permanent restoration can occur.

Mr. Westover pointed out that the second item concerns compaction of the backfill material as it is placed in the excavation by Authority staff. He also stated that, due to a number of factors (particularly lack of control of the moisture content of the backfill material), it is prudent for the Authority to allow some time to lapse between the pavement disturbance and the permanent restoration in order for the backfill to settle.

Mr. Westover advised the Board that it is felt that contracting for this work is still the best option for the Authority and its customers. He indicated that, without considering Authority staffing levels, it is understood that approximately \$100,000 of paving equipment would need to be purchased in order for the permanent restoration to be completed in-house.

Mr. Westover explained that, in order to limit the duration between pavement disturbance and permanent restoration, it is recommended in future years that two contracts be bid. He pointed out that the first contract would include cuts made between June 1 and November 30 of a given year and would be completed between May 5 and June 30 of the following year. Mr. Westover also explained that the second contract would include cuts made between December 1 of the previous year and May 31 of the current year with those locations restored between September and November.

Mr. Westover recommended approval of the Road Cut Restoration Procedure Alternatives as presented.

Motion by Peoples to approve the Road Cut Restoration Procedure Alternatives as presented. Support by Doe.

Ms. Stumbo commented that she thinks it is great that this has been done because it will help the residents, as this has been their primary complaint.

In favor: All. Opposed: None. (Motion carried)

**G. YCUA Resolution No. 12-8 to Adopt the YCUA SRF Project Plan Dated June 29, 2012 – Scott D. Westover**

Mr. Westover directed the Board's attention his memorandum and a resolution required by the Michigan Department of Environmental Quality for YCUA's State Revolving Fund (SRF) project plan. He indicated that the resolution is similar to those adopted for previous versions of the SRF project plan.

Mr. Westover explained that it is recommended that the Board of Commissioners approve the resolution at this time so that the SRF project plan can be submitted by the July 1, 2012 deadline.

Mr. Westover recommended approval of YCUA Resolution No. 12-8 to Adopt the YCUA SRF Project Plan Dated June 29, 2012.

Motion by Peoples to approve the YCUA Resolution No. 12-8 to Adopt the YCUA SRF Project Plan Dated June 29, 2012. Support by Doe. In favor: All. Opposed: None. (Motion carried)

**H. Request to Approve - Solicitation of Construction Bids re: WWTP Influent Force Main Air Vent Repairs – Scott D. Westover**

Mr. Westover directed the Board's attention to his memorandum requesting authorization to solicit construction bids for repairs to the air vents on the influent force mains at the headworks of the wastewater treatment plant. He indicated that the influent force mains convey wastewater to the plant from the Factory Street, Willow Run, and Snow Road pump stations. Mr. Westover explained that the air vents are located at a high point on the force mains located just upstream of the influent wet well and allow air to escape the system rather than accumulating at the crowns of the pipe and obstructing flow.

He pointed out that, as indicated on the photographs contained in their Board packets, the air vent piping has deteriorated to the point that there are holes in the material. Mr. Westover also explained that the photographs also show temporary measures that have been placed. He further advised that the compromised pipe is a potential source of odors.

Mr. Westover stated that the opinion of probable project cost is approximately \$50,000, which would be paid through the operations and maintenance budget. He acknowledged that, upon the Board's approval, a request for bids will be issued in accordance with the Authority's Purchasing Policy.

Mr. Westover recommended approval of the Solicitation of Construction Bids re: WWTP Influent Force Main Air Vent Repairs.

Motion by Doe to approve the Solicitation of Construction Bids re: WWTP Influent Force Main Air Vent Repairs. Support by Peoples. In favor: All. Opposed: None. (Motion carried)

**I. Request to Approve - Solicitation of Construction Bids re: Sanitary Sewer Root Treatment – Scott D. Westover**

Mr. Westover directed the Board's attention to his memorandum requesting authorization to solicit bids for chemical root treatment of rear yard sanitary sewers in both the Charter Township of Ypsilanti and the City of Ypsilanti. He indicated that the sanitary sewers in question are all located in rear or side yards of properties and have been lined using the cured-in-place pipe technique within the past decade.

Mr. Westover explained, however, that the lining process only improved the integrity of the sanitary sewer main, and the building sewers and the connections between the building sewers and the sanitary sewer main have continued to be plagued by root intrusion. He directed their attention to

photographs generated during closed circuit television inspection of the rear-yard sanitary sewers by Authority personnel.

Mr. Westover also explained that Authority staff has investigated a number of methods to reduce or eliminate the root intrusion problem. He further advised that permanent solutions require lining or replacement of the building sewer, neither of which at this point appear to be cost-effective or physically practical. Mr. Westover stated that, although not a permanent solution, chemical treatment to kill the roots is felt to be the best option currently available. He acknowledged that the treatment should eliminate the root intrusions for at least two years and may limit root growth for up to five years. Mr. Westover confirmed that Authority staff will continue to monitor technological and economic changes to hopefully identify a cost-effective, permanent solution.

He explained that the opinion of probable project cost is approximately \$45,000, which would be paid through the operations and maintenance budget. Mr. Westover pointed out that, upon the Board's approval, a request for bids will be issued in accordance with the Authority's Purchasing Policy.

Mr. Westover recommended approval of the Solicitation of Construction Bids re: Sanitary Sewer Root Treatment.

Mr. Doe inquired as to who is responsible for the lateral. Mr. Thomas responded that YCUA is responsible for the portion under the easement but that the homeowner is responsible for the rest of the lateral leading up the home.

Motion by Peoples to approve the Solicitation of Construction Bids re: Sanitary Sewer Root Treatment. Support by Doe.

Ms. Stumbo inquired as to whether this is something that can be done in-house in the future. Mr. Westover responded that staff can look into that possibility but that he is of the opinion that the Authority does not presently have the proper equipment. Jeff Castro interjected that specially-equipped vehicles are generally required to handle these types of chemicals but agreed that staff can examine the alternatives.

In favor: All. Opposed: None. (Motion carried)

**J. Request to Approve - Solicitation of Construction Bids re: West Cross Street Water Supply Improvements – Scott D. Westover**

Mr. Westover directed the Board's attention to his memorandum requesting authorization to solicit construction bids for improvements to the water supply system in the City of Ypsilanti. He indicated that the

project will involve installation of approximately 1,800 feet of 8-inch and 12-inch diameter water main within West Cross Street between Washtenaw Avenue and Wallace Boulevard. Mr. Westover explained that the new water main will replace old and undersized pipes and will improve water quantity and pressure in the area.

He pointed out that the water supply system improvements will be completed in conjunction with road reconstruction being undertaken by the City of Ypsilanti. Mr. Westover also explained that the opinion of probable construction cost for the project is \$470,000 and that it is anticipated that the project will be paid for using City Reserve for Construction funds.

He further advised that, upon the Board's approval, plans and specifications for the water supply improvements will be provided to the City of Ypsilanti for inclusion in the road construction contract the Michigan Department of Transportation will bid on behalf of the City.

Mr. Westover recommended approval of the Solicitation of Construction Bids re: West Cross Street Water Supply Improvements.

Motion by Peoples to approve the Solicitation of Construction Bids re: West Cross Street Water Supply Improvements. Support by Doe. In favor: All. Opposed: None. (Motion carried)

**K. Request to Approve - Solicitation of Construction Phase Engineering Proposal re: West Cross Street Water Supply Improvements – Scott D. Westover**

Mr. Westover directed the Board's attention to his memorandum requesting authorization to solicit a proposal for construction phase engineering services from Orchard, Hiltz and McCliment, Inc. (OHM) to assist during implementation of improvements to the water supply system in the City of Ypsilanti as described in the previous item.

He indicated that, although Authority staff completed the design phase engineering for the project, it is felt OHM is the best option for providing construction phase engineering services, particularly observation, due to the fact that they will be performing construction phase engineering for the road improvements being constructed by the City.

Mr. Westover recommended approval of the Solicitation of Construction Phase Engineering Proposal re: West Cross Street Water Supply Improvements.



Motion by Doe to approve the Solicitation of Construction Phase Engineering Proposal re: West Cross Street Water Supply Improvements. Support by Peoples.

Ms. Stumbo asked that better wording be developed to describe these construction bid items as presently the wording is vague and confusing. Mr. Peoples concurred and added that it could be misconstrued by the public that YCUA is paying twice for the same thing. Mr. Westover indicated that he would try to come up with something more descriptive and less confusing.

In favor: All. Opposed: None. (Motion carried)

**L. Request to Approve - Solicitation of Construction Phase Engineering Proposal re: Factory Street Pump Station Improvements – Scott D. Westover**

Mr. Westover directed the Board's attention to his memorandum requesting authorization to solicit a proposal for construction phase engineering services from Tetra Tech to assist during upcoming improvements at the Factory Street Pump Station in the City of Ypsilanti.

He indicated that, due to the fact that Tetra Tech completed the design phase engineering, it is felt they are the best option for providing engineering services during the construction phase of the project. Mr. Westover confirmed that this is an SRF-eligible project.

Mr. Westover recommended approval of the Solicitation of Construction Phase Engineering Proposal re: Factory Street Pump Station Improvements.

Motion by Doe to approve the Solicitation of Construction Phase Engineering Proposal re: Factory Street Pump Station Improvements. Support by Peoples.

Ms. Stumbo inquired as to whether there is a dollar amount on this item. Mr. Westover responded that a conservative, not-to-exceed number of \$200,000 was included in the loan.

In favor: All. Opposed: None. (Motion carried)

**M. Request to Approve - Solicitation of Construction Phase Engineering Proposal re: Wastewater Treatment Plant PEW Upgrades – Scott D. Westover**

Mr. Westover directed the Board's attention to his memorandum requesting authorization to solicit a proposal for construction phase engineering services from Tetra Tech to assist during upcoming

improvements to the plant effluent water system at the wastewater treatment plant.

He indicated that, due to the fact that Tetra Tech completed the design phase engineering, it is felt they are the best option for providing engineering services during the construction phase of the project. Mr. Westover confirmed that this is an SRF-eligible project.

Mr. Westover recommended approval of the Solicitation of Construction Phase Engineering Proposal re: Wastewater Treatment Plant PEW Upgrades.

Motion by Peoples to approve the Solicitation of Construction Phase Engineering Proposal re: Wastewater Treatment Plant PEW Upgrades. Support by Doe. In favor: All. Opposed: None. (Motion carried)

**N. Request to Approve - Change Order No. 1 re: Paint Creek Interceptor Outlet Improvements – Scott D. Westover**

Mr. Westover directed the Board's attention to his memorandum clarifying the items included as part of Change Order No. 1 for the referenced project. He indicated that the change order includes adjustments to reflect actual quantities installed and increases the original contract amount by \$30,933.70.

Mr. Westover explained that the majority of the additional costs are attributable to increases in the amount of trench dewatering system installed and restoration quantities. He pointed out that Change Order No. 1 also includes an additional item dealing with the increase of manhole diameters, an item that was discussed as a possible change when the construction contract was authorized by the Board.

Mr. Westover also explained that, if approved, the final contract price for this project will be \$202,845.20, which is slightly more than the authorized construction budget of \$200,000. He further advised, however, that it should be noted that the opinion of probable construction cost for this project was \$229,625.

Mr. Westover recommended approval of the Change Order No. 1 re: Paint Creek Interceptor Outlet Improvements in the amount of \$30,933.70.

Motion by Peoples to approve the Change Order No. 1 re: Paint Creek Interceptor Outlet Improvements in the amount of \$30,933.70. Support by Doe.

Mr. Doe inquired as to how much topsoil was used. Mr. Westover responded that it essentially doubled in length from what was originally

anticipated and went all the way down to the creek. He indicated that these types of details will be looked at more closely in the future.

In favor: All. Opposed: None. (Motion carried)

**O. Request to Approve - Purchase of Vaughan PSST Mix Pump Seal and Replacement Parts – Kevin G. Dupuis**

Mr. Dupuis advised the Board that primary storage mix pump no. 4 is in need of a new mechanical seal. He indicated that, because this pump is ten years old and has in excess of 11,000 hours, the supplier, Vaughan, is recommending the purchase of a set of replacement parts including the mechanical seal at a cost of \$10,350. Mr. Dupuis explained that Vaughan is basing this suggestion also on the degree of disassembly required to replace the mechanical seal. Mr. Dupuis explained that the cost to replace the pump is quoted as \$20,528.

Mr. Westover recommended approval of the Purchase of Vaughan PSST Mix Pump Seal and Replacement Parts in the amount of \$10,350.

Motion by Doe to approve the Purchase of Vaughan PSST Mix Pump Seal and Replacement Parts in the amount of \$10,350. Support by Peoples. In favor: All. Opposed: None. (Motion carried)

**P. Fund Balance Report – Larry R. Thomas**

Mr. Thomas directed the Board's attention to the Fund Balance Report for May 31, 2012. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Informational only; no motion from the Board required.

**Q. Financial Report – Authority Net Assets – Larry R. Thomas**

Mr. Thomas directed the Board's attention to the Financial Report – Authority Net Assets Report for May 31, 2012. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Informational only; no motion from the Board required.

**R. Usage Report – Consumption Report – Larry R. Thomas**

Mr. Thomas directed the Board's attention to the Consumption Report. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Informational only; no motion from the Board required.

**S. Attorney's Report** –Thomas E. Daniels

Mr. Daniels advised the Board that his last report was in the form of a confidential written communication regarding the history and status of the WTUA negotiations. He indicated that he is now able to provide further update on that matter.

Mr. Daniels explained that YCUA staff will be resuming discussions with WTUA on July 12<sup>th</sup>. He pointed out that the negotiations are moving forward that he invites any comments or questions from the Board at any time.

**T. Environmental Report** – Perry M. Thomas

Mr. Thomas advised the Board that YCUA submitted its monthly discharge monitoring report for May 2012 and was in compliance with all regulated pollutants and procedures. He indicated that the Authority is now in possession of its new draft NPDES permit, which allows YCUA to discharge its plant effluent into the waters of the state.

Mr. Thomas explained that the Authority's comment period is until August 1<sup>st</sup>, during which time staff will review the draft permit and making comments to make sure it is something that YCUA can comply with and that all of the Authority's requirements are in line with other publically-owned treatment facilities' requirements.

He pointed out that, as an update to the violation notice which YCUA received as a result of sanitary sewer overflows at the Huron Street / Michigan Avenue structure, he is able to report that Insituform lining of the interceptor is scheduled for completion by the end of July.

Mr. Thomas also explained that the survey of the Pearl Street relief sewer, which conveys water from the Huron Street interceptor down to the Huron River interceptor, has been completed and that the sag there is being addressed with the design of a resolution by the YCUA engineering department. He further advised that this resolution will take the capacity of this infrastructure back to its original design.

Mr. Thomas stated that the last project associated with the District Compliance Agreement with MDEQ is the Snow Road pump station improvements, a \$500,000 improvements project which is now proceeding after some delays. He acknowledged that the substantial completion date is likely to occur by the end of the year.

Informational only; no motion from the Board required.

**U. Director's Report – Larry R. Thomas**

Mr. Thomas introduced the Board to the Authority's new Human Resources Director Kimberly Robinson. Ms. Robinson was welcomed by the individual Board members.

**4. OLD BUSINESS:**

**V. Discussion Item – YCUA Board Policy re: The Role of the Board of Commissioners in Personnel Discipline and Grievance Matters**

Motion by Doe to remove the YCUA Board Policy re: The Role of the Board of Commissioners in Personnel Discipline and Grievance Matters item from table. Support by Doe. In favor by Roll Call Vote: Doe, Peoples, and Stumbo. Opposed: None. (Motion carried)

Ms. Stumbo reminded the Board that a lengthy discussion took place on this item at a previous meeting and that it had been tabled for several months in the hopes of deliberation by a full membership of the Board.

Mr. Thomas advised the Board that this policy was put in place after an incident took place approximately 10 years ago wherein there was perceived interference by a Board member in an employee disciplinary action that was taking place. He indicated that this particular Board member felt it was their responsibility to defend Union members against management in a grievance procedure, which put YCUA leadership in a very difficult position.

Mr. Doe commented that he does not believe that a policy should have been implemented in response to something that is being described as an isolated incident.

Ms. Stumbo indicated that the policy was used to intimidate the employees, who would feel threatened that they would lose their jobs if they talked to a Board member. Mr. Thomas stated that this was not the intention of the policy. Ms. Stumbo responded that it is, nonetheless, what it turned into.

Patrick Morris, Chief Stewart for AFSCME union, addressed the Board and indicated that his membership interprets the policy as a means of protecting the employees from Board members requesting potentially sensitive personal information without a FOIA request being made in writing or without the proper notification of the employees. He advised the Board that, in private industry, no one has the right to request these types of documents but because YCUA is publicly owned, personnel records must be requested formally through FOIA unless it is "private by

nature” or falls under HIPAA. Ms. Stumbo commented that the policy under discussion has nothing to do with the requesting of employee personnel records.

Mr. Peoples interjected that anyone has the right to address the Board during the public comments section of the Board meetings and that this policy does not and cannot override that right. He added that, since it does not appear that either Board or the union feels strongly that the policy serves any real purpose nor does it appear to even be enforceable, he would recommend rescinding it.

Motion by Peoples to rescind the YCUA Board Policy re: The Role of the Board of Commissioners in Personnel Discipline and Grievance Matters. Support by Doe. In favor: All. Opposed: None. (Motion carried)

**5. OTHER BUSINESS:**

**W. Request Approve – Establishment of a Bank Account for Deposit of Water Supply System No. 8 Bond Funds – Larry R. Thomas**

Mr. Thomas advised the Board that YCUA needs to establish a bank account to hold the Water Supply System No. 8 bond funds, which will be received on Thursday of this week. He indicated that this will be the construction fund for the Oaklawn / Emerick / Ecorse area water main replacements. Mr. Thomas advised that the account will be opened at PNC Bank, which is the Authority’s primary banking institution.

Mr. Thomas recommended approval of the request for the Establishment of a Bank Account for Deposit of Water Supply System No. 8 Bond Funds.

Motion by Doe to approve the Establishment of a Bank Account for Deposit of Water Supply System No. 8 Bond Funds. Support by Peoples. In favor: All. Opposed: None. (Motion carried)

**6. STATEMENTS AND CHECKS:** Motion by Peoples to pay the bills in the amount of \$3,273,154.48. Support by Doe. In favor: All. Opposed: None. (Motion carried)

**7. PUBLIC COMMENTS:**

Perry M. Thomas advised the Board that a series of odor complaints was received by the Authority during mid-June. He indicated that, in response, YCUA staff as planned some community outreach activities designed to keep the citizenry informed on the \$1.7 million odor control project taking place at the Authority, which is scheduled to be completed by the end of the year. Ms. Stumbo responded that this is a great idea and that she would also recommend utilizing a direct mailing piece as well as online social media such as Facebook and Twitter.

Mr. Westover interjected that he was in attendance at the Township Board meeting the night before and that he spoke with the West Willow neighborhood association representative. He indicated that this is a new line of communication that he will keep open.

Mr. Thomas explained that all odor complaints are documented and that YCUA staff always encourages residents to contact the Authority with their comments and / or concerns.

8. **ADJOURNMENT:** Motion by Doe to adjourn the meeting at 10:15 a.m. Support by Peoples. In favor: All. Opposed: None. (Motion carried)

Respectfully submitted,



BRENDA L. STUMBO, Chair



**YCUA RESOLUTION No. 12-6 APPROVING CONTRACTS**  
**(Wastewater Treatment Plant Improvements)**

**Ypsilanti Community Utilities Authority**  
**County of Washtenaw, Michigan**

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Minutes of a regular meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, held on the 26<sup>th</sup> day of June, 2012 at 9:00 o'clock a.m., prevailing Eastern Time.

PRESENT: Commissioners Brenda L. Stumbo, Larry J. Doe, and  
Gregory A. Peoples.

ABSENT: Commissioners Andrew Cameron

The following preamble and resolution were offered by Commissioner Peoples and supported by Commissioner Doe:

WHEREAS, the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, intends to authorize the issuance and sale of its Wastewater System Bonds (Charter Township of Ypsilanti), in two or more series, pursuant to Act 233, Public Acts of Michigan, 1955, as amended, in an aggregate amount of not to exceed Three Million Five Hundred Eighty Five Thousand Dollars (\$3,585,000), for the purpose of defraying the cost of the acquisition, construction of certain wastewater system improvements, consisting of the replacement of existing and installation of additional pumps, piping and appurtenances associated with the plant effluent water system and certain improvements to the existing retention and equalization basins discharge header piping and pumps, to serve the Township; and

WHEREAS, a PEW Contract and a Retention Contract (collectively, the "Contracts") have been prepared between the Authority and the Township to provide for the financing of the



cost of said improvements, which Contracts have been reviewed by the Board of Commissioners;  
and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Contracts are hereby approved and the Chair and Secretary are each authorized to sign the same on behalf of the Authority.
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution by and the same hereby are rescinded.

AYES: Commissioners Brenda L. Stumbo, Larry J. Doe, and Gregory A. Peoples.

NAYS: Commissioners None

RESOLUTION DECLARED ADOPTED.



  
BRENDA L. STUMBO, Chair

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a regular meeting held on the 26<sup>th</sup> day of June, 2012 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.



  
BRENDA L. STUMBO, Chair

20,250,705-1088888-01634

**YCUA RESOLUTION NO. 12-7 ANNOUNCING  
THE RETIREMENT OF STEVEN WYZGOSKI AND  
COMMENDING HIM FOR HIS SERVICE**

Minutes of a regular meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, held in the Authority, on the 26<sup>th</sup> day of June 2012 at 9:00 o'clock a.m., prevailing Eastern Time.

PRESENT: Commissioners Brenda L. Stumbo, Larry J. Doe, and Gregory A. Peoples.

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ABSENT: Commissioners Andrew Cameron

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The following preamble and resolution were offered by Commissioner Doe and supported by Commissioner Peoples.

WHEREAS, Steven Wyzgoski, an employee of the Ypsilanti Community Utilities Authority, has completed twenty-seven (27) years of service to the Authority; and

WHEREAS, Steven Wyzgoski has requested retirement as of June 29, 2012.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Ypsilanti Community Utilities Authority commends Steven Wyzgoski for his accomplishments and years of service to the Authority and expresses its appreciation to him.

BE IT FURTHER RESOLVED THAT a suitably inscribed copy of this Resolution of Retirement be sent to Steven Wyzgoski as an expression of the Board's sincere appreciation for his years of service and the desire to convey its best wishes for good health and happiness in his retirement.

AYES: Commissioners Brenda L. Stumbo, Larry J. Doe, and Gregory A. Peoples.

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NAYS: Commissioners None.

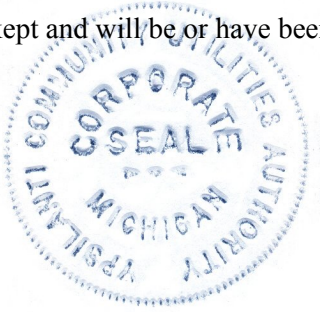
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RESOLUTION DECLARED ADOPTED.



Brenda L. Stumbo  
BRENDA L. STUMBO, Chair

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a regular meeting held on the 26<sup>th</sup> day of June 2012 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.



BRENDA L. STUMBO, Chair

**YCUA RESOLUTION 12-8**  
(A RESOLUTION TO ADOPT THE  
YCUA STATE REVOLVING FUND PROJECT PLAN  
DATED JUNE 29, 2012)

**WHEREAS**, the Ypsilanti Community Utilities Authority recognizes the need to make improvements to its existing wastewater collection and treatment system; and

**WHEREAS**, the Ypsilanti Community Utilities Authority prepared a State Revolving Fund Project Plan for the City of Ypsilanti and Charter Township of Ypsilanti, which recommends the implementation of 11 separate improvements during the next 5 years; and

**WHEREAS**, said Project Plan was presented at a Public Hearing held on Thursday, June 21, 2012 and all public comments have been considered and addressed;

**NOW THEREFORE BE IT RESOLVED**, that the Ypsilanti Community Utilities Authority formally adopts said Project Plan and agrees to implement the selected alternatives stated in the Project Plan.

**BE IT FURTHER RESOLVED**, that the Director of the Ypsilanti Community Utilities Authority, a position currently held by Larry R. Thomas, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for State Revolving Fund loans to assist in the implementation of the selected alternatives.

Offered by: Gregory A. Peoples

Ayes: Brenda L. Stumbo, Larry J. Doe,  
and Gregory A. Peoples


Nays: None

Supported by: Larry J. Doe

Absent: Andrew Cameron

I certify that the above Resolution was adopted by the Ypsilanti Community Utilities Authority Board of Commissioners on June 26, 2012.

BY: Brenda L. Stumbo, Chair  
Name and Title (please print or type)

  
Signature

June 26, 2012

Date

