



Minutes

**YPSILANTI COMMUNITY UTILITIES AUTHORITY
BOARD OF COMMISSIONERS MEETING
Wednesday, May 24, 2023 – 3:00 p.m.
YCUA Administration Building
2777 State Road
Ypsilanti, MI 48198-9112**

Members Present: Larry J. Doe, Jon R. Ichesco, Gloria C. Peterson, and David Ostrowski.

Members Absent: Michael Bodary.

1. **CALL TO ORDER:** Mr. Ichesco called the meeting to order at 3:00 p.m.
2. **MINUTES OF THE PREVIOUS MEETING:** Motion by Peterson to receive and file the minutes of April 26, 2023, meeting as presented. Support by Ostrowski. In favor: Doe, Ichesco, Peterson, and Ostrowski. Opposed: None. (Motion carried.)
3. **NEW BUSINESS:**
 - A. **Request to Approve - YCUA Resolution No. 23-03 Authorizing Issuance of Not-to-Exceed \$11.5 Million 2023 Wastewater System Bonds for Wastewater Treatment Plant Improvements Project 5787-01 (the City of Ypsilanti and Charter Township of Ypsilanti) – Tom Colis and Luther Blackburn.**

Motion by Doe to approve Request to Approve - YCUA Resolution No. 23-03 Authorizing Issuance of Not-to-Exceed \$11.5 Million 2023 Wastewater System Bonds for Wastewater Treatment Plant Improvements Project 5787-01 (the City of Ypsilanti and Charter Township of Ypsilanti). Support by Peterson and Ostrowski.

The project has two components – the UV disinfection system and the headworks odor control improvements. Mr. Blackburn explained the scope of these projects. The UV project has a probable cost of \$2 million, and the headworks control project is around \$8.4 million.

Details of the project's financing were shared by Mr. Colis, including bond schedules supported by the state. Details of the debt payment and interest accrual were also shared. Interest only begins to accrue once the funds are drawn. The expectation is to finance the project over 20 years.

The project will be bid out in May, and the Board will then authorize the bonds once bids have been received in June. The motion being voted on today is to approve the contract.

Both projects are eligible for a grant estimated at \$799,000. The likelihood of the availability of the grant funds was discussed. The grant approval is anticipated to be received on August 7, with the closing on August 28.

Mr. Westover advised the Board that a construction contract would not be signed until after the loan closing. The project timeline was also discussed, with estimates to complete construction within two years. Supply chain issues have impacted timelines. This specific project will not drive rate increases.

In favor: Doe, Ichesco, Peterson, and Ostrowski. Opposed: None. (Motion carried.)

B. Request to Approve - YCUA Resolution 23-04 re: Adoption of the YCUA Drinking Water Revolving Fund (DWRf) Project Plan – Scott D. Westover

Motion by Doe to approve Request to Approve - YCUA Resolution 23-04 re: Adoption of the YCUA Drinking Water Revolving Fund (DWRf) Project Plan. Support by Ostrowski.

In June of last year, the Board adopted a Drinking Water Revolving Fund resolution. The project plan was submitted to the state last year but fell out of the fundable range, so funds were not received for this fiscal year.

The plan has been updated to attempt to improve the scores going forward. Details of new projects to improve the scores were shared. A public notice for the updates was issued on May 4, and the public hearing was held on May 16.

Estimated costs for the city and county over the next four years are \$40 million, excluding potential grants or loan forgiveness. Other funding details were discussed, including options to phase projects over a greater number of years.

New projects where sections of repaving are planned and the importance of performing certain water main replacements in those areas were discussed. Relocating the water mains to other right-of-way locations was proposed and discussed.

In favor: Doe, Ichesco, Peterson, and Ostrowski. Opposed: None. (Motion carried.)

C. Request to Approve – Change Order No. 4 re: US-12 and M-17 Water Main Improvements in the Deduct Amount of \$99,473.86 (O & M Expense Account No. 902-263) – Scott D. Westover.

Motion by Doe to approve Request to Approve – Change Order No. 4 re: US-12 and M-17 Water Main Improvements in the Deduct Amount of \$99,473.86 (O & M Expense Account No. 902-263). Support Peterson.

This change order addresses the redesign of the Michigan Avenue Corridor.

In favor: Doe, Ichesco, Peterson, and Ostrowski. Opposed: None. (Motion carried.)

D. Request to Approve – Authorization to Seek Bids re: WWTP Bulk Chemicals Purchase (O & M Expense Account No. 550-736) – Sreedhar Mullapudi

Motion by Peterson to approve Request to Approve – Authorization to Seek Bids re: WWTP Bulk Chemicals Purchase (O & M Expense Account No. 550-736). Support by Ostrowski.

No further discussion occurred.

In favor: Doe, Ichesco, Peterson, and Ostrowski. Opposed: None. (Motion carried.)

E. Fund Balance Report – Dwayne Harrigan

Informational only; no motion from the Board is required. No discussion occurred.

F. Financial Report – Authority Net Assets Report – Dwayne Harrigan

Informational only; no motion from the Board is required. No discussion occurred.

G. Usage Report – Consumption Report – Luther Blackburn

Mr. Blackburn advised the Board that the month-to-month comparison shows that water consumption is down 6.5% and sewer consumption is up 0.4%. He indicated that the year-to-date comparison shows that water consumption is down 3.8% and sewer consumption is down 10.8%.

Informational only; no motion from the Board is required.

H. Attorney's Report – Matthew T. Jane

Informational only; no motion from the Board is required. There were no items to report.

I. Executive Director's Report – Luther Blackburn

Mr. Ostrowski was welcomed to the Board by Mr. Blackburn. Mr. Ostrowski was sworn in at the Township Meeting on May 16. Mr. Ostrowski will be taking over for Mr. Jason. Mr. Blackburn advised the Board that he would be bringing a recommendation next month regarding the Vice Chair's vacancy.

4. **OLD BUSINESS:** There was no Old Business for the month.
5. **OTHER BUSINESS:** There was no Other Business for the month.
6. **STATEMENTS AND CHECKS:** Motion by Ichesco to pay the current month's bills in the amount of \$3,001,210.95. Support by Peterson.
In favor: Doe, Ichesco, Peterson, and Ostrowski. Opposed: None. (Motion carried.)
7. **PUBLIC COMMENTS:** There were no Public Comments for the month.
8. **ADJOURNMENT:** Motion by Doe to adjourn the meeting at 3:36 p.m. Support by Ichesco.
In favor: Doe, Ichesco, Peterson, and ~~Scottsky~~ Ostrowski. Opposed: None. (Motion carried.)



Respectfully submitted,

MICHAEL BODARY, Chair