



Minutes

**YPSILANTI COMMUNITY UTILITIES AUTHORITY
BOARD OF COMMISSIONERS MEETING
Wednesday, November 15, 2023 – 3:00 p.m.
YCUA Administration Building
2777 State Road
Ypsilanti, MI 48198-9112**

Members Present: Michael Bodary, Larry J. Doe, Gloria C. Peterson, Jon R. Ichesco, and David Ostrowski

Members Absent: None

1. **CALL TO ORDER:** Mr. Bodary called the meeting to order at 3:02 p.m.
2. **MINUTES OF THE PREVIOUS MEETING:** Motion by Doe to receive and file the minutes of the October 25, 2023, meeting as presented. Support by Ostrowski.

In favor: Ichesco, Doe, Peterson, Ostrowski, and Bodary. Opposed: None. (Motion carried.)

3. **NEW BUSINESS:**

- A. **Request to Approve – Proposal for Design Engineering Services re: Sugarbrook Neighborhood Water Supply Improvements – East in the amount of \$388,600.00 – Scott Westover**

Motion by Peterson to approve Proposal for Design Engineering Services re: Sugarbrook Neighborhood Water Supply Improvements – East. Support by Doe.

Mr. Westover advised the Board that the Proposal for Design Engineering Services from OHM Advisors, Inc. associated with the water supply system improvements in the east portion of the Sugarbrook neighborhood was included in the packet. Mr. Westover advised this project will replace existing old and undersized water mains in the roadway in advance of road and drainage improvements planned by the Washtenaw County Road Commission. Mr. Westover recommended Board approval.

Mr. Doe inquired as to the placement of the water main remaining under the road. Mr. Parks, OHM, advised that is a case by case decision with it sometimes better

in the roadway and sometimes not. Mr. Westover explained the new water main in the road is going to last 50-100 years and is different from the 50-75 year old existing water main that isn't protected and failing multiple times. Mr. Westover explained the road should be paved 5-7 times before the water main would need to be replaced again. Mr. Parks advised the Township will basically get a reconstructed road for only about half the cost.

Mr. Bodary inquired for further questions. There was none.

In favor: Ichesco, Doe, Peterson, Ostrowski, and Bodary. Opposed: None.
(Motion carried.)

B. Request to Approve – Proposal for Design Engineering Services re: Sugarbrook Neighborhood Water Supply Improvements – West in the amount of \$325,500.00 – Scott Westover

Motion by Doe to approve Proposal for Design Engineering Services re: Sugarbrook Neighborhood Water Supply Improvements – West in the amount of \$325,500.00. Support by Ostrowski.

Mr. Westover advised the Board that the Proposal for Design Engineering Services from OHM Advisors, Inc. associated with the water supply system improvements in the west portion of the Sugarbrook neighborhood was in the meeting packet. Mr. Westover advised the project has been split with the intent to apply for state funding next year, thus having both portions of the neighborhood ready to move forward in fiscal year 2024-2025. Mr. Westover recommended approval.

Mr. Bodary inquired for a discussion of the engineering services. There was none.

In favor: Doe, Ostrowski, Ichesco, Peterson, and Bodary. Opposed: None. (Motion carried.) .

C. Fund Balance Report – Dwayne Harrigan

Informational only; no motion from the Board required.

D. Financial Report – Authority Net Assets – Dwayne Harrigan

Mr. Harrigan advised that this report has not been prepared as the meeting is a week early. No motion from the Board required.

E. Usage Report – Consumption Report – Luther Blackburn

Mr. Blackburn advised the Board that the September month-to-month comparison shows that water sales are down 3.1% and sewer sales are up 11.7%. Mr. Blackburn indicated the year-to-date comparison shows water consumption is down 5.2% and sewer consumption is up 11.6%. Mr. Blackburn explained this is the worst first two months we have had as these have been very low usage months.

Informational only; no motion from the Board required.

- F. Attorney's Report** – Matthew T. Jane
Mr. Jane advised the Board that he has nothing to report and he wishes all a Happy Thanksgiving.
- G. Executive Director's Report** – Luther Blackburn
Mr. Blackburn updated the Board on the Shadford Tower paint project. Mr. Blackburn advised a decision has been made in reference to the logos on the tower. Mr. Blackburn advised the school grizzly logo will go on the water tower side facing the field as originally planned. The other side currently has a YCUA logo with the printing "Welcome to Ypsilanti". The original decision was to only repaint the "Welcome to Ypsilanti" and leave off the YCUA logo. Mr. Blackburn stated the decision has now been made to replace the YCUA logo with a City of Ypsilanti logo to better serve the tower and the area.

Mr. Knapp stated the Shadford Tower paint project is progressing well and the interior sandblasting has been completed. Mr. Knapp advised there is some cleanup currently happening and then the interior painting will begin with the interior of the tank being heated if the weather is not accommodating. Mr. Bodary inquired to the location of the Shadford Tower which lead into a lengthy discussion of the tower location which is within the City of Ypsilanti boundaries with two sides of the water tower property sharing a boundary with the Township. Mr. Knapp advised the water tower will be filled and tested during the first week of December. Mr. Knapp advised the exterior sandblasting and painting will occur in the spring.

Ms. Peterson requested a clarification on the exact Shadford Tower location along with the plans for the logos. Mr. Blackburn advised the plan to retain the school logo and to replace the YCUA logo with the City of Ypsilanti logo. Mr. Blackburn stated if the Board has a different opinion in reference to taking down the YCUA logo and putting up the City of Ypsilanti logo, there is ample opportunity for the Board to have an input.

4. **OLD BUSINESS:** There was no Old Business for the month.
5. **OTHER BUSINESS:** There was no Other Business for the month.
6. **STATEMENTS AND CHECKS:** Motion by Ichesco to pay the current month's bills in the amount of \$2,598,950.56. Support by Doe. In favor: Ichesco, Doe, Peterson, Ostrowski, and Bodary. Opposed: None. (Motion carried.)
7. **PUBLIC COMMENTS:** There were no public comments for the month.

8. **ADJOURNMENT:** Motion by Doe to adjourn the meeting at 3:25 p.m. Support by Ostrowki. In favor: Ichesco, Doe, Peterson, Ostrowski, and Bodary. Opposed: None. (Motion carried.)

Respectfully submitted,

Michael Bodary, Chair: