



Dedicated to Providing Top Quality, Cost Effective, and Environmentally Safe Water and Wastewater Services to Our Customers

YPSILANTI COMMUNITY UTILITIES AUTHORITY

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: 734-484-4600
WEBSITE: www.ycua.org

PROPERTY OWNER'S DUPLICATE BILLING REQUEST

SERVICE ADDRESS _____

Owner's Name _____ Phone _____

Address _____ Email _____

City _____ State _____ Zip _____

Tenant's Name _____ Phone _____

Note: The **TENANT** at above service address **CANNOT OPT INTO PAPERLESS BILLING** with electronic payments, as online only statements will prevent the property owner from receiving a copy of the bill.

THE **TENANT** AT ABOVE SERVICE ADDRESS **DOES NOT HAVE PERMISSION** TO ENTER INTO A PAYMENT AGREEMENT WITH YCUA.

THE **TENANT** AT THE ABOVE SERVICE ADDRESS **HAS PERMISSION** BY THE OWNER TO ENTER INTO A PAYMENT AGREEMENT WITH YCUA.

It is fully acknowledged and understood by the owner of the above referenced property the following:

Bills for water and/or wastewater services apply to and are submitted to a property owner, whether the property is occupied or leased. YCUA is not and will not be party to an agreement between an owner and a tenant relative to which party (owner or tenant) is responsible for water and/or wastewater service bills. Such agreements are private agreements between an owner and tenant and do not affect or alter in any way a property owner's first and last responsibility for payment of water and/or wastewater service bills.

YCUA agrees to send duplicate bills to the above referenced tenant. By doing this, the owner is NOT released from their responsibility to pay these bills.

OWNER'S SIGNATURE _____ DATE _____

Click here to submit via email to custserv@ycua.org. Form can also be faxed to 734-484-3369.

YCUA USE ONLY

COMPLETED BY _____ DATE _____